

Monthly Report
Office of the
City Clerk

Susan Pulverenti
City Clerk

Account#	Account Description	Fee Description	Qty	Local Share
		Exempt Dogs	1	0.00
		Female, Spayed	47	517.00
		Female, Unspayed	6	150.00
		Male, Neutered	26	286.00
		Male, Unneutered	5	125.00
		Sub-Total:		\$1,078.00
00100171255	Clerk Fees	Copies	2	4.75
		DEED RECORDING FEE	7	210.00
		Engineering Permits	2	50.00
		Notary	14	28.00
	Landfill Coupons	Landfill Coupons	10	4.00
	Vital Records	Births	58	580.00
		Deaths	68	680.00
		Marriage	4	40.00
		Sub-Total:		\$1,596.75
00100171258	Marriage License	Marriage License	7	122.50
		Sub-Total:		\$122.50
00100171260	ZBA	Site Plan - 10,001 sq. ft. or larger	1	1,000.00
		Sub-Total:		\$1,000.00
00100171261	ZBA	Area Variance	3	150.00
		Conditional Use Permit	1	100.00
		Sub-Total:		\$250.00
00100182263	Solid Fuel Permit	Solid Fuel Permit	1	60.00
	Tent Permit	Tent Permit	1	60.00
		Sub-Total:		\$120.00
00100202544	Dogs	Impoundment1	1	40.00
		Sub-Total:		\$40.00
00100202545	Annual Fees	Solicitor/Vendor Add'l Salesperson	4	60.00
	Annual License Fees	Solicitor - Daily	4	100.00
		Solicitor - Monthly	1	125.00
		Special Events License	1	25.00
		Taxi Driver License - 1 Year	1	25.00
		Sub-Total:		\$335.00
00100202555	Building	Building Permits	26	3,308.00
		Certificate of Occupancy	27	220.00
		Late Fee	3	340.00
		Signs	3	225.00
	Truss ID Permit	Truss ID Permit	1	50.00
		Sub-Total:		\$4,143.00
00300032771	Sewer	Sewer	1	50.00
		Sub-Total:		\$50.00

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$8,735.25
Amount paid to:	Madison County Treasurer			146.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			106.00
Amount paid to:	State Health Dept.			157.50
Total State, County & Local Revenues:		\$9,144.75	Total Non-Local Revenues:	\$409.50

To the Supervisor:

I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Pulverenti, City Clerk, City of Oneida during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

City Clerk

Date

Monthly Report
City Chamberlain

Nancy Andrews
Chamberlain

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY CHAMBERLAIN DURING JUNE 2020

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	28,173.15
COUNTY PORTION	21,895.67
INTEREST AND PENALTIES	3,930.04
MAIL	
DELINQUENT SCHOOL TAX COLLECTED	33,995.17
FEES ON SCHOOL TAXES	1,699.77
5% COLLECTOR'S FEE	1,699.77
WATER AND SEWER RENTS COLLECTED	603,117.95
WATER SERVICE CHARGES	
TAX SALE CERTIFICATES	15,217.78
FEES ON TAX SALE CERTIFICATES	2,065.18
FILING FEES	50.00
CERTIFIED MAIL	7.00
ADVERTISING	10.00
TAX SEARCHES	715.00
	60.00
FINES AND PENALTIES (PARKING TICKETS)	
COURT REPORT	794.00
COURT-BAIL FORFEIT	
CITY CLERK EARNINGS	6,129.10
POLICE REPORTS MARCH, APRIL, &MAY	246.25

RECREATION DEPARTMENT

REC CENTER REVENUE	240.00
KALLET	
T BALL	
YOUTH BASKETBALL	

SALE OF SCRAP WWTP	13.65
MISC REFUND GRAINER	392.6
WATER MISC	990
SHERRILL KENWOOD SEWER	10,832.11

UTILITY TAXES	31311.47
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ACCOUNTS RECEIVABLE, WATER SVC CHGS MISC AND 2020 HEALTH INSURANCE	24778.64
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RECEIPTS FROM NEW YORK STATE
DEPARTMENTS AND AGENCIES

RECEIPTS FROM MADISON COUNTY	
MAD CO TO OPD	500.00
MAD CO TO OPD	2013.00
TRIBAL COMP FROM MAD CO TO CITY	3742.01
MAD CO MORTGAGE TAX TO CITY	56364.92

REDEPOSITED ITEMS	
SPECIAL ASSESSMENTS	3,028.24
CD REHAB PAYMENTS	

REVOLVING LOAN PAYMENTS	2,072.21
FAÇADE PAYMENTS	143.71

TOTAL FUNDS DEPOSITED	856,228.39
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CITY/COUNTY TAXES COLLECTED	50,068.82
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PERCENT COLLECTED AS OF JUNE 30 2020	92.10%
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2019-20 SCHOOL TAXES COLLECTED	\$ 33,995.17
PERCENT COLLECTED AS OF JUNE 30 2020	53.00%

City of Oneida
Engineering | Public Works

June 2020 Monthly Report

Prepared By: Eric G. Schuler, P.E.
City Engineer

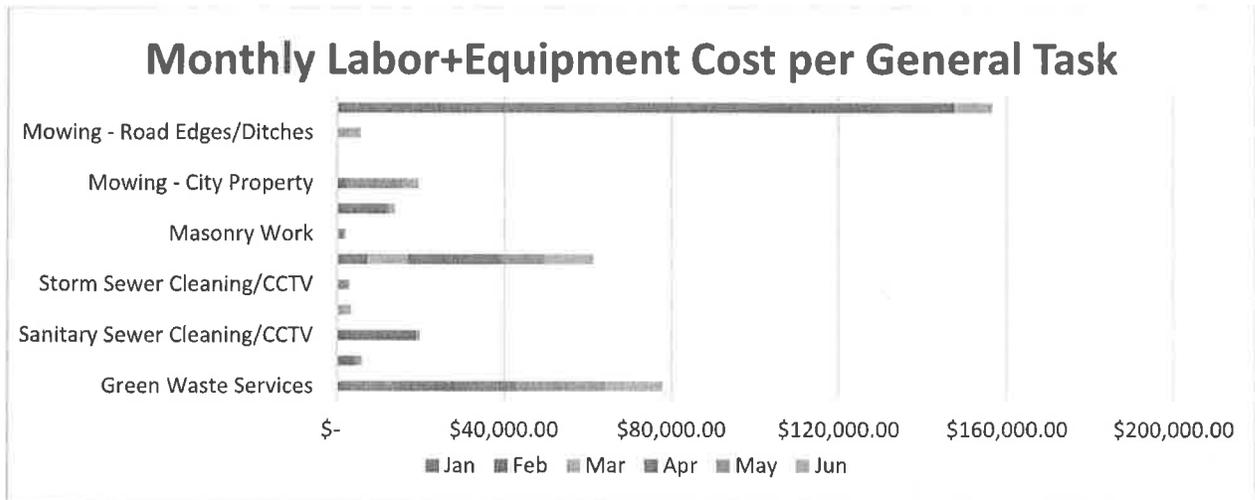
Benjamin G. Smith
Assistant City Engineer



CITY OF ONEIDA
DEPARTMENT OF ENGINEERING AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – June 2020



B. Codes Enforcement Monthly Recap

Due to COVID-19 Restrictions, all interior inspections have been suspended

- 27 Building Permits issued
 - Total estimated construction cost of \$411,516
 - Mainly Pools & Porches
- 5 Stop Work Order issued
- 10 Certificates of Zoning Approval & Compliance
- 4 Building Permit Extensions Issued
- 3 Building Permit Expiration Letters
- 1 Letter regarding Site Plan Conditions not being adhered to
- 4 Swimming Pool Code Violation
- Sign Review Board Meeting 6/18/20
 - 5 Signage Applications Approved
- 1 Sign Code Violation (Flutter Sign)
- 3 Applications for Area Variance

C. Wastewater Treatment Plant

- General maintenance and upkeep ongoing.
- We were approached by a company last year that touts state-of-the-art technology for treatment of excess liquid that comes off of the belt press before being discharged to the headworks. That company has received a grant for conducting full-scale pilot testing and has identified our WWTP as a suitable location to conduct the Pilot. The company will operate and maintain their equipment during the Pilot, so no extra load on our operators. Great opportunity for Oneida and would result in good press in the Science/Engineering community. As discussions progress, I will update accordingly.

D. Water Distribution/Treatment

- Main replacement on Main Street is ongoing. Replacement of 4" 1920's pipe with 6" ductile. New services also being installed.
- Treatment Plant general maintenance ongoing.

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – June 2020

- Reservoir is dropping about 0.5in/day. Still ok, but need rain. The longer we go without significant rain, the more it affects our water clarity. Our finished water will be safe, but may not be as crystal clear if reservoir continues to drop at this rate for an extended period without precipitation.

E. Buildings

- General Maintenance ongoing. Additional cleaning protocols in place due to COVID-19 situation.
- Sidewalk repair and installation of new drainage slated to occur in July near the generator pad. Sidewalk there has been sinking over the last 40 years and interface joint along City Hall external wall has failed resulting in migration of surface flow into the building during moderate rain events. New drainage system coupled with asphalt installation should mitigate this issue that has occurred for numerous years.

F. Capital Projects

- Please find below a brief status update of on-going projects:

2020 Current Master Capital Project Summary		
Description	Status as of 6/30/20	Estimated Completion of Phase
2020 Annual Street Resurfacing	Awaiting NYSDOT \$\$	Fall 2020
LED Streetlight Replacement	Construction	End of 2020
2010 Glenmore Dam	DEC Review	1/1/2021
2016 Water Treatment Plant Generator	Close-out Docs	Spring 2020
WWTP Flood Repairs and Mitigation	Awaiting \$\$ For Close	Spring 2020
West Elm Infrastructure - Sewer and Water	Substantial Comp.	Spring 2020
Higginbotham Dam Repairs	TBD	TBD
Mt Hope Lower Dam Engineering Assessment	NYSDEC Review	Unknown
WWTP EPC Project	Finalizing Design	December 2022
New DPW Facility Design (DASNY)	Prelim Design	Summer 2020
2020 Sidewalk Replacement (internal)	On Hold	Fall 2020
Sidewalk Replacement (DASNY)	DASNY Review	Fall 2020

- **LED Streetlight Replacement**

Status: Public Service Commission is currently reviewing the National Grid documents before they commence with their procedures and public referendums. NYPA is reviewing our most recent Bill of Materials to order materials for the remaining lighting work. National Grid has approved the City for a Temporary Use Agreement which will allow the City to continue implementing the LED lights throughout the City once materials arrive even if the sale of grid poles is not fully executed from PSC. Oneida Street plaza has been fitted with new light poles and are missing only the top and bulb to be completed.

- **WWTP Flood Repairs and Mitigation**

Status: Close-out process. All docs in with FEMA and awaiting final reimbursements.

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – June 2020

- **WWTP Aeration Improvements**
Status: Close-out scheduled for first Common Council Meeting in July. Final \$380,000 reimbursement from NYSEFC received.

 - **West Elm Infrastructure – Sewer and Water**
Status: Final restorations are being monitored (grass growth) while construction administration looks over the closeout documents from the contractor. Residents appreciate the back and forth communication with the contractor while he is in the area.

 - **WWTP EPC Project**
Budget: ~44,000,000
NYSDEC Regulatory Review Completed and Comments being addressed. Final Design being revised with Value Engineering. Value Engineering exercise to occur through July. Energy Performance Contract DRAFT sent to City in April for Engineering and Legal Review. Legal Review sent back to ESG for comment review/incorporation.

 - **New DPW Facility**
Budget: 1,900,000 (NY RISING GRANT)
Status: DASNY Coordination. Awaiting timeframe for Grant Funds so design can progress. Preliminary 30% Design drawings have been received. Working to Value engineer the current design to better fit our City and employees. Awaiting confirmation of SEQR review assistance for DASNY grant.

 - **Sidewalk Replacement (Internal)**
Budget: 25,000
Status: Program ongoing, but on-hold for Winter. Tasks continually generated in Cartegraph work order.

 - **Sidewalk Replacement (DASNY)**
Budget: 50,000 (SAM GRANT)
Status: DASNY Coordination. Awaiting timeframe for Grant Funds so project can be put out to bid. Design at 95% Complete.

 - **Higinbotham Brook Assessment (Mini-brook)**
 - Preliminary Engineering Phase. Consultant Selected for trenchless rehabilitation analysis, deadline Summer 2020. Property list for “Open-drainage” neighboring properties identified, with potential access locations being determined. 20-min easement will be required along entire “open-drainage” section. It is being evaluated what equipment the City may have to purchase in order to properly maintain the “open-drainage” section, if that moves forward. Keep in mind that obtaining an easement from every property adjoining the “open-drainage” section of the Brook will end up being costly to General Fund.
 - Update meeting with Consultant at end of June yielded discussion regarding 5 trenchless technologies identified for potential application to this project. Constructability, cost, design life, etc of the various technologies are being analyzed to determine best approach for our situation. Final Technical Memo outlining preferred rehabilitation approach is anticipated in July.
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CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – June 2020

- **Annual Road Program**

- {ROAD} – {Condition Rating out of 100}, {Previous Roadwork Date}
- East Walnut – Condition Rating Avg 18.6, Last Replaced 2014
- Bennett St – Condition Rating 9.86, Last Replaced 1998
- Maple St – Condition Rating Avg 35.63, Last Replaced 2013
- Lexington Ave – Condition Rating 0, Last Replaced 2002
- Pleasant St – Condition Rating 30.18, Last Replaced 2014
- Stoddard St – Condition Rating 4, Last Replaced 1997
- Tanner Rd – Condition Rating 4, Last Replaced 1991
- Doran St – Condition Rating 3, Last Replaced 1986
- Old N Main St – Condition Rating 2, Last Replaced 1984
- E Cobb St – Condition Rating 27.64, Last Replaced 1993
- N Williams – Condition Rating Avg 19.59, Last Replaced 1994
- Hubbard Place – Condition Rating 4, Last Replaced 2004

Following the FEMA demolitions of properties and flood damaged houses came many deteriorated roads due to the heavy equipment use. DPW will be removing old driveway aprons and repairing structures on these streets in order to rebuild this section of the flats. Hubbard Place saw lots of heavy truck traffic due to the green house construction even though it is a 'no truck traffic' roadway and will receive a revised crown to assist with existing drainage issues. Tanner, Doran, and Old N Main Street are outside district roads that haven't been tended to in far too long and are well overdue for some TLC. Culvert replacements are being done where needed to remove old corrugated metal piping and replacing with a new plastic pipe to reduce maintenance issues, prevent near-term collapses that affect asphalt condition, and ensure longevity of drainage systems.

Monthly Report

Comptroller

Lee Ann Wells

2020 SALES TAX

3.5% increase to
2019 Budget

MONTH	RECEIVED	Budget	Actual 2019	Difference	Budget 2020	Actual 2020	VARIANCE	VARIANCE
JANUARY	2/6/2020	\$ 307,213	\$ 304,921.16	(2,292.21)	\$ 317,966	\$ 331,541.87	\$ 13,576	\$ 13,576
	2/12/2020	\$ 71,268	\$ 71,210.92	(56.71)	\$ 73,762	\$ 73,346.78	\$ (415)	\$ 13,161
FEBRUARY	3/6/2020	\$ 267,087	\$ 271,768.26	4,681.17	\$ 276,435	\$ 281,623.12	\$ 5,188	\$ 18,349
	3/13/2020	\$ 51,865	\$ 56,690.65	4,825.72	\$ 53,680	\$ 52,160.60	\$ (1,520)	\$ 16,829
MARCH	4/6/2020	\$ 181,101	\$ 339,689.92	158,589.01	\$ 187,439	\$ 387,582.23	\$ 200,143	\$ 216,972
	4/12/2020	\$ 282,197	\$ 62,302.92	(219,894.01)	\$ 292,074	\$ 61,862.08	\$ (230,212)	\$ (13,240)
1ST QTR		\$ 1,160,731	\$ 1,106,584	\$ (54,147)	\$ 1,201,356	\$ 1,188,117	\$ (13,240)	\$ (13,240)
APRIL	5/7/2020	\$ 310,976	\$ 323,366	12,390.28	\$ 321,860	\$ 222,153	\$ (99,707)	\$ (112,946)
	5/13/2020	\$ 64,526	65,623	1,096.61	\$ 66,784	43,353	\$ (23,431)	\$ (136,377)
MAY	6/5/2020	\$ 311,728	354,126	42,398.05	\$ 322,638	211,529	\$ (111,109)	\$ (247,486)
	6/12/2020	\$ 57,347	63,318	5,971.10	\$ 59,354	39,744	\$ (19,610)	\$ (267,096)
June	6/30/2020	\$ 101,780	147,332	45,551.53	\$ 105,343	589,586	\$ 484,243	\$ 217,148
	7/1/2020	\$ 190,840	179,438	(11,402.75)	\$ 197,520	144,197	\$ (53,323)	\$ 163,825
	7/13/2020	\$ 184,061	94,766	(89,295.03)	\$ 190,503	110,036	\$ (80,467)	\$ 83,358
2ND QTR		\$ 1,221,258	\$ 1,227,967	6,709.80	\$ 1,264,002	\$ 1,360,599	\$ 96,597	\$ 83,358
JULY		\$ 316,446	\$ 348,994	32,548.72	\$ 327,521		\$ (327,521)	\$ (244,163)
		\$ 63,678	67,562	3,883.74	\$ 65,906		\$ (65,906)	\$ (310,070)
AUGUST		\$ 310,408	326,717	16,308.88	\$ 321,272		\$ (321,272)	\$ (631,342)
		\$ 63,737	67,361	3,624.17	\$ 65,968		\$ (65,968)	\$ (697,310)
SEPTEMBER		\$ 265,478	395,125	129,646.73	\$ 274,770		\$ (274,770)	\$ (972,080)
		\$ 185,602	73,218	(112,383.67)	\$ 192,098		\$ (192,098)	\$ (1,164,178)
		\$ -	-	-	\$ -			
3RD QTR		\$ 1,205,348	\$ 1,278,977	\$ 73,629	\$ 1,247,535	\$ -	\$ (1,247,535)	\$ (1,164,178)
OCTOBER		\$ 320,393	\$ 337,804	17,410.62	\$ 331,607		(331,607)	(1,495,785)
		\$ 51,054	54,334	3,279.77	\$ 52,841		(52,841)	(1,548,626)
NOVEMBER		\$ 306,554	307,304	750.82	\$ 317,283		(317,283)	(1,865,909)
		\$ 60,611	63,864	3,253.12	\$ 62,732		(62,732)	(1,928,641)
DECEMBER		\$ 73,508	192,102	118,594.20	\$ 76,081		(76,081)	(2,004,722)
		\$ 190,386	184,483	(5,902.88)	\$ 197,049		(197,049)	(2,201,771)
		\$ 272,760	82,630	(190,129.09)	\$ 282,306		(282,306)	(2,484,077)
4TH QTR		\$ 1,275,265	\$ 1,222,522	\$ (52,743)	\$ 1,319,899	\$ -	\$ (1,319,899)	\$ (2,484,077)
TOTALS		4,862,602	\$ 4,836,050	\$ (26,552)	\$ 5,032,793	\$ 2,548,716	\$ (2,484,077)	\$ (2,484,077)
			-0.546%			3.5%		

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

Lee Ann Wells
City Comptroller

Jessica Kaiser
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: lwells@oneidacity.com
jkaiser@oneidacity.com

Comptroller's Report – June 2020

Along with our normal responsibilities of purchasing, warrant processing, payroll, benefit maintenance, Human Resources, workers compensation, insurance, retiree and personnel meetings, month end reconciliations, and general account maintenance we are currently working on the following projects:

➤ **2019 Year End Process & Audit**

- I am pleased to announce our 2019 Audited Financial Statements are complete, and the 2019 year is closed.
- I am also pleased to tell you that instead of the Council approved budget of \$664,801 from General Fund Balance we only actually used **\$120,370!** This is excellent news because it puts the City with a good fiscal head start on the revenue shortfalls expected in 2020 due to COVID-19.

➤ **Financial Discussion**

I think it is important to be sure everyone is clear on a few topics that can be misleading if not understood.

1. The difference between cash flow and fund balance.

Fund balance is the money left after you take our expenses from our revenues. I am bound by Common Council resolution to maintain General fund balance at a minimum of 20% of the years budget. With this in mind, remember, revenue is recognized when billed, this is where your cash flow comes into consideration. For example, just because I show a strong fund balance on January 1st due to the revenue recognition from the tax bills that have been sent out, this does not mean all of those bills have been paid and we have the cash on hand.

CITY OF ONEIDA
OFFICE OF THE COMPTROLLER

Lee Ann Wells
City Comptroller

Jessica Kaiser
Deputy City Comptroller



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jkaiser@oneidacity.com

2. Budgeted Expenses

I have recently heard a lot of question about the city's 2020 budget as it relates to budgeted expenses. Questions such as : "*Why didn't the City budget for the pool in 2020?*" Or "*If it is approved in the budget why are we not spending the money on anything except emergency purchases*" First, I will say, the pool and recreation center is not open due to COVID, not financial reasons. That said, yes, there is a financial aspect to this. Although we did budget to open the pool and to have recreation programs, we are also NOT bringing in the anticipated revenues that were also tied to the 2020 budget. Not only are we down in revenue with the recreational activities and facilities, but consider building permits, marriage licenses, record checks and inspection fees, just to name a few. The way to offset these shortfalls in revenue is to not expend all the funds in the approved budget. We are closely monitoring all the accounts and performing the needed "balancing act" to be sure we remain on track with the lawfully required fund balance and still have the cash on hand for our required expenses.

➤ **COVID Effects on budget & Sales Tax Revenue**

- Sales Tax revenue for 2020 is currently falling within budget, this is assumingly due to internet sales tax disbursements. I am cautiously hopeful this trend will continue, but we cannot expect or rely on that
So please - **Buy local whenever possible!**
- The Mayor and I have been meeting with the Department Heads and reviewing their budgets. Department Heads have been instructed that spending needs to be carefully monitored to only purchase based on immediate needs and contractual obligations.
- We are continuing to watch the CARES Act for Federal Assistance with unemployment costs.
- I have applied for and have been in contact with a FEMA representative regarding assistance for COVID related expenses. Unfortunately, at this time, a decrease in revenue does not qualify for FEMA funding.
- We need to continue to be mindful to the State and aware of discussions regarding state aid as a cut to our budgeted aid could be detrimental.

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OFFICE OF THE COMPTROLLER

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➤ **Citywide Software Conversion**

- Financial Conversion is complete.
- Utility conversion is complete
- Accounts Receivable is complete
- The time clocks are installed and scheduled to go live sometime after City Hall reopens with full staff. They had some timeclock software issues, we have been testing the system since April 1st. The Comptrollers Office and the Recreation department are now online for timeclock testing.
- Anticipated go live with Tax module is October 2020

➤ **Capital Projects**

- We are maintaining monthly reconciliations of all projects and having virtual and conference call meetings as needed.
- The EFC 0% financing application was submitted on June 20th for the Wastewater Treatment Plant Expansion. We have received approval and are working with bond counsel to move forward with anticipated closing in October 2020.
- We have received our Wastewater Treatment Plant Aeration project grant reimbursement of the \$380,000 EFC WIA grant funds and closed out the project returning \$25k back to the sewer fund balance in unexpended funds. We are still working on the remaining \$700,000 FEMA reimbursement from the mitigation project.

➤ **Library**

- We closed on the Bond Anticipation Note (BAN) Renewal at a low 1.467%. This BAN will be turned to a long term bond at the completion of the library construction project so that an accurate total final cost can be determined.
- I am working with the 5 other municipalities in our joint obligation to form a flow of funds within our group.
- Due to the request to the Library for grant/donation accounting from the joint obligors, we were able to decrease the needed funding by approx. \$10,000.

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➤ **Personnel**

- We are back at full staff in the Finance office
- Beverly Aldridge has been appointed as the Executive Secretary to the Civil Service Commission and will continue to work out of the Finance office.
- Along with the civil service functions, Beverly's responsibilities will still include Workers Compensation, Fixed Assets, Accounts Receivable training and support and Administrative Support for the Finance office.
- A review and implementation of policies and procedures has been an ongoing project
- A training manual for A/R processing for both Rec and Police is complete. The Parks and Recreation Administrative Policy has been approved and we are working with the Department Head to finalize needed codes and begin training the Account Clerk on the Tyler software system.

Stay Safe & Be Well.

Monthly Report

City of Oneida
Department of Parks
and Recreation

Helen Acker
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET

ONEIDA, NEW YORK 13421

Telephone: (315) 363-3590 Fax: (315) 363-6062

June 2020

A financial report is attached.

The Recreation Center remains closed to the public.

A part time employee is still changing the marquee at the Kallet, we are continuing to recognizing the OHS senior class by putting their names on the Marquee.

On June 8th a seasonal Maintenance employee started working 8-hour days and a part time employee started working 4 hours a day performing maintenance task.

We are currently mowing 21 locations weekly, totaling about 70 acres.

Other task that were completed in June:

- Throughout the month flowers were planted at City parks and other areas, all maint. employees had a hand in planting
- Empty doggie pots twice weekly
- Installed flags atop Kallet marquee
- Took down shack at Higinbotham Park
- Mulched park plantings
- Dragged softball and baseball fields once or twice a week to keep grass and weeds from taking over the dirt infields
- Watered flowers, with a very dry month all flowers needed to be water on an almost daily basis
- Installed ORT trail marking sign post in 3 locations
- Turned on and hooked up water at Maxwell Field concession stand
- Opened playgrounds, put up swings and took down caution tape
- Put up nets at all tennis courts, cleaned edges of Harmon field tennis court
- Split and transplanted hasta plants at Higinbotham Park
- Put together and installed donated expression swings, one at Harmon and one at Vets
- Set up the Kallet for primary election

- Cleaned up ground stumps at Allen Park
- Brush and tree trimming along ORT, spent about 10 hours at Wilson St section.
- Final walk through of grant funded portion of the Oneida Rail Trail with NYDOT, CCI, C&S and Madison County Planning

Respectively submitted,

Lucas Griff

Parks and Recreation Director

City of Oneida Parks Recreation
 Monthly Reveue - June 2020

Rec Center Rentals	Gym Room Rentals		Tot		Teen		TOTAL		Kallet Rental	2019	2020
	Rentals	Rentals	Parties	Parties	Parties	Parties	Parties	Parties			
January	16	14	18	1	49			January	\$0.00	\$6,818.75	
February	9	17	20	2	48			February	\$0.00	\$3,023.75	
March	7	15	15	0	37			March	\$0.00	\$1,082.50	
April	0	0	0	0	0			April	\$3,273.38	\$0.00	
May	0	0	0	0	0			May	\$2,577.00	\$0.00	
June	0	0	0	0	0			June	\$647.50	(\$505.00)	
July								July	\$1,516.00		
August								August	\$1,960.00		
September								September	\$1,862.50		
October								October	\$4,886.25		
November								November	\$2,327.50		
December								December	\$3,776.25		
TOTAL	32	46	53	3	134			TOTAL	\$22,826.38	\$10,420.00	

**CITY OF ONEIDA
FIRE DEPARTMENT**

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields
Fire Chief



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
dfields@oneidacity.com

***Oneida Fire Dept
Monthly Reports***

June, 2020

	Jun-20	YTD
FIRE	\$2,620.43	\$5,883.28
RESCUE	\$1,186.50	\$4,279.13
NON-FIRE	\$2,713.61	\$9,502.08
EMERGENCY RESPONSE TOTALS	\$6,520.54	\$19,664.49

TYPE OF CALLS REPORT
AND NUMBER OF CALLS

FIRE	3
RESCUE	131
NON FIRE	56
TOTAL	190



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$120,000.00	\$6,999.84	\$80,679.07
Train/EMS 107	\$6,500.00		\$6,230.89
Fire Mar 108	\$3,000.00		\$2,888.80
Train/Fire 109	\$5,000.00		\$4,201.60
Alarm Maint 110	\$0.00		\$0.00
Personal Leave 112	\$1,600.00		\$1,600.00
Short Shift 114	\$50,000.00	\$8,302.11	\$30,090.87

YTD Call Comparison

	2019	2020	DIFF
FIRE	21	13	-8
RESCUE	764	794	30
NON FIRE	211	254	43
Totals:	996	1061	65

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields, *Chief*



109 North Main Street
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Fire Department Revenue- June, 2020

Alarm Permits:	\$0
Solid Fuel Burning Permits:	\$0
Tent Inspections:	\$180
Fire/Housing Inspections:	\$0



Housing Totals

Inspections	0
Re-inspections	0
3+ Family	0
Complaints	4
Vacates	2
No shows	0

CITY OF ONEIDA FIRE DEPARTMENT



DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Brian B. Burkle Jr., Assistant Fire Marshal

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
bburkle@oneidacity.com

FIRE MARSHAL MONTHLY REPORT JUNE 2020

TITLE / NAME	TOTAL HOURS
TOTAL OFFICE HOURS	26.5
<hr/>	
OFFICE BREAKDOWN	TOTAL INSPECTIONS
BUSINESS INSPECTION	0
BUSINESS REINSPECTION	0
BUSINESS C OF C	0
PUBLIC ASSEMBLY INSPECTION	0
PUBLIC ASSEMBLY REINSPECTION	0
PUBLIC ASSEMBLY C OF C	0
OPERATING PERMITS	0
SOLID FUEL BURNING DEVICE	1
ORDER TO VACATE	3
VACANT PLACARDS	0
OCCUPANCY LOAD RATING	1
VACANT BUILDING INSPECTIONS	0
KNOX BOX WORK	0.5
COMPLAINTS	2.5
NO SHOW	0
MEETINGS / CODES SCHOOL	1 HOURS
PLAN REVIEW	0 HOURS
MISCELLEANOUS	2.5 HOURS

OFFICE BREAKDOWN CONT.	TOTAL HOURS
FIRE INVESTIGATION	0 HOURS
FIRE PREVENTION	5.5 HOURS
SMOKE DETECTOR INSTALLATION	1 HOURS
SMOKE DETECTORS INSTALLED	1

FIRE MARSHAL'S ACTIVITIES

- Distributed approximately 300 bottles of hand sanitizer to the public while assisting with the Salvation Army Milk Giveaway at the Oneida High School.
- Assisted with the Oneida High School end of the year parade.
- All fire inspections, fire prevention, and site inspections have been cancelled due to COVID-19 Pandemic.

CITY OF ONEIDA
POLICE
DEPARTMENT
MONTHLY
REPORT

POLICE CHIEF PAUL THOMPSON



Paul Thompson
Chief of Police

108 MAIN ST.
ONEIDA, NY 13421
TEL 315-363-9111
FAX 315-363-4754
pthompson@oneidacity.com

CITY OF ONEIDA
DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE

MONTHLY REPORT FOR JUNE 2020

Overtime: Overtime took an anticipated jump, as it does every year at around this time, as we enter the month of June. Much of our OT is generated by officers who take time off which sometimes requires that officers cover those shorted shifts on overtime. We have had one vacancy, one long term absence due to injury and then had another officer injured on the job towards the end of June. Coupled with officers who generally take their vacation and other time off more during this time of year, this drives our OT expenditures up.

Activity: Calls for service were up by 70 calls for June of this year when compared to June of 2019. Of the increase of 70 calls for service, there was also an increase of calls which consisted of criminal offenses of 35. As you will also note, calls for service year to date are up by 265 over last year. However, both criminal offenses and arrests are down in a year over year comparison.

It is good to note that mental health related calls have actually decreased significantly over these last few months. Unfortunately, incidents of domestic reports have remained high since March.

Miscellaneous: In conjunction with BRIDGES, we did conduct an educational event at all local licensed ABC (alcoholic beverage control) establishments during the month of June. This included establishments that offer on site consumption of alcohol as well as establishments that sell alcohol for off site consumption.

We assisted the Salvation Army in a milk give away at the end of June. Please see the communication from Sam Reeder, the Salvation Army regional services coordinator.

Also, during the month of June, several members of the department were recognized by the Madison County Stop DWI Program for their relentless enforcement of the DWI statutes during the previous year. While a luncheon is generally held for this recognition, this year was a little different due to the inability to gather as a larger group. The Stop DWI coordinator still made it a nice event by delivering awards to each police department and recognizing the officers at each department. They also delivered coffee and baked goods to each agency as well. Our department's members that were recognized were Lt. Steven Lowell, PO Daniel Slator, PO Tyler Witchley and PO Christopher Gregory. Congratulations to those officers and all officers county wide who make a significant contribution to DWI enforcement in this county. Enforcement has been proven to save lives!

As always, if you have any questions or concerns, please feel free to call or e-mail.

2020 Monthly Overtime Report

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimbursements
JAN	\$3,436.93	186.22	57.75	\$822.78	\$2,614.15
FEB	\$2,426.51	250.375	38.5	\$829.71	\$1,596.80
MAR	\$3,540.89	296.625	58.5	\$0.00	\$3,540.89
APR	\$3,398.18	67.5	60	\$0.00	\$3,398.18
MAY	\$4,061.30	133.125	40.5	\$0.00	\$4,061.30
JUN	\$8,331.68	175.875	58.75	\$0.00	\$8,331.68
JUL					\$0.00
AUG					\$0.00
SEP					\$0.00
OCT					\$0.00
NOV					\$0.00
DEC					\$0.00
					\$23,543.00

June	Pay	Comp
Admin	\$0.00	0
CPI	\$1,552.32	63.75
Court	\$0.00	0
CBT	\$2,690.89	38.25
CSK	\$754.76	18.75
CSCH	\$0.00	0
CVAC	\$1,693.81	6
OCINV	\$359.83	0
SCH	\$0.00	0
SE	\$509.95	31.875
SI	\$488.22	17.25
DA	\$281.89	0

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month. For the month of June there was a change halfway through the month in pay rates. Therefore the dollar amounts are a little higher than actual.

** to cover On the job injury

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

2020 Monthly Report June

	19-Jun	20-Jun	YTD 6/19	YTD 6/20	Change from previous year
Calls for Service	749	819	3746	4011	265
Criminal Offenses	214	249	1189	1172	-17
Cleared Cases	177	203	992	987	-5
Arrests	82	85	459	411	-48
Parking Tickets	22	3	358	223	-135
Traffic Tickets	97	58	768	449	-319
Felony Charges	10	15	45	46	1
Misdemeanor Charges	41	48	246	247	1
Violation Charges	24	21	114	89	-25
CPL Warrants/Bench	7	1	58	27	-31

all positive numbers mean an increase for current year. If a negative number it means it's down from previous year.

Domestic Incident Reports	
January	40
February	40
March	59
April	58
May	63
June	57
July	
August	
September	
October	
November	
December	

2020 CSO Activity

Type of Complaint	1/20	2/20	3/20	4/20	5/20	6/20	7/20	8/20	9/20	10/20	11/20	12/20
Garbage Complaints	11	5	6	8	13	10						
Vehicle Lockouts	2	4	5	4	1	5						
Junk Vehicles	1	3	0	0	1	2						
Lawn Mowing Complaints	0	0	0	0	0	1						
Dangerous Dog	0	0	0	0	0	0						
Abandoned Dog	0	0	0	0	0	3						
Unlicensed Dog	5	3	4	0	0	2						
Dogs at large	13	7	8	12	10	9						
Dog Bites	0	1	0	0	0	0						
Barking Dogs	2	2	0	1	2	3						
Animal Abuse	3	1	2	0	0	0						
Wild Animals	2	3	0	1	5	1						
Feline Calls	4	2	1	0	0	2						
Junk Yard	0	1	0	0	1	0						
Parking Complaint	0	2	0	3	0	0						
Parking tickets issued	15	16	9	0	1	2						
Misc.	0	0	0	1	3	2						
Arrests	5	6	3	0	3	2						

2020 Stats by Month

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD total
Calls for service	628	554	649	618	743	819							4011
Criminal Offenses	171	182	172	164	232	249							1170
Clearances	145	153	143	151	192	203							987
Arrests	71	93	48	41	73	85							411
Parking Tickets	60	69	81	6	4	3							223
Traffic Tickets	96	108	92	36	59	58							449

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD Total
Calls for Service	567	515	597	630	688	749	814	855	717	685	630	546	7993
Criminal Offenses	222	187	190	197	179	214	250	252	191	218	167	175	2442
Clearances	181	157	150	166	161	177	198	214	159	172	151	148	2034
Arrests	79	73	71	80	74	82	93	100	72	78	67	82	951
Parking Tickets	69	69	119	51	28	22	17	20	26	20	52	89	582
Traffic Tickets	155	148	127	126	115	97	135	136	158	131	149	106	1583

Mental Health Calls 2020

Month	No transport	Voluntary transport	9.41 transport	Attempted suicide	Total calls by month
Jan	3	2	11	0	16
Feb	9	6	7	0	22
Mar	4	1	20	0	25
Apr	1	1	20	0	22
May	3	4	8	0	15
Jun	1	1	7	0	9
Jul					0
Aug					0
Sep					0
Oct					0
Nov					0
Dec					0
Totals	21	15	73	0	109

2020 Monthly Revenue Report

Month	Amount
January	\$991.78
February	\$199.57
March	\$40.25
April	\$25.00
May	\$181.00
June	\$1,403.64
July	
August	
September	
October	
November	
December	
year to date	\$2,841.24

2018 total	\$3,716.98
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DOING
THE MOST
GOOD

July 10, 2020

City of Oneida Police Department
108 Main Street #1630
Oneida, NY 13421

Attn: Chief Thompson

Dear Chief Thompson,

The Salvation Army thanks you and your entire Department for your continuing dedication and commitment to serving your community. On Tuesday June 30, 2020, your department displayed that devotion by assisting us to distribute 646 gallons of milk to 291 households with 844 persons throughout the county.

Starting out early that day setting up traffic control and throughout the entire event, your officers displayed exemplary professionalism and good cheer. The other volunteers enjoyed having the chance to meet them and serve the community in such a meaningful and fun way. I wish to thank you personally as well for helping guide me through the different components of such an event that helped make it a success.

We hope that the experience was equally enjoyable for your personnel and look forward to working with you again.

Sincerely,

Sam Reeder
Regional Services Coordinator

The Salvation Army Empire State Division
Post Office Box 148
Syracuse, NY 13206
(315) 877-6079