
November 2015

Monthly Report

Department of Planning and
Development

**Department of Planning and Development
Monthly Report
November 2015**

Planning Commission – November 19, 2015

Item #1 – Area Variance Request to locate a carport in the front yard located at 1007 Glenwood Circle, zoned R-1, by Mary Lou Hill. The Planning Commission noted that the parcel was exceptionally small, with road frontage on 3 of the 4 sides, and topographically challenged. As such, they sent a Positive Referral to the Zoning Board of Appeals.

Item #2 – Area Variance Request for a 3.5' side setback for a deck on a residential structure located at 214 Park Avenue, zoned R-3, by Katherine Mutz. After review of the application and discussion with the property owners, the Planning Commission sent a Positive Referral to the Zoning Board of Appeals.

Zoning Board of Appeals – no meeting due to holiday schedule.

Revolving Loan Fund

Current balance as of November 30, 2015 - \$433,120.60. Recorded and processed monthly loan payments.

In-House Grants

Continue grant work on Housing Rehabilitation projects. 2015 HOME Grant application for housing rehabilitation funds has been submitted.

West Elm Street Project

Waiting for two easements to be finalized. Working with IDA on potential businesses.

Resource Guide

Updating information in Resource Guide.

NY Main Street Technical Assistance Grant

Working with consultant on grant project. Five property owners are involved with the mixed use feasibility study, and will receive upper floor residential designs and cost estimates. Additional designs for multiple facades are also being created as part of the project. Currently assisting Oneida City Center Committee (OC3) with research and information gathering; attending monthly committee meetings. Working with consultant and SHPO staff on potential historic district nomination for downtown.

Ongoing work

Daily tasks including regular administration of programs, preparation for Planning Commission and Zoning Board of Appeals meetings (agendas, minutes, legal notices, review of applications, preparation of meeting packets, etc.), monthly reports, follow-up on various projects, voucher submissions, assistance to residents and business owners for various applications, flood zone questions, consultations on potential projects, questions from public and other agencies, dissemination of information as requested.

**CITY OF ONEIDA
OFFICE OF THE COMPTROLLER**

LINDA M. PEASE, CMFO
City Comptroller

LEE ANN WELLS
Deputy City Comptroller



109 North Main Street
Oneida, New York 13421
Tel.: 315-363-2022
Fax: 315-363-9558
Email: lpease@oneidacity.com

COMPTROLLER MONTHLY REPORTS

NOVEMBER 2015

-
1. Sales Tax Update;
 2. Budget Update; and
 3. Activities.

2015 SALES TAX

MONTH	BUDGET 2014	ACTUAL 2014	BUDGET 2015	ACTUAL 2015	PERIOD VARIANCE	Y-T-D VARIANCE
<i>FEBRUARY</i>	\$ 297,964	\$ 277,588	\$ 271,656	\$ 291,348	\$ 19,692	\$ 19,692
	59,102	64,395	\$ 63,019	61,633	\$ (1,386)	\$ 18,307
<i>MARCH</i>	260,270	241,332	\$ 236,174	244,901	\$ 8,727	\$ 27,034
	50,317	46,864	\$ 45,862	53,729	\$ 7,867	\$ 34,900
<i>APRIL</i>	167,021	163,637	\$ 160,140	160,470	\$ 330	\$ 35,231
	233,497	254,985	\$ 249,535	272,612	\$ 23,077	\$ 58,308
1ST QTR	\$ 1,068,171	\$ 1,048,800	\$ 1,026,386	\$ 1,084,694	\$ 58,308	\$ 58,308
<i>MAY</i>	\$ 279,291	\$ 274,983	\$ 274,983	\$ 279,304	\$ 4,321	\$ 62,629
	50,879	57,058	57,058	57,406	\$ 348	\$ 62,977
<i>JUNE</i>	277,897	275,648	275,648	279,473	\$ 3,825	\$ 66,802
	58,543	50,709	50,709	52,559	\$ 1,849	\$ 68,652
	88,956	90,000	90,000	91,000	\$ 1,000	\$ 69,652
<i>JULY</i>	170,889	168,752	168,752	171,715	\$ 2,963	\$ 72,615
	191,776	162,757	162,757	226,533	\$ 63,776	\$ 136,390
2ND QTR	\$ 1,118,231	\$ 1,079,907	\$ 1,079,907	\$ 1,157,990	\$ 78,082	\$ 136,390
<i>AUGUST</i>	\$ 283,432	\$ 279,820	\$ 279,820	\$ 305,464	\$ 25,644	\$ 162,034
	61,457	56,308	56,308	67,815	\$ 11,507	\$ 173,542
<i>SEPTEMBER</i>	274,481	286,563	274,481	302,216	\$ 27,735	\$ 201,277
	56,360	63,789	56,360	57,661	\$ 1,301	\$ 202,578
<i>OCTOBER</i>	234,751	243,839	234,751	249,542	\$ 14,791	\$ 217,369
	191,590	164,120	164,120	171,779	\$ 7,659	\$ 225,028
3RD QTR	\$ 1,102,071	\$ 1,094,439	\$ 1,065,839	\$ 1,154,476	\$ 88,637	\$ 225,028
<i>NOVEMBER</i>	\$ 269,290	\$ 283,311	\$ 283,311	\$ 291,868	8,558	233,585
	47,361	45,145	45,145	52,987	7,842	241,427
<i>DECEMBER</i>	263,978	271,073	271,073	292,008	20,935	262,363
	46,343	53,595	53,595		(53,595)	208,767
	64,000	65,000	65,000		(65,000)	143,767
<i>JANUARY</i>	164,834	168,350	168,350		(168,350)	(24,583)
	195,721	284,283	241,393		(241,393)	(265,976)
4TH QTR	\$ 1,051,526	\$ 1,170,756	\$ 1,127,867	\$ 636,864	\$ (491,003)	\$ (265,976)

CITY OF ONEIDA

Revenue / Expense Control Report

Fiscal Year: 2015 Period From: 1 To: 11

Fund 003 Type E	SEWER Expense	Dept 8110	Dept 9010	Dept 9030	Dept 9035	Dept 9040	Dept 9060	Dept 9710	Total Type E	Total Fund 003	Grand Total	YTD Actual Rev / Exp	YTD Adjusted Budget	Original Budget	YTD Actual Rev / Exp	YTD Budget Balance	YTD Encumbered	YTD Available Balance	Percent Rev/Exp Balance
		88,282.89	0.00	1,477.04	345.42	0.00	629.40	17,047.66	107,782.41	107,817.41	399,936.32	1,103,839.33	1,563,409.02	1,567,848.00	1,103,839.33	479,569.69	105,242.02	374,327.67	69.71
												98,337.12	125,000.00	125,000.00	98,337.12	26,662.88	0.00	26,662.88	78.67
												29,730.45	36,766.00	36,660.00	29,730.45	7,035.55	0.00	7,035.55	80.86
												6,952.95	8,599.00	8,574.00	6,952.95	1,646.05	0.00	1,646.05	80.86
												27,317.00	28,200.00	28,200.00	27,317.00	883.00	0.00	883.00	96.87
												178,723.21	195,000.00	195,000.00	178,723.21	16,276.79	0.00	16,276.79	91.65
												289,763.66	306,812.00	306,812.00	289,763.66	17,048.34	0.00	17,048.34	94.44
												1,734,663.72	2,283,786.02	2,268,094.00	1,734,663.72	549,122.30	105,242.02	443,880.28	75.96
												(254,131.02)	(122,070.98)	(137,763.00)	(254,131.02)	132,060.04	105,242.02	26,818.02	208.18
												481,430.07	641,962.56	781,344.00	481,430.07	160,532.49	423,786.62	(263,254.13)	74.99

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Comptroller's Activities Report NOVEMBER/DECEMBER 2015

1. Review City collateral, update collateral schedules to ensure bank's satisfactory collateralization of city funds;
2. Budget review, budget updates.
3. Continue work on year end 2015 and month end;
4. Work on Bond Anticipation Note closings for Rescue Truck, Fire Truck, Clean up at Phelps and DPW Dump Truck;
5. Work on review and tie-out of payables and receivables for 2015;
6. Balance of taxes payable through November 2015;
7. Multiple discussions regarding code vehicle leasing, arrange for lease documents with company;
8. Discuss purchase of two additional police cars;
9. Monthly and annual reconciliation of cash and general ledger accounts;
10. Review of Capital Projects and expenditures for 2015 balance through November;
11. Provide auditors with multitude of documents from 2015 audit;
12. Provide additional documentation for 2014 single audit of CD funds;
13. Begin fixed asset inventory and review for 2015; and
14. Begin financial audit review of 2015 books.

**CITY OF ONEIDA
FIRE DEPARTMENT**

**DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE**

Kevin Salerno
Fire Chief



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
ksalerno@oneidacity.com

***Oneida Fire Dept
Monthly Reports***

November 2015

CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno
Fire Chief



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
ksalerno@oneidacity.com

December 9, 2015

Mayor / Common Council,

The Fire Departments overtime period does not end until this Saturday, December 12. In order to get my reports into Sue in the required time frame, I had to submit a partial report from last month. Therefore, all of the overtime numbers included in this packet are from last month. The only up to date accurate figures are for the call volumes. I will place the revised updated report in everyone's mailbox on Monday December 14, 2015.

Kevin Salerno
Fire Chief
City of Oneida Fire Department

November, 2015	9/20-10/17	YTD
FIRE	\$347.72	\$11,657.08
RESCUE	\$430.31	\$7,015.33
NON-FIRE	\$2,854.83	\$18,868.40
EMERGENCY RESPONSE TOTALS	\$3,632.87	\$37,540.82
PERSONAL LEAVE (0112)	\$132.16	\$1,061.55
SICK/INJURY (0102)	\$4,684.72	\$29,088.16
BEREV/MILITARY (0102)	\$1,388.00	\$11,049.54
OPEN SHIFT (0114)	\$0.00	\$21,833.56
TRAINING/EMS (0107)	\$513.66	\$3,837.44
TRAINING- REG (0109)	\$3,357.66	\$4,122.33
REPAIR(0102)	\$0.00	\$184.66
FIRE MARSHAL (0108)	\$1,046.50	\$4,224.40
REG OT not categorized above(102)	\$1,183.32	\$6,385.65
FIRE ALARM WORK 110	\$0.00	\$1,577.95
OPERATIONAL TOTALS:	\$12,306.03	\$83,365.24
TOTAL:	\$15,938.90	\$120,906.05

TYPE OF CALLS REPORT
AND NUMBER OF CALLS

FIRE	7
RESCUE	80
NON FIRE	45
TOTAL	132

Call Comparison

	2014	2015	DIFF
FIRE	38	35	-3
RESCUE	1545	1461	-84
NON FIRE	428	420	-8
Totals:	2011	1916	-95

Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$125,000.00	\$10,888.91	\$40,751.19
Train/EMS 107	\$8,000.00	\$513.66	\$4,162.56
Fire Mar 108	\$5,900.00	\$1,046.50	\$1,675.60
Train/Reg 109	\$4,150.00	\$3,357.66	\$27.67
Pers Lv 112	\$2,500.00	\$132.16	\$1,438.45
Short Shift 114	\$21,840.00	\$0.00	\$6.44
FIRE ALARM WORK 110	\$4,000.00	\$0.00	\$2,422.05

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno, *Chief*



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Fire Department Revenue- November, 2015

Alarm Permits:	\$90.00
Solid Fuel Burning Permits:	\$60.00
Tent Inspections:	\$0.00
Fire/Housing Inspections :	\$26570.00 billed as of 11/30/2015
Collected:	\$19210.00 as of 11/30/2015**

**Relevy notices were sent 10/1/2015 for unpaid inspection fees billed prior to 10/1/2015

CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Timothy S. Cowan, Fire Marshal



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
tcowan@oneidacity.com

FIRE MARSHAL MONTHLY REPORT NOVEMBER 2015

TITLE / NAME	TOTAL HOURS
FIRE MARSHAL COWAN	8.5
ASST. FIRE MARSHAL FIELDS	12.5
INSPECTOR BALL	4.5
INSPECTOR WALKER	6
INSPECTOR CAVANAGH	6.5
INSPECTOR KAZLAUSKAS	4.5
INSPECTOR KROL	5
INSPECTOR RELYEA	4
FIREFIGHTERS	14
TOTAL OFFICE HOURS	65.5

OFFICE BREAKDOWN	TOTAL INSPECTIONS
BUSINESS INSPECTION	1
BUSINESS REINSPECTION	7
BUSINESS C OF C	6
PUBLIC ASSEMBLY INSPECTION	5
PUBLIC ASSEMBLY REINSPECTION	2
PUBLIC ASSEMBLY C OF C	1
OPERATING PERMITS	1
SOLID FUEL BURNING DEVICE	1
ORDER TO VACATE	1
VACANT PLACARDS	1

OFFICE BREAKDOWN CONT.	TOTAL HOURS
VACANT BUILDING INSPECTIONS	1
KNOX BOX WORK	1
COMPLAINTS	1
NO SHOW	0
FLOOD DAMAGE INSPECTIONS	0 HOURS
MEETINGS / CODES SCHOOL	1 HOURS
PLAN REVIEW	.5 HOURS
MISCELLEANOUS	10 HOURS
FIRE INVESTIGATION	8.5 HOURS
FIRE PREVENTION	1 HOURS

FIRE MARSHAL'S ACTIVITIES

- Met with PV Reddy from Nutech Biosciences regarding the fire alarm system. I informed him that he needed to have a signed contract from the fire alarm company to repair the existing fire alarm problem and to provide documentation for third party monitoring by the end of 2015.
- Met with Dave Labrucque regarding the property on West Railroad St. I informed him that the opening in the fence shall have a hard surface to drive fire apparatus on and the existing grass area would not comply. He informed me that it would be taken care of.
- Met with the Oneida High School principal regarding their alarm system. The annunciator panel and the main panel are not communicating. You are not able to reset the annunciator panel but are able to reset the main panel. I informed him that he needs to get in touch with the alarm company to come out and troubleshoot the problem.
- The Fire Investigation Division investigated a structure fire on N. Willow Street. Extensive damage to the entire structure. The fire occurred at approximately 0100 hrs. High winds and power lines down across the front lawn made for challenging work.
- The renovation at Walmart is completed. All of the existing violations have all been corrected and a Certificate of Compliance was issued.

2015 Inspections- Housing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Insp *	23	8	21	11	22	28	36	19	41	19	18		246
Reinsp *	4	10	16	11	9	33	31	47	21	46	37		265
Comp	2	5	2	3	3	7	7	7	5	2	2		45
3+ fam	4	5	3	2	4	6	14	9	6	9	7		69
No Shows	3	3		0	7	3	7	3	5	7	2		40

* # of units

2015 Fire Inspections

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Commercial	10	7		6	7	4	5	12	6	4	3		64
Pub Assembly				2	1	2	3	4		6	6		24
Educational													0
Total:	10	7		8	8	6	8	16	6	10	9		88
No show						1							1

MONTHLY REPORT

CITY CLERK

ITEMS	TOTAL FUNDS COLLECTED	CITY'S SHARE
LATE FEES (CLERK)		
13 DEED REC. FEE	\$ 390.00	\$ 390.00
DEED COPIES		
FILING FEE (SUB DIV MAPS)		
1 TAXI DRIVER	\$ 25.00	\$ 25.00
TAXI VEHICLES		\$ -
SIGN PERMIT		\$ -
SITE PLAN		\$ -
CONDITIONAL USE PERMIT		\$ -
MINOR PLAT	\$ -	\$ -
MAJOR PLAT		\$ -
1 SEWER PERMIT	\$ 50.00	\$ 50.00
TENT PERMIT		\$ -
1 WOOD STOVE PERMIT	\$ 60.00	\$ 60.00
1 SOLICITOR LICENSE	\$ 75.00	\$ 75.00
8 ADDITIONAL SALESPERSON	\$ 120.00	\$ 120.00
SPECIAL EVENTS		
ANIMAL CONTROL		\$ -
1 ALARM	\$ 90.00	\$ 90.00
GARBAGE		\$ -
JUNK		\$ -
SUBDIVISION APPL. (Waiver of Non-appli)	\$ -	\$ -
ZONE CHANGE APPLICATION		\$ -
USE VARIANCE		\$ -
1 AREA VARIANCE	\$ 50.00	\$ 50.00
	<u>\$ 6,029.75</u>	<u>\$ 6,029.75</u>

MADISON COUNTY LANDFILL

23 CARDS	\$ 322.00	\$ 8.05
	<u>\$ 322.00</u>	<u>\$ 8.05</u>

GRAND TOTALS \$ 7,253.75 \$ 6,822.80

DISBURSEMENTS

CITY CHAMBERLAIN	\$ 6,822.80
MADISON CO. TREAS.-LANDFILL	\$ 313.95
NYS DEPT. OF HEALTH	\$ 45.00
STATE COMPTROLLER - BELL JAR	
STATE COMPTROLLER-BINGO	
NYS DOG SURCHARGE	\$ 72.00
NYS COMPTROLLER G	
TOTALS	<u>\$ 7,253.75</u>

17 DEATHS RECORDED
 27 BIRTHS RECORDED
 15 HANDICAPPED PARKING PERMITS

RESPECTFULLY SUBMITTED,

 SUE PULVERENTI - CITY CLERK

MONTHLY REPORT

POLICE DEPARTMENT

	Nov			Year to date			Change from last year
	2013	2014	2015	2013	2014	2015	
Calls For Service	609	524	612	7135	6761	7073	PLUS 312
Criminal Offenses	134	124	135	1755	1552	1380	minus 172
Cleared Cases	103	95	90	1312	1174	1041	minus 133
Arrests	77	59	61	882	925	818	minus 107
Parking Tickets	61	113	69	622	848	662	minus 186
Traffic Tickets	102	89	85	1411	1577	1247	minus 330
DWI's	3	1	1	36	24	16	minus 8
Felony Charges	16	13	4	144	164	119	minus 45
Misdemeanor Charges	62	48	48	747	708	663	minus 45
Violation Charges	14	23	8	229	196	133	minus 63

	2014 JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	555	473	577	630	698	681	673	679	679	592	524	556
Criminal Offenses	142	126	90	142	162	142	147	170	165	142	124	104
Clearances	95	103	57	111	136	99	95	129	139	115	95	80
Arrests	78	89	64	90	108	79	79	104	94	81	59	62
Parking Tickets	89	98	114	95	48	60	66	63	60	42	113	72
Traffic Tickets	152	204	147	143	166	142	141	149	114	130	89	67

	2015 JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Calls for Service	543	472	602	607	652	725	812	745	677	626	612	
Criminal Offenses	122	73	135	102	158	100	139	134	151	131	135	
Clearances	96	53	105	81	132	63	102	105	115	96	90	
Arrests	87	41	76	62	102	68	79	77	77	88	61	
Parking Tickets	91	88	90	62	27	35	35	34	68	63	69	
Traffic Tickets	114	81	153	132	164	99	79	75	134	131	85	

2015 Reimbursements- Overtime reimbursements, grant reimbursements and other.

	STEP Grant	Other	Total
	Amount	Amount	
Jan.		* 1,077.56	1,077.56
Feb			0
Mar	583.56		583.56
Apr.	1005.91		1005.91
May	1751.16		1751.16
Jun.	886.94	* \$8187.64	9074.58
Jul.	1128.42	\$160.74 SE	1289.16
Aug.	851.28	851.30DWI	1702.58
Sep.	1171.73		1171.73
Oct			
Nov			
Dec.			
Total	7379.00	10,116.50	17,636.24
to date.			

*= PERMA Workers Comp reimbursement for Sgt. Loomis through 2/11/14. Jun Work comp reimbursement for Sgt. Loomis \$8187.64

SE Special Event reimbursement(July YMCA Walk traffic control)

DWI- Reimbursement from STOP DWI

Year to date Overtime \$ 88,182.99
 Reimbursements \$ 17,636.24

Costs after reimbursement: \$70,546.75

2015 Revenue- Report copy fees, fingerprint fees, record checks, etc.

Jan.	\$ 52.25		2014 total	\$10,604.98
Feb.	\$ 149.50			
Mar.	\$ 336.75	Note-Vest grant reimbursement from Attorney General's Office received. \$5285.98 One part of vest grants.		
Apr.	\$ 142.51			
May	\$ 3,155.25			
Jun.	\$ 1,428.28			
Jul.	\$ 924.50			
Aug	\$ 77.25			
Sept.	\$ 78.75			
Oct.	\$ 981.25			
Nov.	\$ 152.50			
Dec.				

Year
 to date: \$7478.79

Overtime 2015

Month	Pay	Comp	Used	Reimbursements
Jan	\$3,322.94	297.49	263.25	\$1,077.56
Feb	\$3,676.87	66	205.5	\$0.00
Mar	\$2,998.36	140.62	235.75	\$583.56
Apr	\$4,144.98	134.62	227	\$1,005.91
May	\$13,577.75	243	306.75	\$1,751.16
Jun	\$10,719.02	186.75	418.25	\$9,074.58
Jul	\$7,551.72	392.99	285.5	\$1,289.16
Aug	\$15,465.16	419.25	368	\$1,702.58
Sep	\$10,345.61	282.3	367.25	\$1,171.73
Oct	\$10,980.78	520.12	386	\$0.00
Nov	\$5,399.80	359.62	474.25	\$0.00
Dec				
Total	\$88,182.99	3,642.76	3,537.50	\$17,636.24

Costs after reimbursements	
\$2,245.38	* comp reimbursement not included
\$3,676.87	
\$2,414.80	
\$3,139.07	
\$11,826.59	
\$1,644.44	
\$6,262.56	
\$13,762.58	
\$9,173.88	
\$10,980.78	
\$5,399.80	
\$70,546.75	Year costs after reimbursements

Nov		
REASON	PAY	COMP
Admin./ Misc.		9.00
Complete Investigation	\$403.36	36.00
Court	\$298.22	18.37
Cover Back Time	\$3,511.70	82.12
Cover Sick Time		21.00
Cover School		14.25
Cover Vacation	\$770.02	16.50
On Call Investigations	\$536.57	4.50
School		118.50
Special Events	\$444.54	34.87
Special Investigations		

2015	
Year to date	
Contractual	\$52,421.47
other	\$35,945.19
Reimbursed	17,636.24
Total non	
Contractual	
not reimbursed	\$18,308.95

Note: Overtime by month (above chart) for pay periods in month.
This chart by calendar month

Pay= Overtime pay costs
Comp. = overtime comp time earned
Used= Comp time used
Reimbursements- from grants or other

Overtime 2014

Month	Pay	Comp	Used	Reimbursements
Jan	\$3,941.26	107.86	234.00	\$0.00
Feb	\$5,146.75	65.97	174.25	\$5,146.32
Mar	\$5,430.45	129.37	226.75	\$659.31
Apr	\$5,751.58	222.37	350	\$943.48
May	\$12,065.54	198.7	308.5	\$1,433.56
Jun	\$7,466.98	118.42	298.25	\$959.68
Jul	\$8,568.10	187.12	385.75	\$1,596.94
Aug	\$8,079.32	207.37	355.25	\$2,861.45
Sep	\$7,097.04	142.4	341	\$0.00
Oct	\$2,894.73	203.17	419.25	\$0.00
Nov	\$6,231.65	226.85	592.75	\$0.00
Dec	\$5,184.22	311.24	703.75	\$0.00
Total	\$61,670.11	1,642.76	1,537.50	\$16,187.51

Costs after reimbursements	
\$3,941.26	* comp reimbursement not included
\$0.43	
\$4,771.14	
\$4,808.10	
\$10,631.98	
\$6,507.30	
\$6,971.16	
\$5,217.87	
\$7,097.04	
\$2,894.73	
\$6,231.65	
\$5,184.22	
\$61,670.11	Year costs after reimbursements



**CITY OF ONEIDA
DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE**



David R. Meeker
Chief of Police

108 MAIN ST.
PO BOX 550
ONEIDA, NY 13421-0550
TEL 315-363-9111

TO: Chief Meeker
FROM: Sgt. Lowell *SJZ*
SUBJECT: Exemplary Service
DATE: November 4, 2015

On October 17th, 2015 Officer Warner, Officer Iles, and Officer Mosack were assisted by Deputy Schwock of the Madison County Sheriff's Office as they responded to a reported shots fired complaint on West Elm Street. The information provided was that a male had fired one shot in the upstairs of the residence and advised to meet the reporting party for further information.

These officers arrived and scene and made a safe and tactical assessment of the situation based on the information at hand. Putting their safety at risk, the officers made a calculated entry into the residence in an attempt to render aid to any potential victims.

When the officers reached the second floor of the residence, they located a male laying face down on a bed with a revolver next to him. Officers on scene secured the weapon as best they could and noticed that the male was making groaning noises. They began communications with the male and started to visually assess him for any injuries.

I arrived on scene a short time later and observed Ofc. Warner and Dep. Schwock on each arm of the male. They were attempting to gain verbal compliance from the male to continue to make the scene safe. I unloaded the revolver that had been placed in the corner of the bedroom out of the males reach. Ofc. Warner, Dep. Schowck and Ofc. Iles were able to handcuff the male without any further incident.

I commend these individuals for their steadfast critical decision making abilities. It was their selflessness in an uncertain and dangerous situation that aided in a peaceful resolution in this incident without posing a potential threat to any other persons. They did a tremendous job with their verbal de-escalation to assist in bringing an end to this situation.

Outstanding performance of duty!

*Ofc. Warner, Ofc. Iles and Ofc. Mosack.
Good Job, copy in your files,
copy to monthly report. Chief*

*William A Schmutz
538 Stone Street
Oneida, NY 13421*

November 15, 2015

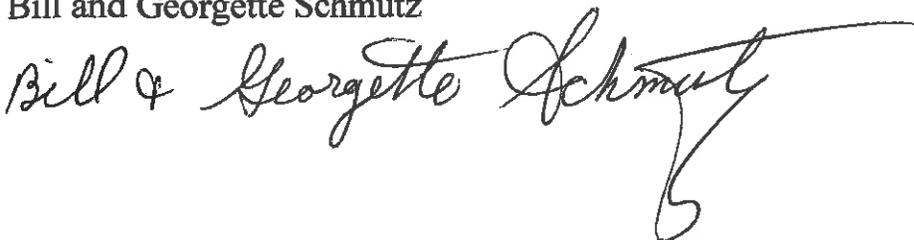
Chief Meeker:

On October 25, 2015 our home was broken into and burglarized. We were out of the state at the time. Fortunately for us one of your men discovered the break in and identified a suspect. Even though a home break-in and robbery is an extremely terrifying crime we do feel fortunate. If it wasn't for the actions of Officer Lowell the suspect in this case may well have gone undetected. Further more the suspect may have returned before we arrived back home, possibly with others, to steal yet more of our property. We are very grateful to this officer and his police skills.

Once we were notified of the break-in we immediately began a long 6 hr drive home. Officer Lowell kept abreast of the situation via cell phone. We also spoke with investigator Burgess during this time. It was very frustrating being so far from home under the circumstances but speaking to these two fine men brought some comfort to us and a sense that things would be alright. Neighbors tell us that there were other officers involved as well but we do not have their names. None the less we are very grateful to all members of the O.P.D. who were and continue to be involved in the investigation both at the scene and in support.

Please thank all those involved for us. We are very thankful indeed. We are also very confident that through your department's efforts and hard work justice will be served and this individual we no longer be a threat to law abiding people.

Sincerely,
Bill and Georgette Schmutz

A handwritten signature in black ink that reads "Bill & Georgette Schmutz". The signature is written in a cursive style with a long, sweeping underline that extends to the right and then loops back down.

A. Max Smith
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION
ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062
www.oneidacity.com

November 2015

REVENUE

In the month of November the Recreation Department generated a total of \$6,765.00 in revenue.

USAGE/COMPARISON

Our November 2015 Gym rental revenue is up 28% from November 2014. In November of 2014 we generated \$2,459.50 in gym rental revenue as compared to \$3,167.50 in 2015. Our November room rentals were \$450.00 as compared to \$185.00 in 2014. As of December 1, 2015 our yearly gym rental revenue is \$34,563.50 as compared to \$31,408.50 on December 1, 2014, a 10% increase, our room rentals revenue is \$4,930.00 in 2015 as compared to \$2,515.00 in 2014 a 96% increase.

Below are charts that show the number of rentals we have booked last year and this year.

2014 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	17	7	15	0	39
February	24	7	16	5	52
March	29	8	23	4	64
April	21	9	19	0	49
May	6	5	21	3	35
June	10	3	23	4	40
July	14	1	3	0	18
August	12	1	6	0	19
September	10	2	11	0	23
October	7	8	15	2	32
November	13	4	17	3	37
December	18	8	14	3	43
TOTAL	181	63	183	24	451

2015 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	13	7	21	1	42
February	19	17	16	1	53
March	22	19	21	0	62
April	22	19	20	0	61
May	10	17	27	0	54
June	13	11	11	0	35
July	11	14	7	0	32
August	12	15	5	0	32
September	14	10	11	1	36
October	11	17	17	0	45
November	11	28	20	2	61
December					
TOTAL	158	174	176	5	513

We continue to increase our rentals every month with more and more gym and room rentals. As you can see from both charts we are seeing a large increase in room rentals this fall and a slight increase in Tot parties. We are continuing to look for ways to add rentals to the building. Hopefully some of these ideas will come to fruition in 2016 and we can continue our trend of increased revenue and rentals each year.

MAINTENANCE

The maintenance crew finished up their seasonal jobs on October 30th. The crew did a great job again this past summer season. The crew was short handed a majority of the summer because of an on the job injury that forced a crew member out of work all season. From November through March we only have a part time seasonal maintenance worker on staff. For the month of November we did not fill this position and used 2 of our building supervisors to fill in when needed. We will fill the seasonal maintenance worker position in December when the injured staff person is cleared to come back to work. During November there was not too much that needed to be done. Basically the guys just kept the dog pots and garbage emptied at Higinbothum and Allen Parks and cleaned up Vets Park after the Pop Warner season came to an end in early November.

Updates

Things continue to progress with the Rail Trail project. A monthly Oneida Rail Trail Committee meeting was not held in November due to the meeting date falling on Thanksgiving and we decided we are taking December off too. We are planning to meeting for January, during that meeting we will cover a lot of information and get things rolling for the new year. Jon Roucher, Jamie and Sarah from the County and myself met with the engineers from C&S and went over the first drawings and proposals for the Rail Trail. We were able to go over the entire proposed grant funded sections with a fine tooth comb. We will now be planning another community meeting in the new year before anything is finalized.

Preparations were made for the City's annual tree lighting ceremony. Lights were hung on the tree and decorations were put up at Higinbothum Park. The tree lighting will take place on December 4th, Santa arrives at 5:30 courtesy of the Oneida Fire Dept. and the tree is lit at 6pm.

Respectfully submitted,

Lucas Griff
Recreation Director

Oneida Recreation Department
Programming Report
November, 2015

Youth Programming

Tot Fun-n-Run:

The Tot Fun-n-Run Program has been going strong this summer and into the fall. The program is enjoyed by Parents/Grandparents in our community and is geared for children 6 years and younger. Tot Fun-n-Run is open Monday thru Friday from 9:00 am-12:00 noon. Children can enjoy playing on our bounce houses, rock wall, roller coasters and tot room filled with all kinds of activities for kids. This Program gives Parents/Grandparents an opportunity for their children/grandchildren to interact with other children in our community. We had 272 people sign in for the month of October for an average of 15 per

Afterschool Program: (Teen Center)

The Afterschool Program (Teen Center) is now open for children and teens in 3rd-12th Grades. Children and teens can come and play basketball, kickball, dodgeball or just hang out with their friends in a safe environment. The Afterschool Program runs from 3:00-5:30 Monday-Friday. Registration is required. We had 15 children register for the month of November. We had 175 children participate in the program with an average of 10 per day.

Hoop Monsters & Skills & Drills

Hoop Monsters teams were broken down by grades, 3rd-4th and 5th-6th. We have four teams for 3rd-4th Grades and four teams for 5th-6th Grades. Games started on November 8th and will end with a Round Robin tournament on February 6th.

Skills & Drills is for boys/girls in Kindergarten-3rd Grade. The season started on November 7th.

Adult Programs

Co-ed Volleyball

Co-ed Volleyball started the first Thursday in November. We have four teams on the Rec. side and eight teams on the competitive side.

Adult Open Gym

Adult Open Gym started on November 3rd and will be every Tuesday until April 2016. 59 adults signed in for November with an average of 15 per week.

Respectively Submitted,

Carmela Endemann
Recreation Specialist

City of Oneida Recreation Department
 Monthly Revenue - November 2015

Date	Program/Individual	Amount	Receipt	Deposited	Date	Program/Individual	Amount	Receipt	Deposited
10/31/2015	Rec Center - Gym/Tot	\$50.00	8992	11/3/2015	Balance Forward		\$3,107.50		
	Rec Center - Gym/Tot	\$70.00	8993			Rec Center - Gym	\$60.00	9025	
	Youth Basketball	\$30.00	8994		11/9/2015	Youth Basketball	\$225.00	9026	
	VOID	VOID	8995			Youth Basketball	\$15.00	9027	
11/1/2015	Rec Center - Gym	\$80.00	8996			Rec Center - Gym/Tot	\$90.00	9028	11/12/2015
11/2/2015	Youth Basketball	\$180.00	8997		11/10/2015	Rec Center - Gym/Tot	\$95.00	9029	
	Rec Center - Room	\$250.00	8998			Youth Basketball	\$30.00	9030	
	Rec Center - Gym/Tot	\$55.00	8999	11/4/2015		Rec Center - Gym	\$17.50	9031	11/13/2015
	Rec Center - Gym/Tot	\$95.00	9000		11/12/2015	Rec Center - Gym/Tot	\$70.00	9032	11/12/2015
	Rec Center - Gym/Tot	\$120.00	9001			Rec Center - Gym/Tot	\$85.00	9033	
	Rec Center - Gym/Tot	\$130.00	9002			Rec Center - Gym/Tot	\$85.00	9034	
	Rec Center - Room	\$20.00	9003			Rec Center - Gym/Tot	\$60.00	9035	11/13/2015
11/3/2015	Rec Center - Room	\$75.00	9004			Donations - Sponsor	\$250.00	9036	
	Rec Center - Room	\$20.00	9005			Adult Volleyball	\$125.00	9037	
	Rec Center - Gym/Tot	\$60.00	9006			Adult Volleyball	\$125.00	9038	
	Youth Basketball	\$240.00	9007		11/13/2015	Youth Basketball	\$60.00	9039	
11/4/2015	Rec Center - ARC	\$200.00	9008			Youth Basketball	\$15.00	9040	11/17/2015
	Donations - Sponsor	\$250.00	9009		11/14/2015	Rec Center - Gym/Tot	\$65.00	9041	
	Rec Center - Gym/Tot	\$55.00	9010	11/5/2015		Room Rental - Teen	\$30.00	9042	
	Youth Basketball	\$15.00	9011			Rec Center - Gym/Tot	\$65.00	9043	
11/5/2015	Youth Basketball	\$90.00	9012		11/15/2015	Rec Center - Gym/Tot	\$90.00	9044	
	Rec Center - Gym/Tot	\$75.00	9013	11/6/2015		Rec Center - Gym/Tot	\$55.00	9045	
	Adult Volleyball	\$125.00	9014			Rec Center - Gym	\$75.00	9046	
	Adult Volleyball	\$100.00	9015		11/16/2015	Youth Basketball	\$120.00	9047	
	Adult Volleyball	\$125.00	9016			Rec Center - Gym/Tot	\$50.00	9048	11/18/2015
	Adult Volleyball	\$125.00	9017			MUNY Basketball	\$20.00	9049	
	Adult Volleyball	\$125.00	9018			MUNY Basketball	\$20.00	9050	
11/6/2015	Youth Basketball	\$90.00	9019			MUNY Basketball	\$20.00	9051	
	Rec Center - Gym/Tot	\$60.00	9020	11/10/2015	11/17/2015	Rec Center - Dining	\$10.00	9052	
	Adult Volleyball	\$122.50	9021		11/18/2015	Rec Center - Gym/Tot	\$170.00	9053	
11/7/2015	Rec Center - Gym/Tot	\$35.00	9022			Rec Center - Gym/Tot	\$20.00	9054	11/23/2015
	Youth Basketball	\$30.00	9023			Rec Center - Gym	\$60.00	9055	
11/8/2015	Rec Center - Gym	\$10.00	9024		11/19/2015	Rec Center - Dining	\$30.00	9056	
	TOTAL	\$3,107.50				TOTAL	\$5,415.00		

City of Oneida Recreation Department
 Monthly Revenue - November 2015

Date	Program/Individual	Amount	Receipt	Deposited	Date	Program/Individual	Amount	Receipt	Deposited
Balance Forward		\$5,415.00							
11/20/2015	Adult Volleyball	\$175.00	9057	11/23/2015					
	Rec Center - Gym/Tot	\$30.00	9058						
	Youth Basketball	\$30.00	9059						
	Rec Center - Room	\$15.00	9060						
11/21/2015	Rec Center - Gym/Tot	\$65.00	9061						
11/22/2015	Rec Center - Gym/Tot	\$60.00	9062						
	Rec Center - Gym/Tot	\$45.00	9063						
	Rec Center - Gym	\$75.00	9064						
11/23/2015	MUNY Basketball	\$40.00	9065	11/30/2015					
11/24/2015	Rec Center - Gym/Tot	\$95.00	9066						
11/27/15	Rec Center - Gym/Tot	\$130.00	9067						
	Rec Center - Gym/Tot	\$65.00	9068						
	Rec Center - Gym/Tot	\$75.00	9069						
11/28/2015	Rec Center - Gym/Tot	\$65.00	9070						
11/29/2015	Rec Center - Gym/Tot	\$80.00	9071						
	Rec Center - Gym/Tot	\$55.00	9072						
	Rec Center - Gym/Tot	\$50.00	9073						
	Rec Center - Gym/Tot	\$95.00	9074						
	Rec Center - Gym	\$75.00	9075						
11/30/2015	Youth Basketball	\$30.00	9076						
	TOTAL	\$6,765.00							
	001-0017-2003	Youth Basketball		\$1,200.00					
	001-0017-2020	MUNY Basketball		\$100.00					
	001-0017-2021	Adult Volleyball		\$1,147.50					
	006-0006-0088	Donations (Sponsor)		\$500.00					
	Rec Center								
	IARC								
	Gym Rental	\$200.00							
	Room Rental	\$3,167.50							
	Equipment Rental	\$450.00							
		\$0.00							
	001-0017-2031	Rec Center Total		\$3,817.50					
	TOTAL			\$6,765.00					

Program/Individual	Amount	Receipt	Deposited	Date	Program/Individual	Amount	Receipt	Deposited
Gym/Room Rental Monthly Comparison					2014 Nov			
					2015 Nov			
	\$2,459.50				\$3,167.50			
	\$185.00				\$450.00			
% Increase/Decrease								
					28%			
					143%			
Gym/Room Rental Yearly Comparison								
					12/1/2014			
	\$31,408.50				\$34,563.50			
	\$2,515.00				\$4,930.00			
% Increase/Decrease								
					10%			
					96%			
Rec Center R								
					Gym Room			
					Rentals			
					Tot			
					Parties			
					Teen			
					Parties			
					TOTAL			
January					13			
February					19			
March					22			
April					22			
May					10			
June					13			
July					11			
August					12			
September					14			
October					11			
November					11			
December					11			
TOTAL					158			
					174			
					176			
					5			