

**MINUTES OF THE COMMON COUNCIL
NOVEMBER 1, 2016**

A regular meeting of the Common Council of the City of Oneida, NY was held on the first day of November, 2016 at 6:30 o'clock P.M. in Council Chambers, Oneida Municipal Building, 109 N. Main Street, Oneida, NY.

Meeting was called to order by Mayor Leo Matzke

PRESENT: Councilors Alan Cohen, Michael Bowe, Erwin Smith,
Helen Acker, James Chamberlain and Thomas Simchik

ALSO PRESENT: City Attorney Nadine Bell
City Clerk Susan Pulverenti
Deputy Comptroller Lee Ann Wells
Fire Chief Kevin Salerno
Fire Marshall Dennis Fields
Recreation Director Luke Griff
Supervisor Joe Magliocca

PROCLAMATION – PURPLE HEART CITY

Mayor Matzke said that he is very pleased to announce the City of Oneida is seeking designation as a Purple Heart City. He said that this is one of the most meaningful things he has done this year as Mayor. The Mayor read aloud his Proclamation stating the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly, to make sure we never forget. The Mayor said that the City of Oneida appreciates the sacrifices our Purple Heart recipients made in defending our freedoms and believes it is important that we acknowledge them for their courage and show them the honor and support they have earned. The Mayor said he encourages the citizens of the City of Oneida to show their appreciation for the sacrifices of the Purple Heart recipients have made in defending our freedoms. Donald R. Smith, Director of the Madison County Veterans Service Agency invited Purple Heart veterans John Thibado, Donald Stanford, Douglas Wright, David Harp Sr. and John Mondrick, who were in attendance at the Council meeting, to come forward to be honored, and the Mayor stated that each would receive a framed proclamation. A standing ovation was given to these Purple Heart veterans.

OLD BUSINESS

Councilor Smith said he has heard many good compliments about the Recreation Center's Halloween Party. Recreation Director Griff said they were very busy with approximately 400 kids. Councilor Smith also commended the Fire Department for having the fire trucks out on the street to help with patrolling. He commented that a group of trick or treaters near his home were thrilled when the fire truck pulled up and lit up the area. Councilor Smith thanked the Mayor for the great idea of having the fire trucks out there.

Mayor Matzke said that he has announced the winners of the scarecrow contest and posted the results on the Mayor's Facebook page. The Mayor said he will be having a holiday lighting contest in December.

Moved by Councilor Acker
Seconded by Councilor Smith

RESOLVED, that the minutes of the regular meeting of October 18, 2016 are hereby approved as presented.

Ayes: 6
Nays: 0

MOTION CARRIED

Moved by Councilor Smith
Seconded by Councilor Bowe

RESOLVED, that Warrant No. 21, checks and ACH payments in the amount of \$944,618.34, as audited by the Voucher Committee, is hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes: 6
Nays: 0

MOTION CARRIED

**AGREEMENT – MEDICAL DIRECTOR FOR FIRE DEPARTMENT’S
EMERGENCY MEDICAL SERVICES**

RESOLUTION 16-192

Moved by Councilor Smith
Seconded by Councilor Simchik

RESOLVED, to authorize the Mayor to sign an agreement with Dr. Pamela Sullivan, Emergency Department Director for Oneida Healthcare, 321 Genesee Street, Oneida NY 13421, setting forth the terms and conditions under which Dr. Sullivan shall serve as the “Medical Director” to the City’s Emergency Medical Services.

Ayes: 6
Nays: 0

MOTION CARRIED

Fire Chief Salerno said the past Medical Director has left the hospital, so another had to be designated.

PROFESSIONAL SERVICES PROPOSAL – APPRAISALS – BUYOUT PROGRAM

RESOLUTION 16-193

Moved by Councilor Acker
Seconded by Councilor Cohen

RESOLVED, that the Professional Services Proposal from Ernie Sportello Appraisal Services, 110 Northwood Drive, Deerfield NY 13402 to perform any additional retrospective third appraisals in the amount of \$300.00 per appraisal, as required by the City of Oneida for the FEMA buyout program, be hereby accepted.

Ayes: 6
Nays: 0

MOTION CARRIED

ADVERTISE FOR BIDS

RESOLUTION 16-194

Moved by Councilor Acker
Seconded by Councilor Bowe

RESOLVED, to authorize the Purchasing Agent to advertise for bids for Caustic Soda.

Ayes: 6
Nays: 0

MOTION CARRIED

CONTRACT EXTENSIONS

RESOLUTION 16-195

Moved by Councilor Chamberlain
Seconded by Councilor Bowe

RESOLVED, that authorization be hereby given to extend the chemical contract for chlorine and sodium hypochlorite with Slack Chemical Company Inc., 465 S. Clinton Street, PO Box 30, Carthage NY 13615 for an additional one year term from the date of expiration, in accordance with existing contract, **and be it further**

RESOLVED, that authorization be hereby given to extend the chemical contract for aluminum sulfate with Holland Company Inc., 153 Howland Ave, Adams MA 01220 for an additional one year term from the date of expiration, in accordance with existing contract, **and be it further**

RESOLVED, that authorization be hereby given to extend the chemical contract for liquid zinc orthophosphate and liquid polyphosphate with Shannon Chemical Corporation, PO Box 376, Malvern PA 19355 for an additional one year term from the date of expiration, in accordance with existing contract.

Ayes: 6

Nays: 0
MOTION CARRIED

FIRE MARSHALL'S REPORT

RESOLUTION 16-196

Moved by Councilor Acker
Seconded by Councilor Simchik

RESOLVED, that a letter from the Fire Marshall's Office requesting the Common Council declare various unsafe structures as a public nuisance, per the City Code Chapter 34, Article III, Unsafe Buildings and Collapsed Structures, be hereby received and placed on file.

Ayes: 6
Nays: 0
MOTION CARRIED

Mayor Matzke said this is a further sign that we are trying to clean up our City. Fire Marshall Fields said that the Common Council has the power to enforce some of the codes with some knowledge from the Fire Department. City Attorney Nadine Bell said she discussed this with the Fire Marshall, and she can prepare notices that are in compliance with the requirements of Chapter 34 to give property owners their due process. After a brief discussion, the City Attorney said that the notices will be prepared for the next Council meeting, and the proposed public hearing dates can be determined at that time. Mayor Matzke said that we need to take action, and the Council will have the opportunity to drive by the properties in question.

MISCELLANEOUS UTILITY BILLING

RESOLUTION 16-197

Moved by Councilor Acker
Seconded by Councilor Bowe

RESOLVED, that the City of Oneida Miscellaneous Utility Billing for unpaid service charges, water rents and sewer taxes be hereby received and placed on file, **and be it further**

RESOLVED, that authorization is hereby given to include said charges in the 2016 assessment roll to be re-levied onto the 2017 tax roll, **and be it further**

RESOLVED, that a Public Hearing will be held on the aforementioned Miscellaneous Utility Billing on November 15, 2016 at 6:30 p.m. in the Council Chambers at the Oneida Municipal Building at 109 N. Main St., Oneida, NY.

Ayes:
Nays:
MOTION CARRIED

Councilor Acker said \$63,724.84 is being relevelled this year.

2017 CITY OF ONEIDA MAYOR'S BUDGET

RESOLUTION 16-198

Moved by Councilor Smith
Seconded by Councilor Bowe

RESOLVED, that the 2017 City of Oneida Mayor's Budget be hereby received and placed on file, **and be it further**

RESOLVED, that a Public Hearing on the proposed 2017 City of Oneida Mayor's Budget shall be held on November 15, 2016 at 6:30 p.m. in the Council Chambers, Oneida Municipal Building at 109 N. Main St., Oneida, NY.

Ayes: 6
Nays: 0
MOTION CARRIED

Mayor Matzke said his 2017 budget includes a 2.5% tax increase, noting that the amount being used from Fund Balance is the smallest amount in ten years. The Mayor said that this budget is lean, and thanked Department Heads for their efforts. The Mayor cited some of the items addressed in his budget, such as hiring a City Administrator, codes enforcement, neighborhood watch program, and green energy initiatives. The Mayor said that he wants to maintain services and keep our City safe. The Mayor also stated that community groups introducing various events are making our City alive again.

LETTER OF AGREEMENT FOR YEAR ENDED 2016 AUDIT SERVICES

RESOLUTION 16-199

Moved by Councilor Smith
Seconded by Councilor Simchik

RESOLVED to authorize the Mayor to sign the Engagement Letter from D’Arcangelo & Co., LLP, 200 E. Garden St. PO Box 4300, Rome NY 13442-4300 for the year ended December 31, 2016 Audit of the City’s financial statements in an amount not to exceed \$23,900.

Ayes: 6
Nays: 0

MOTION CARRIED

Councilor Acker inquired if any other quotes had been received, and the Deputy Comptroller said they would look into that for next year. The Mayor said the City will do the same with insurance.

BUDGET TRANSFERS

RESOLUTION 16-200

Moved by Councilor Bowe
Seconded by Councilor Smith

RESOLVED, to approve the following budget transfers:

<u>AMOUNT</u>	<u>FROM:</u>	<u>TO:</u>
\$530.04	001.1990.0440 Contingency	001.9730.0700 Interest on Debt - BAN Interest

(To fund BAN interest payoff)

\$18,900.00	001.4068.0300 Materials & Supplies	001.1620.0403 Building Contracts
-------------	---------------------------------------	-------------------------------------

(To fund a City Hall Water Infiltration repair)

Ayes: 6
Nays: 0

MOTION CARRIED

The Mayor said we have the money left in the engineering portion of the budget to look at the water infiltration issues that the City is having, so there is an opportunity to start the project this year. The Mayor said he told the City Engineer to go ahead and get started. Councilor Smith said this transfer is just for the engineering services for the project. The Mayor said the Capital Project is approximately \$180K. Councilor Cohen questioned the asbestos survey portion of the proposal, and Councilor Bowe questioned the amount left in the mosquito account.

PROFESSIONAL SERVICES PROPOSAL – MUNICIPAL BUILDING WATER INFILTRATION REPAIRS

RESOLUTION 16-201

Moved by Councilor Bowe
Seconded by Councilor Smith

RESOLVED, to authorize the Mayor to sign a Professional Services Proposal with Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool NY 13088 for the development of Construction Contract Documents for Municipal Building water infiltration repairs in an amount

not to exceed \$18,900 (\$1,500-Asbestos Survey Phase; \$13,700-Design Phases; \$3,700-Bidding and Construction Phase Services).

Ayes: 6

Nays: 0

MOTION CARRIED

WAIVER OF FIRE DEPARTMENT FIRST NO SHOW FOR INSPECTION FEE

RESOLUTION 16-202

Moved by Councilor Acker

Seconded by Councilor Chamberlain

WHEREAS, Annette M. Cary, 313 Broad Street, Oneida was assessed a “First No Show for Inspection” fee for not being present at a scheduled housing inspection, per the Oneida Fire Department Fee Schedule adopted February 17, 2015 (Resolution 15-39), **and**

WHEREAS, Annette M. Cary has provided proof from the City of Oneida Postmaster that she, in fact, was out of town and having her mail held by the Post Office, **and**

WHEREAS, it is the recommendation of Chief Salerno to waive said First No Show for Inspection fee, as Ms. Cary never received the notice informing her of the scheduled inspection, **now therefore be it**

RESOLVED, that a letter from Annette M. Cary, 313 Broad Street, Oneida NY and proof from the Oneida Post Office be hereby received and placed on file, **and be it further**

RESOLVED, that the Common Council does hereby waive the First No Show for Inspection fee in the amount of \$40.00 (Invoice No. 2016/21/0021145) for Annette M. Cary, 313 Broad Street, Oneida NY.

Ayes: 6

Nays: 0

MOTION CARRIED

NEW BUSINESS

Mayor Matzke said that on Veteran’s Day, November 11th there will be a short ceremony at City Hall at 3:00 p.m. to honor our Veterans. The Oneida American Legion will lay the flags to rest at 11:00 a.m., with a Veteran’s Day dinner to follow at noon.

The Mayor said that he is excited about what we are doing to reinvent the City in a positive way.

Councilor Smith reminded everyone that Professional Wrestling is at the Kallet Civic Center this weekend.

Deputy Mayor Chamberlain discussed with the Council scheduling dates for the budget meetings, and it was decided that the first two meetings would be held on Monday, November 7th and Wednesday, November 9th at 6:00 p.m. The Council further agreed with Monday, November 14th to confer about the budget, and also that any discussions could continue at the end of the regularly scheduled Council meeting on Tuesday, November 15th.

Motion to adjourn by Councilor Bowe

The regular meeting is hereby adjourned at 7:15 p.m.

City of Oneida

Susan Pulverenti, City Clerk