

**CITY OF ONEIDA  
FIRE DEPARTMENT**

**DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE**

**Dennis Fields  
Fire Chief**



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
dfields@oneidacity.com

***Oneida Fire Dept  
Monthly Reports  
September, 2018***

# CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Dennis Fields, *Chief*



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437

## Fire Department Revenue- September, 2018

Alarm Permits:	\$1900.00
Solid Fuel Burning Permits:	\$120.00
Tent Inspections:	\$60.00
Fire/Housing Inspections:	\$14600.00 (as of 9/30/2018)
Collected:	\$7290.00(as of 9/30/2018)



September, 2018	8/19-9/15	YTD
FIRE	\$0.00	\$6,864.76
RESCUE	1098.3	\$9,272.08
NON-FIRE	1346.3	\$15,649.60
<b>EMERGENCY RESPONSE TOTALS</b>	<b>\$2,444.60</b>	<b>\$31,786.44</b>

TYPE OF CALLS REPORT  
AND NUMBER OF CALLS

FIRE	2
RESCUE	139
NON FIRE	40
<b>TOTAL</b>	<b>181</b>

Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$150,100.35	\$1,089.39	\$11,976.30
Train/EMS 107	\$2,500.00		\$2,279.74
Fire Mar 108	\$5,000.00	\$521.86	\$990.14
Train/Fire 109	\$2,500.00		\$205.00
Alarm Maint 110	\$0.00		\$0.00
Personal Leave 112	\$1,500.00	\$65.23	\$1,303.28
Short Shift 114	\$39,000.00	\$18,060.40	\$3,913.62

YTD Call Comparison

	2017	2018	DIFF
FIRE	19	48	29
RESCUE	1084	1186	102
NON FIRE	43	124	81
<b>Totals:</b>	<b>1146</b>	<b>1358</b>	<b>212</b>

City of Oneida  
Engineering | Public Works

September 2018 Monthly Report

Prepared By: Eric G. Schuler, P.E.  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

## Monthly Report – September 2018

### A. Public Works/Engineering General Maintenance Tasks

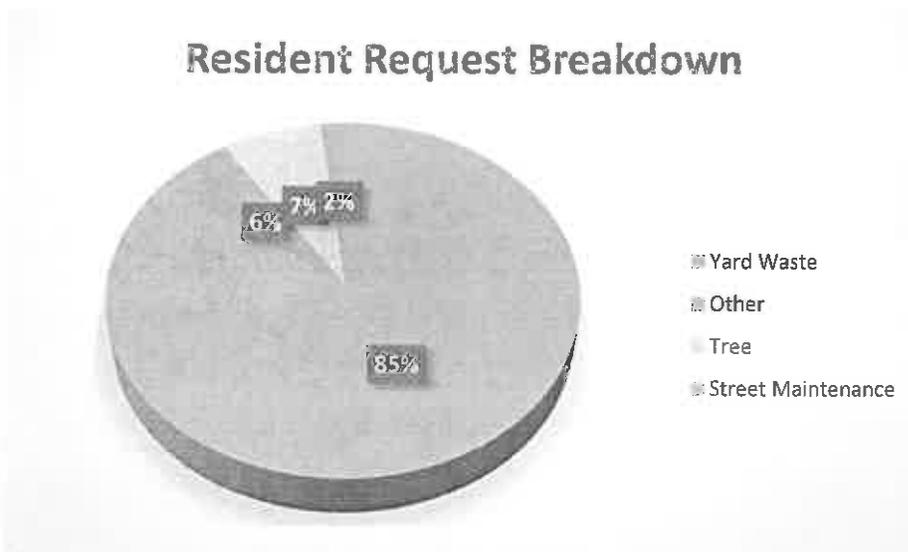
Public Works staff performed the General Maintenance tasks listed below during September 2018:

- **Sanitary/Storm Sewer Maintenance** - structure repairs, cleaning, inspection  
~\$950 September 2018 Labor Costs
- **City Trees**- pruning, removals, inspections  
~\$700 September 2018 labor costs

General Maintenance Tasks were minimal during the month of September due to work required for our 2018 Asphalt Program.

### Resident Requests – Cartegraph Data

We received 54 total resident requests for the month of September. A breakdown of requests can be found in the chart below:



- 4 Tree-related complaints still need to be addressed
- We are catching up on green waste

As shown in the chart, Yard Waste requests make up the bulk of the complaints. We will be conducting curbside pickup in a different, much more efficient manner in 2019 as I have observed many inefficiencies in the current operations.

### B. Misc. Tasks

- **Crescent Ave** – Band-aids completed. Chip-seal scheduled for first week of October to close-out 2017 project.

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – September 2018

C. Misc. Items/Notes/News

- 1 new Laborer/CDL has been hired for October start date.

D. Projects

Please find below a brief status update of on-going projects:

**2018 Current Master Capital Project Summary**

Description	Status 9/30/18	Estimated Completion
Floodplain Buyout (Archeological, ACM, Demo)	Ongoing/Demolition	December 2018
Rail Trail Project	Construction	Fall 2018
Annual Street Resurfacing	Completed	Completed
DPW Fleet Replacement	Ongoing	Year End 2018
LED Streetlight Replacement	Design	Year End 2018
2010 Glenmore Dam	Ongoing	1/1/2021
2016 Water Treatment Plant Generator	Ongoing	12/31/2018
2017 Water Baker Dam	Ongoing	6/29/2018
2018 Baker Tank Mixers	Completed	September 2018
WWTP Disinfection Improvements	Closed-out	September 2018
WWTP Flood Repairs and Mitigation	Completed	September 2018
Sewer Fleet Replacement	Ongoing	Year End 2018
WWTP Aeration Improvements	Nearing Completion	October 2018
WWTP Solids Handling and Dewatering	Terminated	August 2018
West Elm Infrastructure - Sewer and Water	Final Design	Spring 2019
Higginbotham Dam Repairs	TBD	TBD
Mt Hope Lower Dam Engineering Assessment	Engineer Review	Fall 2018
WWTP Long term improvements Report	Project Dev	Fall 2018
New DPW Facility Design (DASNY)	Project Dev	TBD
Sidewalk Replacement (internal)	Ongoing	Fall 2018
Sidewalk Replacement (DASNY)	Project Dev	Spring 2019

- **Flood Mitigation Housing Buyout Support**

Status: Phase 3/4

Demolition of phase 3 ongoing, Phase 4 work out-to-bid.

- **Rail Trail**

Status: Parks Dept running Project. County completed cutting trail through embankment off of Lenox. DPW will be completing City portion of work in the Fall. DPW Labor costs to date:

~\$4,300

- **Annual Street Resurfacing**

## Monthly Report – September 2018

Status: Completed. Labor was all-hands-on-deck for the paving procedures on City Streets and Parking lot through the month. The DPW personnel worked very hard on the Paving Program and we saved a significant amount of money completing the work with in-house personnel. Several surrounding communities also chipped-in to supply trucking and truck drivers. It was a great regional effort.

I hope to have a short report summarizing the 2018 Annual Street Program completed by mid-November

- **DPW Fleet Replacement**

Status: Skid Steer purchased, Plow Truck ordered in July, Street Sweeper ordered in July, Pickup Truck put out to State Bid.

- **LED Streetlight Replacement**

Status: Wendel authorized to perform Survey basemapping for final design documents. Project can be finalized once Council approves funding avenue. A buyback request has been submitted to National Grid for response.

- **2018 Baker Tank Mixers**

Status: Construction completed

- **WWTP Disinfection Improvements**

Status: Project Closed

- **WWTP Flood Repairs and Mitigation**

Capital Project# \$1,914,000 (\$967,500 – FEMA grant)

Status: Complete

Substantial Completion issued.

- **Sewer Fleet Replacement**

Status: Pickup Truck order complete. Delivery anticipated at year-end

- **WWTP Aeration Improvements**

Description: DEC required upgrades per Consent Order. Upgrades will improve industrial wastewater treatment consistency. The scope of the project includes removing the existing diffusers and replacing with disk style diffusers. Work will also include blower piping and control updates.

Total project cost: \$1,449,611

Status: Construction progressing, On-track to meet Final Completion in October

We have received an EFC grant award for this project in the amount of \$380,000.

- **WWTP Solids Handling and Dewatering Equipment Replacement**

Description: Received report from GHD for review. Report outlined an estimated project cost exceeding the capital cost of: \$1,552,220 included in Capital Project 18-12.

## CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

### Monthly Report – September 2018

Status: Contract Terminated

This item will get rolled into the Long-Term Project

- **West Elm Infrastructure – Sewer and Water**  
Status: Final Design documents being reviewed by City.
- **Mt. Hope Dam Engineering Assessment**  
Budget: 60,000

Status: The project report has been submitted by OB&G for City review.

- **WWTP Long-Term Improvements**  
Budget: ~40,000,000  
Status: Project listed on IUP with NYSEFC. Awaiting NYSEFC scoring and hardship financing eligibility. Project development has started.
- **New DPW Facility**  
Budget: 1,900,000 (NY RISING GRANT)  
Status: DASNY Coordination/Prelim design

Paperwork for Grant was never submitted, so I am working through the process with DASNY to secure funds. Currently on-hold

- **Sidewalk Replacement (Internal)**  
Budget: 60,000  
Status: Program ongoing through Fall. Tasks continually generated in Cartegraph work order.
- **Sidewalk Replacement (DASNY)**  
Budget: 50,000 (SAM GRANT)  
Status: DASNY Coordination

Grant paperwork to get progressed for July submission. Design and Bid for August will not happen due to DASNY approval schedule. May slip to 2019 due to DASNY

*Office of the  
City Clerk*

*Monthly Report*

**CITY OF ONEIDA**  
**OFFICE OF THE CITY CLERK**  
**REPORT FOR THE MONTH OF SEPTEMBER 2018**

COUNTER SERVICE:

Total Income from Counter Service: \$ 9,561.00  
 City's Share of Total Income: \$ 8,979.40

ITEMS	TOTAL FUNDS COLLECTED	CITY'S SHARE
<b>DOGS</b>		
LATE FEE TAG IMPOUNDMENT		
NYS SURCHARGE \$ 1.00	\$ 62.00	
62 LICENSES S/N	\$ 682.00	\$ 682.00
12 LICENSES UN S/N	\$ 300.00	\$ 300.00
LICENSES NO FEE		
US/UN NYS SURCHARGE \$ 3.00	\$ 36.00	
DOG ADJUSTMENT		
	<u>\$ 1,080.00</u>	<u>\$ 982.00</u>
<b>BINGO</b>		
GAMES RECEIPTS		
	<u>\$ -</u>	<u>\$ -</u>
<b>GAMES OF CHANCE/BELL JAR</b>		
RECEIPTS GAMES		
	<u>\$ -</u>	<u>\$ -</u>
<b>MARRIAGES</b>		
13 LICENSES	\$ 520.00	\$ 227.50
	<u>\$ 520.00</u>	<u>\$ 227.50</u>
<b>OTHER ITEMS</b>		
MISC ITEMS(Notary fee,photo copies,etc.)	\$ 65.00	\$ 65.00
208 MISC CERTIFICATES	\$ 2,080.00	\$ 2,080.00
9 CERT OF OCCUPANCY	\$ 60.00	\$ 60.00
11 BUILDING PERMITS	\$ 870.00	\$ 870.00
BUILDING PERMIT FEES (LATE)	\$ 100.00	\$ 100.00
SECOND HAND DEALERS PERMIT		
TRUSS ID		
Z.B.A. APPLICATIONS		
TRAILER PARK PERMITS		
AMUSEMENT DEVICE LICENSES		
EXCAVATION PERMITS		
TAXI BUSINESS		

ITEMS	TOTAL	
	FUNDS COLLECTED	CITY'S SHARE
LATE FEES (CLERK)		
15 DEED REC. FEE	\$ 450.00	\$ 450.00
DEED COPIES		
FILING FEE (SUB DIV MAPS)		
TAXI DRIVER		
TAXI VEHICLES		
4 SIGN PERMIT	\$ 250.00	\$ 250.00
3 SITE PLAN	\$ 1,150.00	\$ 1,150.00
1 CONDITIONAL USE PERMIT	\$ 100.00	\$ 100.00
MINOR PLAT		
MAJOR PLAT		
SEWER PERMIT		
1 TENT PERMIT	\$ 60.00	\$ 60.00
2 WOOD STOVE PERMIT	\$ 120.00	\$ 120.00
1 SOLICITOR LICENSE	\$ 300.00	\$ 300.00
4 ADDITIONAL SALESPERSON	\$ 60.00	\$ 60.00
SPECIAL EVENTS		
ANIMAL CONTROL		
47 ALARM	\$ 1,900.00	\$ 1,900.00
GARBAGE		
JUNK		
SUBDIVISION APPL. (Waiver of Non-appli)		
ZONE CHANGE APPLICATION		
USE VARIANCE		
4 AREA VARIANCE	\$ 200.00	\$ 200.00
	<u>\$ 7,765.00</u>	<u>\$ 7,765.00</u>
MADISON COUNTY LANDFILL		
14 CARDS	\$ 196.00	\$ 4.90
	<u>\$ 196.00</u>	<u>\$ 4.90</u>
GRAND TOTALS	\$ 9,561.00	\$ 8,979.40
DISBURSEMENTS		
CITY CHAMBERLAIN		\$ 8,979.40
MADISON CO. TREAS.-LANDFILL		\$ 191.10
NYS DEPT. OF HEALTH		\$ 292.50
STATE COMPTROLLER - BELL JAR		
STATE COMPTROLLER-BINGO		
NYS DOG SURCHARGE		\$ 98.00
NYS COMPTROLLER G		
TOTALS		<u>\$ 9,561.00</u>
23 DEATHS RECORDED		
38 BIRTHS RECORDED		
13 HANDICAPPED PARKING PERMITS		

RESPECTFULLY SUBMITTED,

\_\_\_\_\_  
SUE PULVERENTI - CITY CLERK

Monthly Report

City  
Chamberlain

City of Oneida

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY CHAMBERLAIN DURING SEPTEMBER 2018

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	12,183.78
COUNTY PORTION	11,792.59
INTEREST AND PENALTIES	2,397.64
MAIL	90.00
DELINQUENT SCHOOL TAX COLLECTED	10,316.87
FEES ON SCHOOL TAXES	515.85
5% COLLECTOR'S FEE	515.85
WATER AND SEWER RENTS COLLECTED	861,078.79
WATER SERVICE CHARGES	5,011.72
TAX SALE CERTIFICATES	50,693.36
FEES ON TAX SALE CERTIFICATES	7,879.43
FILING FEES	650.00
CERTIFIED MAIL	32.00
ADVERTISING	60.00
TAX SEARCHES	1,210.00
FINES AND PENALTIES (PARKING TICKETS)	770.00
COURT REPORT	4,980.00
COURT-BAIL FORFEIT	
CITY CLERK EARNINGS	14,154.00
POLICE REPORT	82.25

RECREATION DEPARTMENT

FLAG FOOTBALL	825.00
SWIM/SUITS/INST	130.00

ARMORY REVENUE	2,044.00
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HEALTH INSURANCE	6207.4
BANKRUPTCY	389.44
FIRE INSPECTION FEES	990
MISC REFUND STEWART	85
SHERRILL KENWOOD SEWER	7570.32
UTILITY TAXES	732.74
CS TEST FEES	130
INSURANCE RECOVERY	6880.62
VACANT PROPERTY REGISTRY	50
MISC US TREASURY REFUND	1.03

MISC RECYCLING	1.00
RESCUE VEHICLE FEES	586.00
RECEIPTS FROM NEW YORK STATE DEPARTMENTS AND AGENCIES	

NYS RETIREMENT REFUND	0.00
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RECEIPTS FROM MADISON COUNTY

MADISON COUNTY TO OPD

REDEPOSITED ITEMS  
SPECIAL ASSESSMENTS 347.66  
CD REHAB PAYMENTS

REVOLVING LOAN PAYMENTS 2,796.42

TOTAL FUNDS DEPOSITED 1,014,180.76

CITY/COUNTY TAXES COLLECTED 23,976.37

PERCENT COLLECTED AS OF SEPT 30 2018 95.10%

2017-2018 ONEIDA CITY SCHOOL TAXES COLLECTED 10316.87  
PERCENT COLLECTED AS OF SEPT 30 2018 47.05%

A handwritten signature in black ink, consisting of a stylized initial 'R' followed by a long horizontal line extending to the right.

**CITY OF ONEIDA**  
**DEPARTMENT OF HOUSING CODE ENFORCEMENT**

**BOB BURNETT**  
Housing Code  
Enforcement Officer



109 North Main Street  
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bburnett@oneidacity.com

**MONTHLY REPORT**  
**SEPTEMBER 2018**

**Inspections - Housing**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Inspections	16	12	17	15	2	21	35	21	32				171
RE-inspections	5	8	14	7	26	11	13	16	13				113
Complaints	2	4	2	4	3	10	6	4	2				37
3+ Family	0	4	3	1	1	11	14	5	10				49
Vacates	0	1■	1■	0	0	0	5■*	1■	1☒				9
No Shows	4	3	1	3	0	0	7	7	6				31

✓ no gas/heat

■ infestation

\* no power

◆ no water or power

× overcrowding

☒ unsafe conditions

CITY OF ONEIDA  
POLICE  
DEPARTMENT  
MONTHLY REPORT



Paul Thompson  
Chief of Police

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pthompson@oneidacitv.com

**CITY OF ONEIDA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**BUREAU OF POLICE**

**Miscellaneous:**

School opened, as it does every year, at the beginning of September. We provided a presence of both uniformed and plain clothes officers during the opening days of school at all of our schools within the city. We have also provided a presence at many after school activities as well. We continue to maintain a close and cooperative relationship with personnel from all of the schools in the district.

We provided and set temporary no parking signs for the annual Madison County Historical Society Craft Days event. We also provided a pedestrian crossing sign for the main crossing on Main St. and also provided a crossing guard to assist pedestrian crossings at that main cross walk. The crossing guard was also assisted by an on duty police officer as needed.

We had an officer present (on training pay back) at the Makin Bacon event at the Kallet Civic Center.

Several officers attended a mental health 911 training event which seeks to train officers who are called on to attend to people in mental health crisis. It is a nearly daily occurrence that our officers are called upon to assist people in some sort of mental health crisis.

Several investigators and uniformed officers were able to attend an advanced training in interview and interrogation. This specific training is called the Reid interview and interrogation technique and is a highly sought after training. The training was paid for and provided by the Madison County Child Advocacy Center.

We received official thanks (attached) for our participation in the "battle of the badges" blood drive that was put on the American Red Cross in July. A copy of the certification is attached!!

Investigator William Clark was promoted to the rank of sergeant during the month of September and returned to uniformed patrol. He took the place of Sergeant Daniel Dewolf, who retired at the end of August. As an investigator, Sergeant Clark was tenacious and thorough and compassionate towards victims. It will be a challenge to fill his investigators position and we haven't done so as yet. My current thinking is that we may offer several different officers a chance to do short stints in investigations to see who might be a good fit.

As always, if you have any questions related to the police department, please do not hesitate to call, e-mail or stop in.

# EXCELLENCE

*In honor of outstanding performance and dedication we proudly present*

## *Oneida Police Department*

*this certificate of recognition for high standards of excellence in  
support of the American Red Cross  
Battle of the Badges - August 2018*

*Kris Alexich*

Kris Alexich

American Red Cross Blood Services

September 2018 Monthly Report

	Sep-17	Sep-18	YTD Sep-17	YTD Sep-18	Change from previous year
Calls for Service	621	633	5322	5809	487
Criminal Offenses	189	181	1368	1864	496
Cleared Cases	162	157	1045	1582	537
Arrests	74	94	585	803	218
Parking Tickets	50	26	458	517	59
Traffic Tickets	108	91	1012	1127	115
Felony Charges	6	7	59	88	29
Misdemeanor Charges	41	34	298	390	92
Violation Charges	19	19	146	185	39
CPL Warrants/Bench	8	8	65	114	49

all amounts are up for current year  
 if a negative number, it means it's down  
 from previous year.

2018 CSO Activity

Type of Complaint	1/18	2/18	3/18	4/18	5/18	6/18	7/18	8/18	9/18	10/18	11/18	12/18
Garbage Complaints	6	7	8	14	9	10	7	13	6			
Vehicle Lockouts	3	8	9	3	7	4	2	2	3			
Junk Vehicles	0	0	2	1	0	1	1	1	0			
Lawn Mowing Complaints	0	0	0	0	0	3	5	0	0			
Dangerous Dog	0	0	0	1	1	0	0	1	0			
Abandoned Dog	3	0	0	0	0	0	0	0	0			
Unlicensed Dog	2	3	7	0	10	5	4	7	4			
Dogs at large	7	9	14	11	22	14	20	19	19			
Dog Bites	1	1	0	0	1	0	0	1	2			
Barking Dogs	0	1	2	1	5	2	4	2	3			
Animal Abuse	2	1	1	3	1	0	8	4	0			
Wild Animals	3	3	0	8	0	5	6	4	1			
Feline Calls	2	1	0	2	1	0	1	1	7			
Junk Yard	0	0	0	0	0	0	0	1	0			
Parking Complaint	0	0	3	0	0	0	0	0	1			
Parking tickets issued	25	16	17	19	23	16	21	18	20			
Misc.	2	1	0	3	0	4	0	4	3			
Arrests	1	4	7	4	4	6	5	9	3			

At the direction of the Mayor, the CSO has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties. While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.

2018 Overtime Report

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimburs
JAN	\$8,925.53	286.12	102.25	\$0.00	\$8,925.53
FEB	\$1,045.36	68.50	19.50	\$324.19	\$721.17
MAR	\$2,362.82	233.13	87.75	\$185.73	\$2,177.09
APR	\$5,964.68	243.38	88.25	\$3,199.97	\$2,764.71
MAY	\$10,363.07	141.38	121.75	\$0.00	\$10,363.07
JUN	\$9,518.60	183.00	131.25	\$0.00	\$9,518.60
JUL	\$10,723.69	124.75	154.00	\$0.00	\$10,723.69
AUG	\$10,145.51	145.24	189.25	\$0.00	\$10,145.51
SEP	\$4,451.49	166.63	127.75	\$0.00	\$4,451.49
OCT					\$0.00
NOV					\$0.00
DEC					\$0.00
					\$59,790.86

Sept	Pay	Comp
Admin	\$0.00	14.375
CPI	\$748.38	33.000
Court	\$168.17	9.000
CBT	\$1,527.37	37.875
CSK	\$0.00	0.000
CSCH	\$453.99	13.125
CVAC	\$622.13	6.000
OCINV	\$360.23	21.375
SCH	\$104.97	7.875
SE	\$179.22	13.500
SI	\$391.22	10.500

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month. For the month of June there was a change halfway through the month in pay rates. Therefore the dollar amounts are a little higher than actual.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

## 2018 Revenue Report

Month	Amount
January	\$117.25
February	\$175.43
March	\$91.25
April	\$58.75
May	\$184.25
June	\$1,086.33
July	\$152.24
August	\$82.25
September	\$42.75
October	
November	
December	
year to date	\$1,990.50

2017 total	\$6,824.99
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City of Oneida

Recreation  
Department

Monthly Report

Leo Matzke  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062

September 2018

**REVENUE**

In the month of September the Recreation Department generated a total of \$4,634.00 in revenue.

**USAGE/COMPARISON**

Our September 2018 Gym rental revenue is down 41% from September 2017. In September of 2017 we generated \$4,750.00 in gym rental revenue as compared to \$2,783.00 in 2018. Our September 2018 room rentals were \$125.00 as compared to \$187.00 in 2017. As of October 1, 2018 our yearly gym rental revenue is \$29,785.00 as compared to \$30,190.00 on September 1, 2017, a 1% decrease, our room rentals revenue is \$3,137.50 in 2018 as compared to \$3599.50 in 2017 a 8% decrease.

**MAINTENANCE**

With some cooler weather the grass has started to slow its growth and we can mow some parks a little less frequently. That freed up the crew to work on a few other tasks. The crew finished repairing the wooden bleachers at Vets Field; we spent over \$2,100 on wood planks and nuts and bolts to repair the rotted boards.

On September 21<sup>st</sup> we hosted an Oneida High School Varsity Football game at Vets Field. Along with our usual field work we had some extra task that needed to be done to get the field in top shape. Those things included setting up the field for the game, having more bleachers trucked in, cleaning out the locker rooms.

One of the maintenance positions ended in September, so that left us with 2 workers and then a second worker left a month early leaving us with only one maintenance worker for the month of October.

We closed up the pool, turned off the water and drained all the pipes.

We pulled all the summer flowers and planted mums for the fall months.

**UPDATES**

**Rail Trail**

Construction on the Rail Trail is moving along and is on schedule. This past month a lot was completed. The pedestrian plaza was poured and stamped, the bridge deck was poured, the 10' wide multi-use path was installed on Oneida Street, the 8x8 post were set for the kiosk and signs were put up along other sections of the trail. The construction portion of the project is scheduled to be completed by October 25<sup>th</sup>. Things left to complete are, railing on the bridge, milling and paving Oneida St, and laying sod and planting trees and shrubs. We are starting to plan the grand opening ceremony; it looks like it will take place in November.

Pool

We drained the pool so that we could have it checked out by pool repair companies to see what repairs need to take place before we open next year. I received an estimate from one company for \$200,000.

Recreation Dept.

On September 29<sup>th</sup> the Recreation Commission in conjunction with the Madison County Rural Heath Council's Live Well Committee put on an event at Oneida's Monday Mile. The Monday Mile is walking route in Oneida, and other communities throughout the County. Oneida's Monday Mile is located on the rail trail between Sayles and Seneca St. The goal of the Monday Mile is to get people out walking at least once a week. The event that the commission planned was an obstacle course that participants could do as they walked the Monday Mile. We had 8 families, about 30 people take part in the event, the weather was great and the event was a great success.

We have started planning for the Halloween party.

Youth Flag Football is up and running with close to 100 kids participating.

Preparations are under way for our adult men's basketball league and co-ed volleyball league.

The adult kickball league wrapped up in September.

We have basically a new crew of building supervisors working this year. September and October should be a good opportunity for the new supervisors to get their feet wet before we are going at full tilt in November.

Below are charts that show the number of rentals we have booked since 2014.

2014 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>181</b>	<b>63</b>	<b>183</b>	<b>24</b>	<b>451</b>

2015 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>170</b>	<b>199</b>	<b>191</b>	<b>7</b>	<b>567</b>

2016 Yearly Number

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>141</b>	<b>205</b>	<b>223</b>	<b>13</b>	<b>550</b>

### 2017 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	9	9	16	3	37
February	9	12	20	3	37
March	13	9	21	3	46
April	14	12	32	2	60
May	11	5	17	1	34
June	11	6	19	1	37
July	10	5	8	0	23
August	8	5	12	1	26
September	13	5	15	0	33
October	12	14	17	1	44
November	13	12	22	2	49
December	6	11	23	4	44
<b>TOTAL</b>	<b>129</b>	<b>105</b>	<b>222</b>	<b>21</b>	<b>477</b>

### 2018 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	11	10	21	3	45
February	8	7	23	2	40
March	19	11	28	3	61
April	14	10	26	1	51
May	11	9	19	2	41
June	14	11	16	1	42
July	8	9	9	0	26
August	6	11	8	0	25
September	7	9	17	0	33
October					
November					
December					
<b>TOTAL</b>	<b>98</b>	<b>87</b>	<b>167</b>	<b>12</b>	<b>364</b>

Lucas Griff

Parks and Recreation Director

Leo Matzke  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
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Oneida Recreation Department Coordinator  
Programming Report September 2018

Our Adult Co-Ed Kickball league came to an end. We held the playoffs down at Harmon field and did the championship game at Vet's under the lights. It was a successful season of kickball however I will be making minor changes for next season. The competitiveness was overwhelming and the fun was stripped out of it. Maybe will just take away records and playoffs for next season. We ended up with 8 teams this season.

Our NFL Flag Football league is a huge success once again. We have almost 100 kids signed up with 5 different division levels. 1. 2<sup>nd</sup> Graders 2. 3<sup>rd</sup>/4<sup>th</sup> graders 3. 5<sup>th</sup>/6<sup>th</sup> graders 4. 7<sup>th</sup>/8<sup>th</sup> graders 5. 9<sup>th</sup>-12<sup>th</sup> graders. We have 6 fields for all the games on Tuesdays and Thursdays from 4:30-6 pm. We started out with instructions and have now moved into games. I have been having help from many parents which is tremendous for controlling the huge group of kids.

We hosted an Oneida Varsity Football game this season while the high school field was under construction. We brought in bleachers and prepared the field for the crowd. It was also alumni weekend so we had more fans than usual. Everything went well and the field conditions stayed intact. We will also be hosting two more games this month, a JV game as well as a modified game.

Our push now is for basketball. I am hoping that we can get the gym floor redone. It is used so much for kids hoops, our daily tot fun and run program, birthday party rentals, travel basketball leagues, after school programs, our after school basketball program, strength and conditioning program, Holy Cross basketball game rental, Syracuse Wolf Pack Basketball game rental(home school bball team), plus numerous programs throughout the year.

Respectively submitted,

Justin Acker  
Recreation Coordinator

Oneida Recreation Department  
Programming Report  
September, 2018

**Youth Programming**

**Tot Fun-n-Run:**

The Tot Fun-n-Run Program has been going strong this summer and into the fall. The program is enjoyed by Parents/Grandparents in our community and is geared for children 6 years and younger. Tot Fun-n-Run is open Monday thru Friday from 9:00 am-12:00 noon. Children can enjoy playing on our bounce houses, rock wall, roller coasters and tot room filled with all kinds of activities for kids. This Program gives Parents/Grandparents an opportunity for their children/grandchildren to interact with other children in our community. We had 135 people sign in for the month of September for an average of 7 per day.

**Afterschool Program: (Teen Center)**

The Afterschool Program (Teen Center) will resume again October 1<sup>st</sup> 2018.

**Co-ed Youth Flag Football**

The Rec. Dept. had sign-ups for Co-ed Youth Flag Football for boys/girls in 2<sup>nd</sup> – 12<sup>th</sup> Grade. This program was open to all area children and started mid-September. Each participant received a NFL Reversible Jersey and two flags.

**Upcoming Programs**

**Hoop Monsters & Skills & Drills**

Registration for Hoop Monsters & Skills & Drills will start October 1<sup>st</sup> – October 31<sup>st</sup>. This program is for Oneida City School District boys/girls only.

Hoop Monsters teams will be broken down by grades, 3<sup>rd</sup>-4<sup>th</sup> and 5<sup>th</sup>-6<sup>th</sup> and will start mid- November.

Skills & Drills is for boys/girls in Kindergarten-3<sup>rd</sup> Grade and will start November 3<sup>rd</sup>.

**Adult Programming**

MUNY will be on Monday evenings and Co-ed Volleyball will be on Thursday evenings. Their season will begin the first week in November.

Respectively Submitted,

Carmela Endemann  
Recreation Specialist

City of Oneida Parks Recreation  
 Monthly Revenue - September 2018

Date	Program/Individual	Amount	Receipt	Deposited	Date	Program/Ind Amount	Receipt	Deposited
9/4/2018	Youth Flag Football	\$65.00	11180	9/6/2018	Balance Forward	\$2,654.00	11213	9/24/2018
9/6/2018	Youth Flag Football	\$25.00	11181		9/24/2018	\$110.00	11214	
9/7/2018	Youth Flag Football	\$150.00	11182	9/11/2018	9/25/2018	\$110.00	11215	9/26/2018
	Rec Center - Equipment	\$80.00	11183			\$70.00	11216	
	Youth Flag Football	\$175.00	11184		TOTAL	\$2,999.00		
9/9/2018	Rec Center - Room	\$48.00	11185					
		\$60.00	11186					
		\$15.00	11187					
		\$80.00	11188					
9/10/2018	Youth Flag Football	\$80.00	11189					
		\$70.00	11190					
		\$100.00	11191					
9/11/2018	Youth Flag Football	\$65.00	11192	9/14/2018				
		\$78.00	11193					
		\$55.00	11194					
9/12/2018	Youth Flag Football	\$100.00	11195					
	Rec Center - Equipment	\$48.00	11196					
	Youth Flag Football	\$225.00	11197					
9/13/2018	Chapman Pool	\$80.00	11198	9/17/2018				
		\$130.00	11199					
9/14/2018	Rec Center - Teen	\$35.00	11200					
	Youth Flag Football	\$25.00	11201					
		\$110.00	11202					
9/15/2018		\$100.00	11203	9/19/2018				
		\$55.00	11204					
9/16/2018	Rec Center - Room	\$15.00	11205					
9/17/2018	Rec Center - Room	\$45.00	11206	9/20/2018				
9/18/2018		\$55.00	11207					
9/19/2018	Youth Flag Football	\$175.00	11208					
9/20/2018		\$130.00	11209	9/24/2018				
9/22/2018		\$80.00	11210					
		\$85.00	11211					
9/23/2018	Rec Center - Room	\$15.00	11212					
TOTAL		\$2,654.00						

City of Oneida Parks Recreation  
 Monthly Revenue - September 2018

CASH/CHECK		TOTAL RECEIVED	
001-0017-2018 Youth Flag Football	\$825.00	001-0017-2018 Youth Flag Football	\$1,500.00
001-0017-2025 Chapman Pool	\$130.00	001-0017-2025 Chapman Pool	\$130.00
<b>REC CENTER</b>		<b>REC CENTER</b>	
Gym Rental	\$1,823.00	Gym Rental	\$2,783.00
Room Rental	\$125.00	Room Rental	\$125.00
Equipment Rental	\$96.00	Equipment Rent	\$96.00
001-0017-2031 Rec Center Total	\$2,044.00	Rec Center Total	\$3,004.00
TOTAL Cash/Chec		TOTAL REVENUE	
	\$2,999.00		\$4,634.00
<b>CREDIT CARD</b>			
001-0017-2018 Youth Flag Football	\$675.00		
<b>REC CENTER</b>			
Gym Rental	\$960.00		
Room Rental	\$0.00		
001-0017-2031 Rec Center Total	\$960.00		
TOTAL Credit Card		\$1,635.00	
<b>Rec Center Rentals</b>			
	Gym Room Rentals	Tot Parties	Teen Parties
January	11	10	21
February	8	7	23
March	19	11	28
April	14	10	26
May	11	9	19
June	14	11	16
July	8	9	9
August	6	11	8
September	7	9	17
TOTAL	98	87	167
<b>TOTAL</b>			
364			
<b>Gym/Room Rental Monthly Comparison</b>			
	2017 Sept	2018 Sept	% Increase/Decrease
45 Gym	\$4,750.00	\$2,783.00	-41%
40 Room	\$187.50	\$125.00	-33%
61			
<b>51 Gym/Room Rental Yearly Comparison</b>			
	10/1/2017	10/1/2017	% Increase/Decrease
41	\$30,190.00	\$29,785.00	-1%
42 Gym	\$3,599.50	\$3,137.50	-8%
26 Room			
25			
33			
12			

# Revenue By Period - GL Account Summary

Start Date: 9/1/2018 12:00 AM End Date: 9/30/2018 11:59 PM  
 Payment Methods: CC, IC, EC, CR

## Regular Revenue

	DEBITS										CREDITS		
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
001-0017-2018 - Youth Flag Football	675.00	675.00	0.00	0.00	675.00	675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0017-2031 - Rec Center Revenue	960.00	960.00	0.00	0.00	960.00	960.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1,635.00</b>	<b>1,635.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,635.00</b>	<b>1,635.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

## Sales Tax

	DEBITS										CREDITS		
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

## Convenience Fees

Convenience Fees Assessed \$50.52

COMPTROLLER

MONTHLY

REPORTS

# 2018 SALES TAX

3.40%

MONTH	RECEIVED	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	PERIOD VARIANCE	Y-T-D VARIANCE	
<b>JANUARY</b>	2/6/2018	\$ 291,286	\$ 422,381	\$ 301,190	\$ 325,203	\$ 24,014	\$ 24,014	
	2/13/2018	\$ 67,573	68,717	\$ 69,870	70,611	\$ 741	\$ 24,755	
<b>FEBRUARY</b>	3/6/2018	\$ 253,240	262,823	\$ 261,850	270,981	\$ 9,131	\$ 33,886	
	3/13/2018	\$ 49,176	47,981	\$ 50,848	53,728	\$ 2,880	\$ 36,766	
<b>MARCH</b>	4/6/2018	\$ 171,712	321,091	\$ 177,550	265,038	\$ 87,488	\$ 124,253	
	4/13/2018	\$ 267,566	69,858	\$ 276,664	-	\$ (276,664)	\$ (152,410)	
<b>1ST QTR</b>		\$ 1,100,553	\$ 1,192,850	\$ 1,137,971	\$ 985,561	\$ (152,410)	\$ (152,410)	
<b>APRIL</b>	5/7/2018	\$ 294,853	\$ 292,956	\$ 304,878	\$ 228,573	\$ (76,305)	\$ (228,716)	
	5/16/2018	61,181	60,792	\$ 63,261	62,962	\$ (299)	\$ (229,014)	
<b>MAY</b>	6/6/2018	295,566	295,714	\$ 305,615	315,653	\$ 10,038	\$ (218,977)	
	6/12/2018	54,373	73,709	\$ 56,222	56,116	\$ (106)	\$ (219,083)	
	6/29/2018	96,503	148,538	\$ 99,785	184,070	\$ 84,286	\$ (134,797)	
<b>JUNE</b>	7/2/2018	180,946	171,222	\$ 187,098	171,249	\$ (15,849)	\$ (150,647)	
	7/13/2018	174,518	115,995	\$ 180,452	109,306	\$ (71,146)	\$ (221,792)	
<b>2ND QTR</b>		\$ 1,157,941	\$ 1,158,926	\$ 1,197,311	\$ 1,127,929	\$ (69,382)	\$ (221,792)	
			<b>Total 2017 Actual</b>	<b>Total 2018 Budget</b>	<b>Total 2018 Actual</b>	<b>% To 2017</b>	<b>% to Budget</b>	
<b>1st Half Collections</b>		<b>2,258,494</b>	<b>2,351,777</b>	<b>2,335,283</b>	<b>2,113,491</b>	<b>-10.13%</b>	<b>-9.50%</b>	
<b>JULY</b>	8/6/2018	\$ 300,039	\$ 295,525	\$ 310,241	\$ 298,737	\$ (11,503)	\$ (233,296)	
	8/13/2018	60,376	66,581	\$ 62,429	62,862	\$ 433	\$ (232,863)	
<b>AUGUST</b>	9/7/2018	294,315	283,991	\$ 304,322	295,773	\$ (8,548)	\$ (241,411)	
	9/13/2018	60,433	84,251	\$ 62,487	56,688	\$ (5,800)	\$ (247,211)	
<b>SEPTEMBER</b>	10/5/2018	251,714	373,301	\$ 260,272	398,371	\$ 138,098	\$ (109,113)	
		<b>175,979</b>	<b>72,292</b>	<b>\$ 181,963</b>	<b>\$ 181,963</b>	<b>\$ (181,963)</b>	<b>\$ (291,075)</b>	
<b>3RD QTR</b>		\$ 1,142,857	\$ 1,175,941	\$ 1,181,714	\$ 1,112,431	\$ (69,283)	\$ (291,075)	
<b>OCTOBER</b>		\$ 303,783	\$ 298,422	\$ 314,111		(314,111)	(605,187)	
		48,408	57,277	\$ 50,053		(50,053)	(655,240)	
<b>NOVEMBER</b>		290,660	302,273	\$ 300,543		(300,543)	(955,783)	
		57,468	59,790	\$ 59,422		(59,422)	(1,015,205)	
		69,697	123,925	\$ 72,067		(72,067)	(1,087,272)	
<b>DECEMBER</b>		180,515	192,187	\$ 186,652		(186,652)	(1,273,924)	
		258,618	135,156	\$ 267,411		(267,411)	(1,541,335)	
<b>4TH QTR</b>		\$ 1,209,149	\$ 1,169,029	\$ 1,250,260	\$ -	\$ (1,250,260)	\$ (1,541,335)	
<b>TOTALS</b>		\$ 4,610,500	\$ 4,696,747	4,767,257	\$ 3,225,921	\$ (1,541,335)	\$ (1,541,335)	
				3.4%				