

*Office of the
City Clerk*

Monthly Report

ITEMS	TOTAL FUNDS COLLECTED	CITY'S SHARE
LATE FEES (CLERK)		
18 DEED REC. FEE	\$ 540.00	\$ 540.00
DEED COPIES		
FILING FEE (SUB DIV MAPS)		
1 TAXI DRIVER	\$ 25.00	\$ 25.00
TAXI VEHICLES		
3 SIGN PERMIT	\$ 675.00	\$ 675.00
1 SITE PLAN	\$ 50.00	\$ 50.00
CONDITIONAL USE PERMIT		
MINOR PLAT		
MAJOR PLAT		
1 SEWER PERMIT	\$ 50.00	\$ 50.00
TENT PERMIT		
WOOD STOVE PERMIT		
5 SOLICITOR LICENSE	\$ 775.00	\$ 775.00
12 ADDITIONAL SALESPERSON	\$ 180.00	\$ 180.00
1 SPECIAL EVENTS	\$ 25.00	\$ 25.00
ANIMAL CONTROL		
1 ALARM	\$ 20.00	\$ 20.00
GARBAGE		
JUNK		
SUBDIVISION APPL. (Waiver of Non-appli)		
ZONE CHANGE APPLICATION		
USE VARIANCE		
2 AREA VARIANCE	\$ 100.00	\$ 100.00
	<u>\$ 8,274.25</u>	<u>\$ 8,274.25</u>

MADISON COUNTY LANDFILL

22 CARDS	\$ 322.00	\$ 8.05
	<u>\$ 322.00</u>	<u>\$ 8.05</u>

GRAND TOTALS \$ 9,889.25 \$ 9,368.80

DISBURSEMENTS

CITY CHAMBERLAIN	\$ 9,368.80
MADISON CO. TREAS.-LANDFILL	\$ 313.95
NYS DEPT. OF HEALTH	\$ 112.50
STATE COMPTROLLER - BELL JAR	
STATE COMPTROLLER-BINGO	
NYS DOG SURCHARGE	\$ 94.00
NYS COMPTROLLER G	
TOTALS	<u>\$ 9,889.25</u>

13 DEATHS RECORDED
38 BIRTHS RECORDED
23 HANDICAPPED PARKING PERMITS

RESPECTFULLY SUBMITTED,

SUE PULVERENTI - CITY CLERK

*Oneida Fire Department
Monthly Report*

Fire Chief Dennis Fields

May

May, 2018	4/29-5/26	YTD
FIRE	\$107.50	\$2,714.49
RESCUE	\$549.48	\$5,633.94
NON-FIRE	\$898.74	\$10,801.47
EMERGENCY RESPONSE TOTALS	\$1,555.72	\$19,149.90

TYPE OF CALLS REPORT
AND NUMBER OF CALLS

FIRE	0
RESCUE	116
NON FIRE	20
TOTAL	136



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$104,000.00	\$16,346.73	\$14,733.66
Train/EMS 107	\$2,500.00		\$2,279.74
Fire Mar 108	\$5,000.00	\$2,454.22	\$1,720.55
Train/Fire 109	\$2,500.00		\$2,500.00
Alarm Maint 110	\$0.00		\$0.00
Personal Leave 112	\$1,500.00		\$1,500.00
Short Shift 114	\$39,000.00		\$39,000.00

YTD Call Comparison

	2017	2018	DIFF
FIRE	11	13	2
RESCUE	696	615	-81
NON FIRE	201	178	-23
Totals:	908	806	-102

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Kevin Salerno, *Chief*



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Fire Department Revenue- May, 2018

Alarm Permits:	\$20.00
Solid Fuel Burning Permits:	\$0
Tent Inspections:	\$0
Fire/Housing Inspections :	\$5070.00 (as of 5/31/2018)
Collected:	\$2590.00(as of 5/31/2018)

CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Timothy S. Cowan, Fire Marshal



109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
tcowan@oneidacity.com

FIRE MARSHAL MONTHLY REPORT MAY 2018

TITLE / NAME	TOTAL HOURS
FIRE MARSHAL COWAN	24.5
INSPECTOR WALKER	1.5
INSPECTOR CAVANAGH	1.5
INSPECTOR KAZLAUSKAS	1
INSPECTOR KROL	9
INSPECTOR RELYEA	5
FIREFIGHTERS	47
TOTAL OFFICE HOURS	89.5

OFFICE BREAKDOWN	TOTAL INSPECTIONS
BUSINESS INSPECTION	3
BUSINESS REINSPECTION	4
BUSINESS C OF C	4
PUBLIC ASSEMBLY INSPECTION	0
PUBLIC ASSEMBLY REINSPECTION	0
PUBLIC ASSEMBLY C OF C	0
OPERATING PERMITS	0
SOLID FUEL BURNING DEVICE	0
ORDER TO VACATE	0
VACANT PLACARDS	0

OFFICE BREAKDOWN CONT.	TOTAL HOURS
VACANT BUILDING INSPECTIONS	0
KNOX BOX WORK	.5
COMPLAINTS	0
NO SHOW	0
FLOOD DAMAGE INSPECTIONS	0 HOURS
MEETINGS / CODES SCHOOL	1.5 HOURS
PLAN REVIEW	2.5 HOURS
MISCELLEANOUS	5.5 HOURS
FIRE INVESTIGATION	0 HOURS
FIRE PREVENTION	18.5 HOURS
SMOKE DETECTOR INSTALLATION	1 HOURS
SMOKE DETECTORS INSTALLED	5

FIRE MARSHAL'S ACTIVITIES

- Conducted a site visit at Byrne Dairy.
- Conducted a site visit at Seneca Fields Apartments.
- Completed a final fire alarm test at 131 Main Street.
- Completed site plan review for the new 5 Star Urgent Care.
- Attended an emergency evacuation planning meeting at Oneida Health Care.
- Attended a youth fire setter meeting at North Broad Street School.
- Attended a youth fire setter home meeting with the family.
- Conducted fire prevention at Otto Shortell Middle School. 550 middle school children used fire extinguishers to extinguish fires on a stove. Concluded with a side by side fire sprinkler pod burn. A total of 55.5 man-hours were recorded for the 4 day event. Great job done by all.

CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Timothy S. Cowan, Fire Marshal



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TEL: 315-363-1910
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tcowan@oneidacity.com

FIRE MARSHAL MONTHLY REPORT MAY 2018

TITLE / NAME **TOTAL HOURS**

TOTAL OFFICE HOURS **89.5**

OFFICE BREAKDOWN **TOTAL INSPECTIONS**

BUSINESS INSPECTION	3	
BUSINESS REINSPECTION	4	
BUSINESS C OF C	4	
PUBLIC ASSEMBLY INSPECTION	0	
PUBLIC ASSEMBLY REINSPECTION	0	
PUBLIC ASSEMBLY C OF C	0	
OPERATING PERMITS	0	
SOLID FUEL BURNING DEVICE	0	
ORDER TO VACATE	0	
VACANT PLACARDS	0	
VACANT BUILDING INSPECTIONS	0	
KNOX BOX WORK	.5	
COMPLAINTS	0	
NO SHOW	0	
FLOOD DAMAGE INSPECTIONS	0	HOURS
MEETINGS / CODES SCHOOL	1.5	HOURS
PLAN REVIEW	2.5	HOURS
MISCELLEANOUS	5.5	HOURS

OFFICE BREAKDOWN CONT.	TOTAL HOURS
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City of Oneida
POLICE
DEPARTMENT

MONTHLY
REPORT

2018 Stats by month

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for service	528	540	656	587	734							
Criminal Offenses	191	210	248	186	243							
Clearances	161	183	227	147	199							
Arrests	68	99	90	83	117							
Parking Tickets	63	67	83	81	85							
Traffic Tickets	166	167	163	106	150							

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	527	460	540	588	603	708	633	642	620	640	586	596
Criminal Offenses	112	142	144	179	146	166	159	131	189	185	168	200
Clearances	90	117	123	146	118	137	51	101	162	146	129	166
Arrests	63	57	62	66	76	58	83	48	74	72	56	80
Parking Tickets	71	67	36	51	65	63	39	16	50	83	132	56
Traffic Tickets	154	111	112	145	127	129	66	60	108	119	115	126

May 2018 Monthly Report

	Apr-17	Apr-18	YTD Apr-17	YTD Apr-18	Change from previous year
Calls for Service	603	734	2718	3045	Up by 327
Criminal Offenses	146	243	723	1078	Up by 355
Cleared Cases	118	199	594	917	Up by 323
Arrests	76	117	324	457	Up by 133
Parking Tickets	65	85	290	379	up by 89
Traffic Tickets	127	150	649	752	up by 103
Felony Charges	6	18	42	53	Up by 11
Misdemeanor Charges	44	55	173	249	Up by 76
Violation Charges	15	25	71	96	Up by 25
CPL Warrants/Bench	11	19	38	59	Up by 21

2018 CSO Activity

Type of Complaint	1/18	2/18	3/18	4/18	5/18	6/18	7/18	8/18	9/18	10/18	11/18	12/18
Garbage Complaints	6	7	8	14	9							
Vehicle Lockouts	3	8	9	3	7							
Junk Vehicles	0	0	2	1	0							
Lawn Mowing Complaints	0	0	0	0	0							
Dangerous Dog	0	0	0	1	1							
Abandoned Dog	3	0	0	0	0							
Unlicensed Dog	2	3	7	7	10							
Dogs at large	7	9	14	11	22							
Dog Bites	1	1	0	0	1							
Barking Dogs	0	1	2	1	5							
Animal Abuse	2	1	1	3	1							
Wild Animals	3	3	0	8	0							
Feline Calls	2	1	0	2	1							
Junk Yard	0	0	0	0	0							
Parking Complaint	0	0	3	0	0							
Parking tickets issued	25	16	17	19	23							
Misc.	2	1	0	3	0							
Arrests	1	4	7	4	4							

At the direction of the Mayor, the CSO has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties.

While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.

2018 Overtime Report

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimburs
JAN	\$8,925.53	286.12	102.25	\$0.00	\$8,925.53
FEB	\$1,045.36	68.50	19.50	\$324.19	\$721.17
MAR	\$2,362.82	233.13	87.75	\$185.73	\$2,177.09
APR	\$5,964.68	243.38	180.00	\$3,199.97	\$2,764.71
MAY	\$10,363.07	141.38	293.75	\$0.00	\$10,363.07
JUN					\$0.00
JUL					\$0.00
AUG					\$0.00
SEP					\$0.00
OCT					\$0.00
NOV					\$0.00
DEC					\$0.00
					\$0.00

May	Pay	Comp
Admin	\$0.00	4.500
CPI	\$571.99	22.500
Court	\$163.79	18.000
CBT	\$1,417.07	37.875
CSK	\$324.75	0.000
CSCH	\$0.00	0.000
CVAC	\$2,554.54	35.250
OCINV	\$567.64	0.000
SCH	\$0.00	0.000
SE	\$3,398.41	21.000
SI	\$1,364.89	2.250

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

2018 Revenue Report

Month	Amount
January	\$117.25
February	\$175.43
March	\$91.25
April	\$58.75
May	\$184.25
June	
July	
August	
September	
October	
November	
December	
year to date	\$626.93

2017 total	\$6,824.99
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COMPTROLLER

MONTHLY

REPORTS

2018 SALES TAX

3.40%

MONTH	RECEIVED	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	PERIOD VARIANCE	Y-T-D VARIANCE
JANUARY	2/6/2018	\$ 291,286	\$ 422,381	\$ 301,190	\$ 325,203	\$ 24,014	\$ 24,014
	2/13/2018	\$ 67,573	68,717	\$ 69,870	70,611	\$ 741	\$ 24,755
FEBRUARY	3/6/2018	\$ 253,240	262,823	\$ 261,850	270,981	\$ 9,131	\$ 33,886
	3/13/2018	\$ 49,176	47,981	\$ 50,848	53,728	\$ 2,880	\$ 36,766
MARCH	4/6/2018	\$ 171,712	321,091	\$ 177,550	265,038	\$ 87,488	\$ 124,253
	4/13/2018	\$ 267,566	69,858	\$ 276,664	-	\$ (276,664)	\$ (152,410)
1ST QTR		\$ 1,100,553	\$ 1,192,850	\$ 1,137,971	\$ 985,561	\$ (152,410)	\$ (152,410)
APRIL	5/7/2018	\$ 294,853	\$ 292,956	\$ 304,878	\$ 228,573	\$ (76,305)	\$ (228,715)
	5/16/2018	61,181	60,792	\$ 63,261	62,962	\$ (299)	\$ (229,014)
MAY	6/6/2018	295,566	295,714	\$ 305,615	315,653	\$ 10,038	\$ (218,977)
	6/12/2018	54,373	73,709	\$ 56,222	56,116	\$ (106)	\$ (219,083)
JUNE		96,503	148,538	\$ 99,785		\$ (99,785)	\$ (318,868)
		180,946	171,222	\$ 187,098		\$ (187,098)	\$ (505,966)
		174,518	115,995	\$ 180,452		\$ (180,452)	\$ (686,418)
2ND QTR		\$ 1,157,941	\$ 1,158,926	\$ 1,197,311	\$ 663,304	\$ (534,007)	\$ (686,418)
1st Half Collections					1,648,865		
JULY		\$ 300,039	\$ 295,525	\$ 310,241		\$ (310,241)	\$ (996,658)
		60,376	66,581	\$ 62,429		\$ (62,429)	\$ (1,059,088)
AUGUST		294,315	283,991	\$ 304,322		\$ (304,322)	\$ (1,363,409)
		60,433	84,251	\$ 62,487		\$ (62,487)	\$ (1,425,897)
SEPTEMBER		251,714	373,301	\$ 260,272		\$ (260,272)	\$ (1,686,169)
		175,979	72,292	\$ 181,963		\$ (181,963)	\$ (1,868,132)
3RD QTR		\$ 1,142,857	\$ 1,175,941	\$ 1,181,714	\$ -	\$ (1,181,714)	\$ (1,868,132)
OCTOBER		\$ 303,783	\$ 298,422	\$ 314,111		(314,111)	(2,182,243)
		48,408	57,277	\$ 50,053		(50,053)	(2,232,296)
NOVEMBER		290,660	302,273	\$ 300,543		(300,543)	(2,532,839)
		57,468	59,790	\$ 59,422		(59,422)	(2,592,261)
DECEMBER		69,697	123,925	\$ 72,067		(72,067)	(2,664,328)
		180,515	192,187	\$ 186,652		(186,652)	(2,850,980)
		258,618	135,156	\$ 267,411		(267,411)	(3,118,392)
4TH QTR		\$ 1,209,149	\$ 1,169,029	\$ 1,250,260	\$ -	\$ (1,250,260)	\$ (3,118,392)
TOTALS		\$ 4,610,500	\$ 4,696,747	4,767,257	\$ 1,648,865	\$ (3,118,392)	\$ (3,118,392)

3.4%

Monthly Report

City of Oneida
Department of Parks
and Recreation

Leo Matzke
Mayor



Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION
ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062

May 2018

REVENUE

In the month of May the Recreation Department generated a total of \$7,540.00 in revenue.

USAGE/COMPARISON

Our May 2018 Gym rental revenue is down 8% from May 2017. In May of 2017 we generated \$3,220.00 in gym rental revenue as compared to \$2,942.50 in 2018. Our May 2018 room rentals were \$172.50 as compared to \$95.00 in 2017. As of June 1, 2018 our yearly gym rental revenue is \$18,965.00 as compared to \$18,775.00 on June 1, 2017, a 1% increase, our room rentals revenue is \$2,265.50 in 2018 as compared to \$2,752.00 in 2017 a 17% decrease.

MAINTENANCE

In April we do a lot of prep work and in May we just try to keep up with everything going on. With ball fields in use 6 to 7 days a week and 3 sports playing on just one field it takes a lot to keep up. The crew has been doing a great job though, all the ball fields are in great playing shape and they have been handling all the mowing and setting up for a couple special events. With the Wilber Duck Mile and the Memorial Day Parade in the same month it adds two extra events that the guys need to prep for in an already busy month.

With everything else going on in May we also needed to start draining and cleaning the pool at the end of the month. This is a job that takes the whole crew to get done in a week, not everyone is working on the pool the whole week but there are times when the whole crew is needed.

Once we started draining the pool I quickly saw that we have some issues with the liner that will need to be repaired. These were not issues that we could fix in house and I didn't budget for these issues. At the time of this report we are still in the process of getting quotes for the work and figuring out where the money is coming from. The pool is scheduled to open on the afternoon of June 18th, I would say right now that start date is in jeopardy.

UPDATES

Rail Trail

Not much happened during May with the trail, after the pre-construction meeting is just been waiting for the work to start. We are still waiting to hear from CCI on a start date, when I get that I will inform the council and everyone else.

Recreation Dept.

Flowers were delivered in May and we started putting them in the ground right away. The Rotary planted flowers at Triangle Park on Saturday May 19th, they would have planted Clinch Park and City Hall but it rained most of the Day leaving us with a couple other places to mow. It will take a couple weeks to get all of the flowers planted throughout the entire City.

Pool work, getting parks into shape, Men's softball, youth Tee-ball, park rentals and mowing have been our main focus.

We partnered with the Oneida Police Dept. to bring back the bike rodeo event. We had picked May 9th as the date, but Mother Nature had other plans and it rained almost all day. So we reschedule for June 9th. we are hoping for better weather on the 9th.

Below are charts that show the number of rentals we have booked since 2014.

2014 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
TOTAL	181	63	183	24	451

2015 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
TOTAL	170	199	191	7	567

2016 Yearly Number

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
TOTAL	141	205	223	13	550

2017 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	9	9	16	3	37
February	9	12	20	3	37
March	13	9	21	3	46
April	14	12	32	2	60
May	11	5	17	1	34
June	11	6	19	1	37
July	10	5	8	0	23
August	8	5	12	1	26
September	13	5	15	0	33
October	12	14	17	1	44
November	13	12	22	2	49
December	6	11	23	4	44
TOTAL	129	105	222	21	477

2018 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	11	10	21	3	45
February	8	7	23	2	40
March	19	11	28	3	61
April	14	10	26	1	51
May	11	9	19	2	41
June					
July					
August					
September					
October					
November					
December					
TOTAL	63	47	117	11	238

Lucas Griff

Parks and Recreation Director

Leo Matzke
Mayor



Lucas M. Griff
Director

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Oneida Recreation Department Coordinator
Programming Report May 2018

May is a transition month, heading into summer. Our Men's Softball league started off well with the players adjusting to the new rules that were implemented.

TBall is going great with 80 kids and 12-15 super coaches.

Our travel modified basketball team is improving a lot and gaining more and more recognition throughout the area. They are currently in 1st place overall in the league and practice twice a week at the rec center.

The speed accelerate program has been gaining much notoriety as well. I am taking kids who have trouble with sprinting/running and teaching them the correct techniques to improve their overall ability and gain confidence as an athlete.

My goal is to get together with the varsity coaches and put together programs for the kids starting at the kindergarten level to learn the basic fundamentals of sports, and then progressing each year with focus on becoming varsity student/athlete. Which I believe will improve the overall athletic ability throughout our community.

Respectively submitted,

Justin Acker
Recreation Coordinator

Oneida Recreation Department
Programming Report
May 2018

Tot Fun-n-Run:

The Tot Fun-n-Run program is enjoyed by Parents/Grandparents in our community and is geared for children 6 years and younger. Tot Fun-n-Run is open Monday thru Friday from 9:00 am-12:00 noon. Children enjoy playing in our bounce houses, on our rock wall, roller coasters and we have a tot room filled with all kinds of toys for kids to ride/climb on. This program gives Parents/Grandparents an opportunity for their children/grandchildren to interact with other children in our community. We had 166 adult and children sign in for the month of May for an average of 8 per day.

Youth Programs

T-ball registration started on March 1st and ended on March 30th. We have eight teams. Their games are played once a week at Harmon Field. T-ball will begin on May 10th.

Swim Lessons

Registration for Swim Lessons at Howard T. Chapman Pool (Vet's) will start on June 1st at the Recreation Dept. and starting June 18th registration will be at the pool from 4:00pm-7:00pm. The pool will officially open for Lessons on June 25th.

Adult Programs

Men's Softball:

Spadafora League: There are 7 teams and their season will start on May 8th 2018. Their games will be played at Vet's Field on Tuesday's.

Respectively Submitted,

Carmela Endemann
Recreation Specialist

City of Oneida Parks Recreation
Monthly Revenue - May 2018

CREDIT CARD

001-0017-2030	Field/Park Rental	\$340.00
<u>REC CENTER</u>		
Gym Rental	\$1,162.50	
Room Rental	\$15.00	
Equipment Rental	\$0.00	
001-0017-2031	Rec Center Total	\$1,177.50
TOTAL	Credit Card	\$1,517.50

TOTAL PAYMENTS

001-0017-2022	Adult Softball	\$3,380.00
001-0017-2030	Field/Park Rental	\$940.00
001-0017-2037	Youth Archery	\$105.00
<u>REC CENTER</u>		
Gym Rental	\$2,942.50	
Room Rental	\$172.50	
Equipment Rental	\$0.00	
	Rec Center Total	\$3,115.00
TOTAL REVENUE		\$7,540.00

Rec Center	Gym Room Rentals		Tot		Teen Parties		TOTAL	Gym/Room Rental Monthly Comparison			
	Rentals	Room	Parties	Parties	Parties	Parties		2017 May	2018 May	% Increase/Decrease	
January	11	10	21	3	45	3	45	Gym	\$3,220.00	\$2,942.50	-8%
February	8	7	23	2	40	2	40	Room	\$95.00	\$172.50	81%
March	19	11	28	3	61	3	61				
April	14	10	26	1	51	1	51	Gym/Room Rental Yearly Comparison			
May	11	9	19	2	41	2	41	5/1/2017	\$18,775.00	\$18,965.00	1%
TOTAL	63	47	117	11	238	11	238	Room	\$2,752.00	\$2,264.50	-17%

City of Oneida
Engineering | Public Works

May 2018 Monthly Report

Prepared By: Eric G. Schuler, P.E.
City Engineer



CITY OF ONEIDA
DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

Monthly Report – May 2018

A. Public Works/ Engineering General Maintenance Tasks

Public Works staff performed the tasks listed below during May 2018:

- **Yard Waste** - branch chipping, leaf and lawn pick up
~\$23,365 May 2018 Labor Costs
- **Mowing** – Summer Roadside & Lots
~\$475 May 2018 Labor Costs
- **Street Maintenance** - street sweeping, temporary repairs, crack sealing
~\$5,627 May 2018 Labor Costs
- **FEMA Buyout Utility Disconnects** – Misc Utility Disconnects after Property Closings
~\$380 May 2018 Labor Costs
- **Sanitary/Storm Sewer Maintenance** - structure repairs, cleaning, inspection
~\$8,617 May 2018 Labor Costs
- **City Trees**- pruning, removals, inspections
~\$1,556 May 2018 labor costs

We received 118 resident requests for the month of May, 111 of the 118 requests were regarding yard waste. Only 1 of the May 2018 requests are still open due to road program timing

The engineering department hired Connor Shay as the Civil Engineer Technician. Connor started in June, so more information on this position will be included in the June 2018 Report

B. Projects

Please find below a brief status update of on-going projects;

2018 Current Master Capital Project Summary

Description	Status 5/31/18	Estimated Completion
Floodplain Buyout (Archeological, ACM, Demo)	Ongoing/Demolition	Fall 2018
Rail Trail Grant Project Development	Construction	Fall 2018
Annual Street Resurfacing	Ongoing	Fall 2018
DPW Fleet Replacement	Ongoing	Year End 2018
City Hall Security Upgrades	Closed April 2018	Closed
City Hall Lateral Support Wall Repairs	Closed May 2018	June 2018
LED Streetlight Replacement	Design	Summer 2018
2010 Glenmore Dam	Ongoing	1/1/2021
2016 Water Treatment Plant Generator	Ongoing	12/31/2018
2017 WATER Baker Dam	Ongoing	6/29/2018
2017 Baker Roof Replacement	Complete	10/30/2017

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2018 Baker Tank Mixers	Entering Construction	9/30/2018
WWTP Disinfection Improvements	Final Control Coord	
WWTP Flood Repairs and Mitigation	Construction	September 2018
Sewer Fleet Replacement	Ongoing	Year End 2018
WWTP Aeration Improvements	Construction	Fall 2018
WWTP Solids Handling and Dewatering	Design	TBD
West Elm Infrastructure - Sewer and Water	Design	Spring 2019
Higginbotham Dam Repairs	TBD	TBD
Mt Hope Lower Dam Engineering Assessment	Engineer Review	Summer 2018
WWTP Long term improvements	Engineer Review	TBD
New DPW Facility Design (DASNY)	Project Dev	TBD
Sidewalk Replacement (internal)	Ongoing	Fall 2018
Sidewalk Replacement (DASNY)	Project Dev	Fall 2018
WWTP DAF Study		

- **Flood Mitigation Housing Buyout Support**

Budget: 21,193,909

Status: Phase 2

Demolition of phase 2 beginning shortly, with Phase 3 bid package likely released this summer.

- **Rail Trail**

Status: Parks Dept running Project

- **Annual Street Resurfacing**

Status: Streets selected, costs being determined. Milling penciled in for first week of July.

- **DPW Fleet Replacement**

Status: Skid Steer purchased, Plow Truck purchase in July, Street Sweeper purchase in July/August, Pickup Truck purchase in the Fall.

- **City Hall Security Upgrades**

Status: Construction Complete

- **City Hall Lateral Wall Repairs**

Status: Construction Completed

- **LED Streetlight Replacement**

Status: Wendel authorized to perform Survey basemapping for final design documents. Project can be finalized once Council approves funding avenue. A buyback request has been submitted to National Grid for response.

- **2018 Baker Tank Mixers**

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Status: Awaiting final DOH approval, Construction anticipated June/July

- **WWTP Disinfection Improvements**

Status: Need to perform final control coordination with OB&G

- **WWTP Flood Repairs and Mitigation**

Capital Project# \$1,914,000 (\$967,500 – FEMA grant)

Status: Construction

Awaiting Effluent Pumps (Mid-July Delivery). Completion on-track for Late Summer

- **Sewer Fleet Replacement**

Status: Crane Truck spec approved, State Bid for June. Pickup Truck purchase anticipated for July 2018.

- **WWTP Aeration Improvements**

Description: DEC required upgrades per Consent Order. Upgrades will improve industrial wastewater treatment consistency. The scope of the project includes removing the existing diffusers and replacing with disk style diffusers. Work will also include blower piping and control updates.

Total project cost: \$1,449,611

Status: Construction progressing, On-track to meet Final Completion in September

We have received an EFC grant award for this project in the amount of \$380,000.

- **WWTP Solids Handling and Dewatering Equipment Replacement**

Description: Replacement of existing dewatering equipment due to age

Total estimate project cost: \$1,552,220

Status: On hold

Project development is currently on-hold until we complete existing projects in progress. This may potentially get rolled into the Long-Term Project

- **West Elm Infrastructure – Sewer and Water**

Status: Final Design documents being submitted to City for Review by July

- **Mt. Hope Dam Engineering Assessment**

Budget: 60,000

Status: The project report has been submitted by OB&G for City review.

- **WWTP Long-Term Improvements**

Budget: TBD

Status: Alternatives Review. GHD Submitted revised report. Potential Action items in July 2018

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- **New DPW Facility**

Budget: 1,900,000 (NY RISING GRANT)

Status: DASNY Coordination/Prelim design

Paperwork for Grant was never submitted, so I am working through the process with DASNY to secure funds. Action items likely in July CC.

- **Sidewalk Replacement (Internal)**

Budget: 60,000

Status: Program ongoing through Fall. Tasks continually generated in Cartegraph work order.

- **Sidewalk Replacement (DASNY)**

Budget: 50,000 (SAM GRANT)

Status: DASNY Coordination/Prelim design

Paperwork for Grant was never submitted, so I am working through the process with DASNY to secure funds. Action items likely in July CC.

- **WWTP DAF Study**

Status: GHD revisiting Study