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June 2016

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Monthly Report

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Department of Planning and  
Development

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**Department of Planning and Development**  
**Monthly Report**  
**June 2016**

**Planning Commission – April 21, 2016**

Item #1 – Area Variance Request for 25' front setback to construct a handicap ramp located at 211 Williams Street, zoned C, by Gerald Shuster. The ramp has already been constructed due to medical need. The Planning Commission sent a Positive Referral to the Zoning Board of Appeals.

Item #2 – Area Variance Request for 25' front setback to construct a front deck located at 304 Carpenter Street, zoned R-2, by Patrick Fountain. The Planning Commission determined that this would not adversely affect the character of the residential neighborhood, and sent a Positive Referral to the Zoning Board of Appeals.

Item #3 – Area Variance Request for 25' front setback to construct a new front porch located at 116 West Sands Street, zoned R-2, by Nicholas Dyer. The Planning Commission determined that this would not adversely affect the character of the residential neighborhood, and sent a Positive Referral to the Zoning Board of Appeals.

Item #4 – Construction Completion Extension Request for the Seneca Fields Apartments located off Seneca Street Extension, zoned CS, by Two Plus Four Construction Company. Another round of funding for assisted living housing projects has been announced, and this project will be resubmitted for funding consideration. The Planning Commission granted the requested extension for construction completion.

Item #5 - Sketch Plat Waiver, Preliminary Plat Approval for a 5-lot major subdivision located on Union Street, zoned Agricultural, by James Conley. The Planning Commission granted Preliminary Plat approval, contingent upon the necessary Area Variance approval (see below).

Item #6 – Area Variance Request for 5' frontage on Lot #4 of proposed subdivision located on Union Street, zoned Agricultural, by James Conley. The Planning Commission sent a Positive referral to the Zoning Board of Appeals.

**Zoning Board of Appeals – April 28, 2016**

Item #1 – Area Variance Request for 25' front setback to construct a handicap ramp located at 211 Williams Street, zoned C, by Gerald Shuster. The ZBA recognized the medical necessity of the ramp and granted the Area Variance.

Item #2 – Area Variance Request for 25' front setback to construct a front deck located at 304 Carpenter Street, zoned R-2, by Patrick Fountain. The ZBA agreed that a front deck would not alter the character of the residential neighborhood and granted the Area Variance.

Item #3 – Area Variance Request for 25’ front setback to construct a new front porch located at 116 West Sands Street, zoned R-2, by Nicholas Dyer. The ZBA determined that a new front porch would enhance the property and the neighborhood character, and granted the Area Variance.

Item #4 – Area Variance Request for 5’ frontage on Lot #4 of proposed subdivision located on Union Street, zoned Agricultural, by James Conley. The ZBA determined that the request would not adversely affect the character of the neighborhood, and granted the Area Variance.

#### **Revolving Loan Fund**

Current balance as of June 30, 2016 - \$455,046.84. Recorded and processed monthly loan payments.

#### **In-House Grants**

Continue grant work on Housing Rehabilitation projects. We were awarded a \$400,000 HOME Housing Rehabilitation Grant earlier this year, and work has begun with this funding .

We are working on the New York Main Street Program grant application, which is due July 29<sup>th</sup>. If awarded, this will provide grant funds to building owners in the City Center for façade and upper floor residential rehabilitation.

#### **West Elm Street Project**

Waiting for two easements to be finalized. Working with IDA on potential businesses.

#### **Oneida City Center Projects**

Currently assisting Oneida City Center Committee (OC3) with research and information gathering; attending monthly committee meetings. OC3 has received its non-profit 501(C)3 status. We are currently working on a marketing plan and developing projects to stimulate interest in the City Center. We have partnered with the City to provide flower pots for the downtown, and have received overwhelmingly positive feedback from downtown businesses and the public.

In Site Architecture is continuing to work with our office on the National Historic District Nomination for the City Center.

Madison County Planning Department is helping to develop design guidelines for City Center, which will be a necessary part of the NY Main Street Grant application.

**NYSHSES/FEMA Hazard Mitigation Program**

City staff continues to meet concerning the implementation of the \$21 million buyout program for the Flats neighborhood impacted by the 2013 flooding.

**Ongoing work**

Daily tasks including regular administration of programs, preparation for Planning Commission and Zoning Board of Appeals meetings (agendas, minutes, legal notices, review of applications, preparation of meeting packets, etc.), monthly reports, follow-up on various projects, voucher submissions, assistance to residents and business owners for various applications, Land Committee issues, flood zone questions, consultations on potential projects, questions from public and other agencies, dissemination of information as requested.

*Office of the  
City Clerk*

*Monthly Report*





Monthly Report

City  
Chamberlain

City of Oneida

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY  
CHAMBERLAIN DURING JUNE 2016

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	18,401.21
COUNTY PORTION	16,555.47
INTEREST AND PENALTIES	2,661.49
MAILING FEES AND ADVERTISING	40.00
DELINQUENT SCHOOL TAX COLLECTED	16,031.43
FEES ON SCHOOL TAXES	801.58
5% COLLECTOR'S FEE	801.58
WATER AND SEWER RENTS COLLECTED	723,207.37
WATER SERVICE CHARGES	5,431.82
TAX SALE CERTIFICATES	26,398.25
FEES ON TAX SALE CERTIFICATES	1,854.70
FILING FEES	150.00
TAX SEARCHES	1,155.00
FINES AND PENALTIES (PARKING TICKETS)	1,620.00
SEPTAGE	2,037.50
COURT REPORT	5,970.00
COURT-BAIL FORFEIT	
CITY CLERK EARNINGS	8,254.55
POLICE REPORT	36.75

RECREATION DEPARTMENT		
ADULT SOFTBALL	132.50	
SWIM/REC/INST/SUITS	6,446.25	
ARMORY REVENUE	3,966.00	
FIELD/PARK/POOL RENTAL	250.00	
		10,794.75

UTILITY TAXES	858.78	
MISCELLANEOUS REFUND	28.86	
SALE OF S PACS OFD	8,206.50	
OIN CD REIMBURSEMENT	30.00	
HEALTH INSURANCE	7,023.29	
FIRE INSPECTION FEES	1,550.00	
POLICE MISCELLANEOUS	246.00	
RESCUE VEHICLE FEES	915.69	
		0

SPECIAL ASSESSMENTS		2,649.53
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RECEIPTS FROM NEW YORK STATE  
DEPARTMENTS AND AGENCIES

RECEIPTS FROM MADISON COUNTY

MADISON CO TO OPD REIMBURSEMENT	417.84
MADISON COUNTY MORTGAGE TAX	0

TOTAL REVENUES COLLECTED AND  
DEPOSITED BY CITY CHAMBERLAIN

REDEPOSITED ITEMS	0.00
CD REHAB PAYMENTS	0.00
REVOLVING LOAN PAYMENTS	3,163.63
TOTAL FUNDS DEPOSITED	867,293.57
CITY/COUNTY TAXES COLLECTED	34,956.68
PERCENT COLLECTED AS OF JUNE 30, 2016	93.70%

2015-2016 ONEIDA SCHOOL TAX COLLECTED	16031.43
PERCENT COLLECTED AS OF JUNE 30, 2016	47.00%

RESPECTFULLY SUBMITTED

  
CITY CHAMBERLAIN

City of Oneida

Recreation  
Department

Monthly Report

Leo Matzke  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062  
[www.oneidacity.com](http://www.oneidacity.com)

June 2016

**REVENUE**

In the month of June the Recreation Department generated a total of \$10,794.00 in revenue.

**USAGE/COMPARISON**

Our June 2016 Gym rental revenue is up 49% from June 2015. In June of 2015 we generated \$2,087.00 in gym rental revenue as compared to \$3,125.00 in 2016. Our June room rentals were \$615.00 as compared to \$60.00 in 2015. As of July 1, 2016 our yearly gym rental revenue is \$22,838.00 as compared to \$20,694.00 on July 1, 2015, a 10% increase, our room rentals revenue is \$3,865.00 in 2016 as compared to \$2,725.00 in 2015 a 41% increase.

**MAINTENANCE**

As it is with all of the summer months June is very busy for the maintenance crew. Early on in the month a long time employee accepted a full time position with the City's DPW, leaving us a man short for a couple days. When the new maintenance worker started it took a couple days for him to get up to get acclimated to the job. But the crew never lost a step, all task and job were completed on time. The weather has given the guys a little reprieve from having to mow a such a furious pace. With the lack of rain the past few weeks the grass has not been growing and is staring to drown in many areas throughout the City. Even without as much mowing to get done the crew still stayed busy getting the pool ready for the opening, grooming baseball and softball fields, power washing basketball and tennis courts and maintaining the equipment.

With the lack of rain we have had to dedicate a lot time to watering the flowers at the City Parks and facilities. We spend a fair amount of money each Spring on these flowers and without us watering them they would surely be dead.

**Updates**

**Rail Trail:**

The Oneida Rail Trail Committee did some trail work on a section of the trail behind Summit Ave. There was a small path through the section, so we went through and made it much wider. We have been in talks with a resident at the end of that section that owns a portion of the old rail bed that we would like to use for the trail. The resident is very willing to work with us and grant us an easement to cross his property. Once the easement is finalized trail users will be able to walk from Sayles St. all the way to Maxwell Field and the Duross Conservancy.

The Oneida Improvement Committee paid for a mediator to come to Oneida and speak with a majority of stakeholders involved in the Rail Trail project. She spoke to City and County employees, volunteers and

residents that live near the trail. The purpose of the study was to find out if there was enough common ground between the residents that oppose the trail and the group building the trail. We have received a rough draft and the feeling is that things can be worked out. It has been proposed to hold a couple meetings to discuss some of the biggest topics.

#### Programming:

The t-ball program ended in June, the program ran for about 2 months. We had 10 teams this year with 8 – 9 players on each team. Overall the program was a success and all participants really seemed to have a good time.

The two men's softball leagues ( Over 35 Softball and Spadafora Softball) are going well. The weather has cooperated for the most, so we have not had to many rainouts. Playoffs will start in July for the Spadafora League and the Over 35 league will go into late august.

We held our annual fishing derby on June 18<sup>th</sup> at Mt. Hope. Participant numbers were low, but the kids that participated had a great time and most of the kids caught a fish.

Once again we are partnering with the Madison County Summer Youth Worker program this year. Last year was the first year and it was a great success, so the kids are back again this year. Their first day of work will be July 5<sup>th</sup>, they will be clearing and building trails at Mt. Hope and Duross Conservancy, working on the rail trail in different locations and clearing trees and limbs at Carinci Park if time allows.

#### Monday Mile:

We are teaming up with Oneida Health Care and Syracuse University on an initiative to get people out and about and more active. The program is called Monday Mile, and the idea is for people to get to and walk at least 1 mile every Monday, in hopes that once they start with one day a week they will increase their walking. We are setting up a location on the newest section of the rail trail that will have Monday Mile signs. The trail that spans from Seneca St. to Sayles St. is a half mile in one direction. So it is the perfect spot to start this program. If this program becomes popular we can add other locations throughout the City marking half mile and full mile walks.

#### College Summer Baseball:

I began talking with a gentleman named Wayne Walker this past Spring, he is interested in bringing a Collegiate Summer Baseball team to Oneida. The model for the team and league is very similar to minor league baseball, lots of promotions, family friendly, cheap, and most importantly community based. In May the Mayor and I sat down with Mr. Walker and his wife and listen to their plan and ideas. There are still a few details that need to be worked but this is a very real possibility and a great opportunity. I will keep you updated as things progress.

Below are charts that show the number of rentals we have booked since 2014.

### 2014 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>181</b>	<b>63</b>	<b>183</b>	<b>24</b>	<b>251</b>

### 2015 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	13	7	21	1	42
February	19	17	16	1	53
March	22	19	21	0	62
April	22	19	29	0	61
May	16	17	17	0	54
June	18	14	11	0	45
July	11	14	7	0	32
August	12	15	5	0	32
September	14	10	11	1	36
October	14	17	17	0	45
November	14	28	18	2	61
December	19	25	13	3	54
<b>TOTAL</b>	<b>170</b>	<b>199</b>	<b>191</b>	<b>7</b>	<b>367</b>

### 2016 Yearly Number

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	14	25	21	3	63
February	17	26	18	2	63
March	16	29	27	1	73
April	14	31	26	2	73
May	18	24	20	1	59
June	12	14	18	0	46
July					
August					
September					
October					
November					
December					
<b>TOTAL</b>	<b>87</b>	<b>149</b>	<b>130</b>	<b>9</b>	<b>375</b>

The building rentals at the Recreation Center decreased by a large amount this past month, but that is expected. Now that we are into the nice weather rentals will back off from the winter numbers. Even with the decrease we will still had a busy month and had a lot going on at the center.



Lucas Griff  
Recreation Director



City of Oneida Recreation Department  
 Monthly Revenue - June 2016

				<b>Gym/Room Rental Monthly Comparison</b>					
					<b>2015 June</b>	<b>2016 June</b>	<b>% Increase/Decrease</b>		
				<b>Gym</b>	<b>\$2,087.50</b>	<b>\$3,125.00</b>	<b>49%</b>		
				<b>Room</b>	<b>\$60.00</b>	<b>\$615.00</b>	<b>925%</b>		
				<b>Gym/Room Rental Yearly Comparison</b>					
<b>TOTALS</b>					<b>7/1/2015</b>	<b>7/1/2016</b>	<b>% Increase/Decrease</b>		
<b>001-0017-2022</b>	<b>Adult Softball</b>		<b>\$132.50</b>	<b>Gym</b>	<b>\$20,694.00</b>	<b>\$22,838.00</b>	<b>10%</b>		
<b>001-0017-2025</b>	<b>Chapman Pool</b>		<b>\$6,446.25</b>	<b>Room</b>	<b>\$2,725.00</b>	<b>\$3,865.00</b>	<b>41%</b>		
<b>001-0017-2030</b>	<b>Field/Park Rental</b>		<b>\$250.00</b>						
<b>Rec Center</b>					<b>Gym</b>	<b>Room</b>	<b>Tot</b>	<b>Teen</b>	<b>TOTAL</b>
<b>ARC</b>	<b>\$200.00</b>			<b>Rec Center</b>	<b>Rentals</b>	<b>Rentals</b>	<b>Parties</b>	<b>Parties</b>	
<b>Gym Rental</b>	<b>\$3,125.00</b>			<b>January</b>	<b>14</b>	<b>25</b>	<b>21</b>	<b>3</b>	<b>63</b>
<b>Room Rental</b>	<b>\$615.00</b>			<b>February</b>	<b>17</b>	<b>26</b>	<b>18</b>	<b>2</b>	<b>63</b>
<b>Equipment Rental</b>	<b>\$26.00</b>			<b>March</b>	<b>16</b>	<b>29</b>	<b>27</b>	<b>1</b>	<b>73</b>
<b>001-0017-2031</b>	<b>Rec Center Total</b>		<b>\$3,966.00</b>	<b>April</b>	<b>12</b>	<b>31</b>	<b>26</b>	<b>2</b>	<b>71</b>
	<b>TOTAL</b>		<b>\$10,794.75</b>	<b>May</b>	<b>14</b>	<b>24</b>	<b>20</b>	<b>1</b>	<b>59</b>
				<b>June</b>	<b>14</b>	<b>14</b>	<b>18</b>	<b>0</b>	<b>46</b>
				<b>July</b>					
				<b>August</b>					
				<b>September</b>					
				<b>October</b>					
				<b>November</b>					
				<b>December</b>					
				<b>TOTAL</b>	<b>87</b>	<b>149</b>	<b>130</b>	<b>9</b>	<b>375</b>

# CITY OF ONEIDA

## Expense Control Report

Fiscal Year: 2009 Period From: 1 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp.
001.7140.0101	SALARIES..REC	13,561.14	185,105.00	187,105.00	84,447.20	102,657.80	0.00	102,657.80	45.13
001.7140.0102	OVERTIME..REC	414.25	6,000.00	6,000.00	3,078.21	2,921.79	0.00	2,921.79	51.30
001.7140.0103	MAINTENANCE SALARIES..	10,460.53	119,969.00	119,969.00	53,396.62	66,572.38	0.00	66,572.38	44.51
001.7140.0104	POOL SALARIES..	9,977.50	50,820.00	46,720.00	(64.00)	46,784.00	0.00	46,784.00	(0.14)
001.7140.0200	EQUIPMENT..	1,456.27	14,750.00	17,630.00	11,816.40	5,813.60	2,617.20	3,196.40	67.02
001.7140.0300	MAT SUPPLIES..	920.01	31,000.00	37,608.67	26,541.52	11,067.15	3,238.99	7,828.16	70.57
001.7140.0307.2025	OTHER CHEMICALS.SWIM REC/INST/SUITS	282.25	5,000.00	3,275.70	716.84	2,558.86	2,534.81	24.05	21.88
001.7140.0401.2031	UTILITIES - ARMORY	1,436.03	35,000.00	35,000.00	17,385.25	17,614.75	351.90	17,262.85	49.67
001.7140.0403	CONTRACTS..	6,537.00	32,358.00	38,639.00	17,518.62	21,120.38	2,365.00	18,755.38	45.34
001.7140.0409	EQUIP REPAIR & MAINT...	456.94	36,550.00	47,848.72	31,786.70	16,062.02	5,143.70	10,918.32	66.43
001.7140.0416	TRAVEL-MEALS..	405.25	3,000.00	1,138.71	400.16	738.55	386.00	352.55	35.14
001.7140.0418.2025	POOL.SWIM REC/INST/SUITS	80.07	5,000.00	3,931.55	2,757.89	1,173.66	549.32	624.34	70.15
001.7140.0420	TREE AND STUMP REMOVAL..	0.00	9,000.00	7,364.00	7,364.00	0.00	0.00	0.00	100.00
001.7140.0421	PARK BEAUTIFICATION..	986.40	4,500.00	6,136.00	3,313.20	2,822.80	986.40	1,836.40	54.00
<b>Grand Total</b>		<b>46,973.64</b>	<b>538,052.00</b>	<b>558,366.35</b>	<b>260,458.61</b>	<b>297,907.74</b>	<b>18,173.32</b>	<b>279,734.42</b>	<b>46.65</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

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**CITY OF ONEIDA  
FIRE DEPARTMENT**

**DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE**

Kevin Salerno  
Fire Chief



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
ksalerno@oneidacity.com

***Oneida Fire Dept  
Monthly Reports***

***June 2016***

June 2016

June, 2016	5/29-6/25	YTD
FIRE	\$1,459.09	\$4,191.76
RESCUE	593.8732	2077.37055
NON-FIRE	1506.96	14493.1426
<b>EMERGENCY RESPONSE TOTALS</b>	<b>\$3,559.92</b>	<b>\$20,762.27</b>

TYPE OF CALLS REPORT  
AND NUMBER OF CALLS

FIRE	4
RESCUE	123
NON FIRE	34
<b>TOTAL</b>	<b>161</b>



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$110,000.00	\$11,949.54	\$46,567.83
Train/EMS 107	\$8,000.00	\$0.00	\$25.05
Fire Mar 108	\$5,900.00	\$212.17	\$1,628.49
Train/Fire 109	\$4,000.00	\$885.89	\$2,653.92
Alarm Maint 110	\$4,000.00	\$0.00	\$3,475.25
Personal Leave 112	\$2,500.00	\$0.00	\$2,114.59

Monthly Call Comparison

	2015	2016	DIFF
FIRE	17	18	1
RESCUE	817	770	-47
NON FIRE	211	196	-15
<b>Totals:</b>	<b>1045</b>	<b>984</b>	<b>-61</b>

### 2016 Inspections- Housing

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Insp *	13	21	36	9	23	17							119
Reinsp *	12	24	29	4	26	64							159
Comp		4	4	2	7	3							20
3+ fam	1	3	4	0	11	3							22
No Shows	3	1	0	1	5	2							12

\* # of units

### 2016 Fire Inspections

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Commercial	9	8	5	1	6	1							30
Pub Assembly				1									1
Educational													0
Total:	9	8	5	2*	6	1							29
No show													0



# CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Kevin Salerno, *Chief*



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437

## Fire Department Revenue- June, 2016

Alarm Permits:	\$200
Solid Fuel Burning Permits:	\$60
Tent Inspections:	\$300
Fire/Housing Inspections :	\$ 7240.00 (billed as of 6/30/2016)
Collected:	\$ 4200.00 (collected as of 5/31/2016) (Delinquent notices sent 6/14/2016)



OFFICE BREAKDOWN CONT.	TOTAL HOURS
FIRE INVESTIGATION	3 HOURS
FIRE PREVENTION	5 HOURS
SMOKE DETECTOR INSTALLATION	4.5 HOURS
SMOKE DETECTORS INSTALLED	46

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#### **FIRE MARSHAL'S ACTIVITIES**

- This month, many tents were inspected. Sparkling devices were sold in the allotted time allowed by the Office of Fire Prevention and Control. These businesses are required a tent inspection and a regulation inspection by OFPC.
- Each shift conducted a walk-thru of Griffith Oil on N. Lake Street. Fire protection features and emergency shut-down operations were gone thru.
- Started the plan review process for Church on the Rock. They are moving from East Railroad St. to Madison St. in the Knights of Columbus building.
- Attended Codes in-service training at the NYS Chiefs Show.
- A Community Risk Reduction program has been started. A smoke detector campaign will be rolled out in the month of February for the entire year. Free 10 year life battery smoke detectors will be installed in all residential occupancies that need them. Please see me for more information. So far the program is doing very well. We have installed 46 smoke detectors in the month of JUNE. Since inception (2/16), total smoke detectors installed is 290.

Date Prepared: 07/14/2016 02:03 PM

Report Date: 07/14/2016

Account Table: 3410

Alt. Sort Table:

# CITY OF ONEIDA

## Expense Control Report

GLR0122 1.0

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Prepared By: KSALERNO

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
001.3410.0101	SALARIES..FIRE	61,354.05	1,635,518.00	1,640,516.00	864,155.17	776,360.83	0.00	776,360.83	52.68
001.3410.0102	OVERTIME..FIRE	0.00	110,000.00	105,002.00	59,254.85	45,747.15	0.00	45,747.15	56.43
001.3410.0103	RETIREMENT..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3410.0104	HOLIDAY..	0.00	60,000.00	60,000.00	0.00	60,000.00	0.00	60,000.00	0.00
001.3410.0105	VACATION BUYBACK	0.00	3,300.00	3,300.00	0.00	3,300.00	0.00	3,300.00	0.00
001.3410.0106	SICK LEAVE BUYBACK..	0.00	7,300.00	7,300.00	0.00	7,300.00	0.00	7,300.00	0.00
001.3410.0107	EMT TRAINING OVERTIME..	0.00	8,000.00	4,000.00	3,974.95	25.05	0.00	25.05	99.37
001.3410.0108	FIRE MARSHALL OVERTIME..	0.00	5,900.00	5,900.00	4,271.50	1,628.50	0.00	1,628.50	72.40
001.3410.0109	TRAINING OVERTIME..	0.00	4,000.00	4,000.00	1,346.09	2,653.91	0.00	2,653.91	33.65
001.3410.0110	FIRE ALARM OVERTIME..	0.00	4,000.00	4,000.00	524.74	3,475.26	0.00	3,475.26	13.12
001.3410.0112	PERSONAL LEAVE..	0.00	2,500.00	2,500.00	283.37	2,216.63	0.00	2,216.63	11.33
001.3410.0113	207A DISABILITY RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3410.0114	SHORT SHIFT STAFFING OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3410.0115	HEALTH INSURANCE BUYOUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3410.0200	FIRE EQUIPMENT..	0.00	10,000.00	12,750.00	3,125.00	9,625.00	1,000.00	8,625.00	24.51
001.3410.0201	EMS EQUIPMENT	0.00	3,200.00	3,200.00	1,949.60	1,250.40	0.00	1,250.40	60.93
001.3410.0300	MEDICAL SUPPLIES	30.00	8,500.00	8,500.00	2,278.66	6,221.34	3,799.00	2,422.34	26.81
001.3410.0306	OTHER-GAS+ DIESEL	274.74	10,000.00	10,000.00	2,045.01	7,954.99	0.00	7,954.99	20.45
001.3410.0317	CLOTHING..	348.00	15,300.00	15,300.00	5,782.16	9,517.84	3,631.80	5,886.04	37.79
001.3410.0318	TURNOUT GEAR - MAINTENANCE	0.00	9,500.00	9,500.00	2,546.17	6,953.83	2,465.83	4,488.00	26.80
001.3410.0400	SCBA	400.00	6,560.00	6,560.00	3,486.48	3,073.52	1,549.99	1,523.53	53.15
001.3410.0401	207A	1,877.65	21,198.00	21,198.00	13,143.55	8,054.45	0.00	8,054.45	62.00
001.3410.0403	CONTRACTS..	673.46	14,055.00	15,355.00	10,920.60	4,434.40	2,473.48	1,960.92	71.12
001.3410.0404	RESCUE FEE PAYMENTS..	97.70	800.00	800.00	97.70	702.30	0.00	702.30	12.21
001.3410.0405	BUILDING MAINTENANCE & REPAIR..	210.68	12,500.00	12,500.00	10,287.48	2,212.52	881.09	1,331.43	82.30
001.3410.0407	CHIEF'S EXPENSE..	600.00	2,500.00	2,900.00	1,549.71	1,350.29	0.00	1,350.29	53.44
001.3410.0408	NEW HIRE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3410.0409	EQUIPMENT REPAIR & MAINT...	7,190.37	20,600.00	24,460.00	12,586.52	11,873.48	3,851.14	8,022.34	51.46
001.3410.0410	RADIO MAINTENANCE & REPAIR..	0.00	3,000.00	3,500.00	1,434.53	2,065.47	580.00	1,485.47	40.99
001.3410.0413	TRAINING..	0.00	2,500.00	6,500.00	1,463.40	5,036.60	885.60	4,151.00	22.51
001.3410.0437	PRINTING..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3410.0438	FIRE MARSHALL ACCOUNT	463.21	6,500.00	6,500.00	2,081.44	4,418.56	1,627.36	2,791.20	32.02
001.3410.0444	OFFICE EXPENSE..	7.97	1,500.00	1,500.00	1,090.53	409.47	0.00	409.47	72.70
<b>Total Fund 001</b>	<b>GENERAL FUND</b>	<b>73,527.83</b>	<b>1,988,731.00</b>	<b>1,997,541.00</b>	<b>1,009,679.21</b>	<b>987,861.79</b>	<b>22,745.29</b>	<b>965,116.50</b>	<b>50.55</b>

City of Oneida  
Engineering/Public Works

June 2016 Monthly Report

Prepared By: Jon Rauscher PE, LEED AP  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF HIGHWAYS AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report - June

### Public Works/ Engineering Summary

Public Works labor performed the following tasks for this month;

- **Street Maintenance: 42.1%**  
*Temporary asphalt patching*  
*ROW tree trimming*  
*Street Cleaning*  
*Roadside mowing*
- **Storm sewer, sanitary sewer: 22.1%**  
*Jet truck and vacuum cleaning*  
*Structure repairs*  
*Sewer lateral repairs*
- **Yard Waste Pickup: 33.4%**  
*Yard waste bag pick up*  
*Chipping Requests*
- **Mosquito Control: 2.3%**  
*Adulticide spraying*

Overtime spent this period was \$624. Work consisted of sanitary sewer repairs and call-outs for ROW tree removals.

We have two additional part-time summer help perform bag waste pick-up Monday – Wednesday. Summer help are also performing storm sewer maintenance inspection using GIS enabled tablets.

BY using GPS vehicle tracking and GIS software we've reduced our yard waste crews from four staff to two. This allows us to reallocate DPW crews to street and sewer infrastructure maintenance.

The engineering office performed standard tasks (staff management, accounting, payroll, resident requests and tracking, agency coordination).

Additional tasks and project work included;

- **WWTP flood mitigation project (FEMA mitigation funding)**  
Capital Project# TBD  
Estimated Project Cost: \$1,290,000 (75% FEMA, 25% Local match)  
Status: Final Design – Bid Documents

Bid documents are being finalized for August letting with construction this fall.

FEMA has submitted funding for 75% of project. Remaining 25% will be reimbursement through NYS GOSR.

- **Rail-Trail Phase 1 and 2 (DOT TAP/TEP Grant)**  
Project #: 005.7040.215  
Total Project Cost: \$1,666,640 (20% local match, 80% grant funds)  
Status: Design and Approval

The draft/final design package was submitted to DOT 6/24. We received some minor comments back from DOT. A revised package to DOT is anticipated for 7/18. Final approval is expected once DOT received 106 concurrences from the OIN.

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report - June

- **Maxwell Field Streambank improvement (WQIP Grant)**

Grant award amount: \$46,071

Status: Bidding

Madison County Soil and Water is reviewing project with potential Contractors. Work anticipated in August. DPW will provide support with trucking.

- **West Elm Street Infrastructure Improvements**

Estimated Cost: \$1,706,917 (\$1,400,000 grant and revolving loan)

Status: easement negotiations

In order to move forward with updating the contract drawings and bid, an easement is required from the OIN. Mayor and IDA are in negotiations for the utility easement.

- **WWTP Disinfection Improvements**

Budget: TBD

Status: Bidding

Bids will be received 8/5/16.

- **WWTP Industrial influent review**

Status: on going

City and consultant are performing an existing loading capacity analysis to confirm the WWTPs existing loading capacity. The next phase will be to review anticipated loadings over for 5-10 years with input from HP Hood and the Planning Director in order to review potential plant upgrades.

- **Flood Mitigation Housing Buyout**

Budget: 21,193,909

Status: Resident coordination

Engineering office is performing support for survey, demolition and asbestos contracting. Demolition and asbestos contracts won't be prepared until late acquisition phase. Survey proposal requests have been submitted to local surveyors to perform close-out work.

- **New DPW Facility**

Budget: 1,900,000 (NY RISING GRANT)

Status: DASNY Coordination

DASNY submitted approval paperwork to City and additional application forms. Forms have been submitted for DASNY approval, awaiting their response.

- **WWTP Truck Replacement**

Trucks ordered, awaiting receipt.

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report - June

- **Kallet Cooling System Replacement**

Budget: 188,000

Status: Construction

Project completion is anticipated for July.

- **Annual Road Reconstruction, Resurfacing, Maintenance**

Budget: 417,506.31

Status: Construction

Contracting street resurfacing is underway. Work includes curb ramp ADA improvements as required by DOT. DOT has confirmed the PAVE NY funds are available. This funding will be utilized for the programmed outside district road resurfacing.

- **Sidewalk Replacement**

Budget: \$50,000 (Grant)

Status: DASNY Coordination

Paperwork has been submitted back to DASNY for approval. We are awaiting their response.

- **Other**

Along with the above projects we are also pursuing the following future projects:

LED street lighting upgrade (currently working with Wendel, NG and CNY RPDB)  
City Hall Security upgrade project for 2017 budget

Date Prepared: 07/14/2016 04:40 PM  
 Report Date: 07/14/2016

Account Table: 5132  
 Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0  
 Page 1 of 1  
 Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 5132</b>	<b>CENTRAL GARAGE</b>								
001.5132.0101	SALARIES..CENTRAL GARAGE	5,256.37	150,684.00	150,684.00	15,296.15	135,387.85	0.00	135,387.85	10.15
001.5132.0102	OVERTIME..CENTRAL GARAGE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
001.5132.0200	EQUIPMENT..	492.65	500.00	500.00	492.65	7.35	0.00	7.35	98.53
001.5132.0300	DPW MAINTENANCE- REPAIR	7,524.63	50,000.00	51,000.00	42,921.12	8,078.88	3,221.16	4,857.72	84.16
001.5132.0301	POLICE MATERIALS - REPAIRS	16.23	10,000.00	10,500.00	547.40	9,952.60	2,432.37	7,520.23	5.21
001.5132.0302	OTHER DEPT MAINTENANCE- REPAIR	0.00	3,500.00	3,500.00	685.91	2,834.09	0.00	2,834.09	19.03
001.5132.0303	GENERAL MATERIALS	0.00	13,000.00	13,000.00	0.00	13,000.00	200.00	12,800.00	0.00
001.5132.0322	TOOLS..	0.00	1,350.00	1,350.00	900.00	450.00	0.00	450.00	66.67
001.5132.0400	OTHER EXPENSE..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5132.0403	CONTRACTS..	275.97	8,650.00	8,650.00	4,003.28	4,646.72	1,539.55	3,107.17	46.28
001.5132.0405	BUILDING MAINTENANCE & REPAIR..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5132.0411	VEHICLE MAINTENANCE..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5132.0416	TRAVEL-MEALS..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5132.0444	OFFICE TECHNOLOGY EXPENSE..	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
<b>Total Dept 5132</b>	<b>CENTRAL GARAGE</b>	<b>13,565.85</b>	<b>238,934.00</b>	<b>240,434.00</b>	<b>64,826.51</b>	<b>175,607.49</b>	<b>7,393.08</b>	<b>168,214.41</b>	<b>26.96</b>
<b>Total Fund 001</b>	<b>GENERAL FUND</b>	<b>13,565.85</b>	<b>238,934.00</b>	<b>240,434.00</b>	<b>64,826.51</b>	<b>175,607.49</b>	<b>7,393.08</b>	<b>168,214.41</b>	<b>26.96</b>
<b>Grand Total</b>		<b>13,565.85</b>	<b>238,934.00</b>	<b>240,434.00</b>	<b>64,826.51</b>	<b>175,607.49</b>	<b>7,393.08</b>	<b>168,214.41</b>	<b>26.96</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 11:56 AM

Report Date: 07/14/2016

Account Table: 1620

Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0

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Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 1620</b>	<b>BUILDINGS</b>								
001.1620.0101	SALARIES..BUILDINGS.	1,759.16	81,721.00	81,721.00	31,749.25	49,971.75	0.00	49,971.75	38.85
001.1620.0102	OVERTIME..BUILDINGS.	0.00	945.00	945.00	108.48	836.52	0.00	836.52	11.48
001.1620.0105	VACATION BUY BACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.1620.0106	SICK LEAVE BUYBACK..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.1620.0200	EQUIPMENT..	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
001.1620.0300	MAT SUPPLIES..	802.24	19,000.00	19,000.00	10,254.88	8,745.12	1,378.55	7,366.57	53.97
001.1620.0306	OTHER-GAS OIL	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.1620.0401	ELECTRIC AND GAS..	5,953.70	120,000.00	100,000.00	36,856.27	83,343.73	0.00	83,343.73	38.66
001.1620.0402	TELEPHONE..	1,293.81	16,500.00	16,500.00	13,398.98	3,101.02	300.00	2,801.02	81.21
001.1620.0403	CONTRACTS..	404.04	56,900.00	76,900.00	55,447.35	21,452.65	3,011.34	18,441.31	72.10
<b>Total Dept 1620</b>	<b>BUILDINGS</b>	<b>10,012.95</b>	<b>295,866.00</b>	<b>295,866.00</b>	<b>147,615.21</b>	<b>148,250.79</b>	<b>4,689.89</b>	<b>143,560.90</b>	<b>49.89</b>
<b>Dept 3650</b>	<b>BLDG DEMO</b>								
001.3650.0400	DEMOLITION	0.00	50,000.00	50,000.00	46.53	49,953.47	0.00	49,953.47	0.09
<b>Total Dept 3650</b>	<b>BLDG DEMO</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>46.53</b>	<b>49,953.47</b>	<b>0.00</b>	<b>49,953.47</b>	<b>0.09</b>
<b>Total Fund 001</b>	<b>GENERAL FUND</b>	<b>10,012.95</b>	<b>345,866.00</b>	<b>345,866.00</b>	<b>147,661.74</b>	<b>198,204.26</b>	<b>4,689.89</b>	<b>193,514.37</b>	<b>42.69</b>
<b>Grand Total</b>		<b>10,012.95</b>	<b>345,866.00</b>	<b>345,866.00</b>	<b>147,661.74</b>	<b>198,204.26</b>	<b>4,689.89</b>	<b>193,514.37</b>	<b>42.69</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 11:50 AM  
 Report Date: 07/14/2016

Account Table: DPW - L  
 Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

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Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 3310</b>	<b>TRAFFIC</b>								
001.3310.0101	SALARIES...TRAFFIC.	0.00	59,551.00	59,551.00	0.00	59,551.00	0.00	59,551.00	0.00
001.3310.0102	OVERTIME...TRAFFIC	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>Total Dept 3310</b>	<b>TRAFFIC</b>	<b>0.00</b>	<b>61,051.00</b>	<b>61,051.00</b>	<b>0.00</b>	<b>61,051.00</b>	<b>0.00</b>	<b>61,051.00</b>	<b>0.00</b>
<b>Dept 4068</b>	<b>MOSQUITO CONTROL</b>								
001.4068.0101	SALARIES... MOSQUITO	538.86	15,448.00	15,448.00	8,958.37	6,489.63	0.00	6,489.63	57.99
001.4068.0102	OVERTIME...MOSQUITO	0.00	5,500.00	5,500.00	0.00	5,500.00	0.00	5,500.00	0.00
<b>Total Dept 4068</b>	<b>MOSQUITO CONTROL</b>	<b>538.86</b>	<b>20,948.00</b>	<b>20,948.00</b>	<b>8,958.37</b>	<b>11,989.63</b>	<b>0.00</b>	<b>11,989.63</b>	<b>42.76</b>
<b>Dept 5010</b>	<b>STREET ADMINISTRATION</b>								
001.5010.0101	SALARIES...DPW ADMIN	3,163.72	86,263.00	86,263.00	41,965.39	44,297.61	0.00	44,297.61	48.65
<b>Total Dept 5010</b>	<b>STREET ADMINISTRATION</b>	<b>3,163.72</b>	<b>86,263.00</b>	<b>86,263.00</b>	<b>41,965.39</b>	<b>44,297.61</b>	<b>0.00</b>	<b>44,297.61</b>	<b>48.65</b>
<b>Dept 5110</b>	<b>STREET MAINTENANCE</b>								
001.5110.0101	SALARIES...STREET MAINT	6,833.85	152,468.00	152,468.00	128,175.58	24,292.42	0.00	24,292.42	84.07
001.5110.0102	OVERTIME...STREET MAINTENANCE	348.54	18,000.00	18,000.00	4,635.67	13,364.33	0.00	13,364.33	25.75
<b>Total Dept 5110</b>	<b>STREET MAINTENANCE</b>	<b>7,182.39</b>	<b>170,468.00</b>	<b>170,468.00</b>	<b>132,811.25</b>	<b>37,656.75</b>	<b>0.00</b>	<b>37,656.75</b>	<b>77.91</b>
<b>Dept 5142</b>	<b>SNOW &amp; ICE REMOVAL</b>								
001.5142.0101	SALARIES.. SNOW & ICE REMOVAL	7,864.07	225,439.00	225,439.00	130,737.48	94,701.52	0.00	94,701.52	57.99
001.5142.0102	OVERTIME...SNOW & ICE REMOVAL	0.00	33,500.00	33,500.00	28,808.00	4,692.00	0.00	4,692.00	85.99
<b>Total Dept 5142</b>	<b>SNOW &amp; ICE REMOVAL</b>	<b>7,864.07</b>	<b>258,939.00</b>	<b>258,939.00</b>	<b>159,545.48</b>	<b>99,393.52</b>	<b>0.00</b>	<b>99,393.52</b>	<b>61.62</b>
<b>Dept 8140</b>	<b>STORM SEWER</b>								
001.8140.0101	SALARIES... STORM SEWER	2,054.56	58,898.00	58,898.00	34,156.42	24,741.58	0.00	24,741.58	57.99
001.8140.0102	OVERTIME...STORM SEWER.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 8140</b>	<b>STORM SEWER</b>	<b>2,054.56</b>	<b>58,898.00</b>	<b>58,898.00</b>	<b>34,156.42</b>	<b>24,741.58</b>	<b>0.00</b>	<b>24,741.58</b>	<b>57.99</b>
<b>Dept 8170</b>	<b>DAM MAINTENANCE</b>								
001.8170.0101	SALARIES.. DAM MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 8170</b>	<b>DAM MAINTENANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Dept 8200</b>	<b>GREEN WASTE PICKUP</b>								
001.8200.0101	GREEN WASTE PICKUP SALARIES..	5,182.18	148,557.00	148,557.00	86,151.94	62,405.06	0.00	62,405.06	57.99
001.8200.0102	GREEN WASTE PICKUP OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 8200</b>	<b>GREEN WASTE PICKUP</b>	<b>5,182.18</b>	<b>148,557.00</b>	<b>148,557.00</b>	<b>86,151.94</b>	<b>62,405.06</b>	<b>0.00</b>	<b>62,405.06</b>	<b>57.99</b>

Date Prepared: 07/14/2016 11:50 AM

Report Date: 07/14/2016

Account Table: DPW - L

Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0

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Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
<b>Total Fund 001</b>	<b>GENERAL FUND</b>	<b>25,983.78</b>	<b>805,124.00</b>	<b>805,124.00</b>	<b>463,588.85</b>	<b>341,535.15</b>	<b>0.00</b>	<b>341,535.15</b>	<b>57.58</b>
Fund 003	SEWER								
Dept 8110	SEWER								
003.8110.0109	SANITARY SEWER SALARIES	2,054.56	58,898.00	58,898.00	35,325.42	23,572.58	0.00	23,572.58	59.98
003.8110.0111	SANITARY SEWER OVERTIME	0.00	4,500.00	4,500.00	253.31	4,246.69	0.00	4,246.69	5.63
<b>Total Dept 8110</b>	<b>SEWER</b>	<b>2,054.56</b>	<b>63,398.00</b>	<b>63,398.00</b>	<b>35,578.73</b>	<b>27,819.27</b>	<b>0.00</b>	<b>27,819.27</b>	<b>56.12</b>
<b>Total Fund 003</b>	<b>SEWER</b>	<b>2,054.56</b>	<b>63,398.00</b>	<b>63,398.00</b>	<b>35,578.73</b>	<b>27,819.27</b>	<b>0.00</b>	<b>27,819.27</b>	<b>56.12</b>
<b>Grand Total</b>		<b>28,038.34</b>	<b>868,522.00</b>	<b>868,522.00</b>	<b>499,167.58</b>	<b>369,354.42</b>	<b>0.00</b>	<b>369,354.42</b>	<b>57.47</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 11:56 AM

Report Date: 07/14/2016

Account Table: 3620

Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0

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Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 3620</b>	<b>SAFETY INSPECTION</b>								
001.3620.0101	SALARIES.. SAFETY INSPECTION	2,255.30	58,638.00	58,638.00	30,731.21	27,906.79	0.00	27,906.79	52.41
001.3620.0102	OVERTIME..SAFETY INSPEC	0.00	1,250.00	1,250.00	381.15	868.85	0.00	868.85	30.49
001.3620.0105	VACATION BUYBACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3620.0106	SICK LEAVE BUYBACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.3620.0200	EQUIPMENT..	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
001.3620.0300	MAT SUPPLIES..	232.05	600.00	600.00	496.05	103.95	0.00	103.95	82.68
001.3620.0303	GAS-OIL-GREASE	0.00	1,700.00	1,700.00	0.00	1,700.00	0.00	1,700.00	0.00
001.3620.0400	OTHER EXPENSE..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 3620</b>	<b>SAFETY INSPECTION</b>	<b>2,487.35</b>	<b>62,438.00</b>	<b>62,438.00</b>	<b>31,608.41</b>	<b>30,829.59</b>	<b>0.00</b>	<b>30,829.59</b>	<b>50.62</b>
<b>Total Fund 001</b>	<b>GENERAL FUND</b>	<b>2,487.35</b>	<b>62,438.00</b>	<b>62,438.00</b>	<b>31,608.41</b>	<b>30,829.59</b>	<b>0.00</b>	<b>30,829.59</b>	<b>50.62</b>
<b>Grand Total</b>		<b>2,487.35</b>	<b>62,438.00</b>	<b>62,438.00</b>	<b>31,608.41</b>	<b>30,829.59</b>	<b>0.00</b>	<b>30,829.59</b>	<b>50.62</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.



Date Prepared: 07/14/2016 11:55 AM  
 Report Date: 07/14/2016

Account Table: DPW-M

Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0  
Page 2 of 2  
Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 003	SEWER								
Dept 8110	SEWER								
003.8110.0443	SANITARY SEWER MATERIALS	2,691.42	10,000.00	12,050.00	10,431.21	1,618.79	1,033.92	584.87	86.57
<b>Total Dept 8110</b>	<b>SEWER</b>	<b>2,691.42</b>	<b>10,000.00</b>	<b>12,050.00</b>	<b>10,431.21</b>	<b>1,618.79</b>	<b>1,033.92</b>	<b>584.87</b>	<b>86.57</b>
<b>Total Fund 003</b>	<b>SEWER</b>	<b>2,691.42</b>	<b>10,000.00</b>	<b>12,050.00</b>	<b>10,431.21</b>	<b>1,618.79</b>	<b>1,033.92</b>	<b>584.87</b>	<b>86.57</b>
<b>Grand Total</b>		<b>4,649.95</b>	<b>252,740.00</b>	<b>252,765.00</b>	<b>89,730.09</b>	<b>163,034.91</b>	<b>86,604.88</b>	<b>76,430.03</b>	<b>35.50</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 04:38 PM

Report Date: 07/14/2016

Account Table: WWTP-R

Alt. Sort Table:

## CITY OF ONEIDA Revenue Control Report

GLR0116 1.0

Page 1 of 1  
Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
<b>Fund 003</b>	<b>SEWER</b>							
<b>Dept 0017</b>	<b>DEPARTMENTAL INCOME</b>							
003.0017.2120	SEWER RENTS - ONEIDA	0.00	0.00	1,850,000.00	1,850,000.00	828,354.28	1,021,645.74	44.78
003.0017.2121	SEWER RENTS - KENWOOD	0.00	0.00	41,300.00	41,300.00	14,439.07	26,860.93	34.96
003.0017.2122	SEWER RENTS - VERONA	0.00	0.00	405,200.00	405,200.00	227,867.20	177,312.80	55.24
003.0017.2128	SEWER PENALTIES	0.00	0.00	12,000.00	12,000.00	5,213.85	6,786.15	43.45
003.0017.2129	KENWOOD SEWER PENALTIES	0.00	0.00	670.00	670.00	102.19	567.81	15.25
<b>Total Dept 0017</b>	<b>DEPARTMENTAL INCOME</b>	<b>0.00</b>	<b>0.00</b>	<b>2,309,170.00</b>	<b>2,309,170.00</b>	<b>1,075,996.57</b>	<b>1,233,173.43</b>	<b>46.60</b>
<b>Dept 0019</b>	<b>USE OF MONEY AND PROPERTY</b>							
003.0019.2401	INTEREST ON INVESTMENTS	0.00	0.00	8,300.00	8,300.00	0.00	8,300.00	0.00
<b>Total Dept 0019</b>	<b>USE OF MONEY AND PROPERTY</b>	<b>0.00</b>	<b>0.00</b>	<b>8,300.00</b>	<b>8,300.00</b>	<b>0.00</b>	<b>8,300.00</b>	<b>0.00</b>
<b>Dept 0022</b>	<b>SALE OF PROPERTY/COMP FOR LOSS</b>							
003.0022.2650	SALE OF SCRAP	0.00	0.00	500.00	500.00	0.00	500.00	0.00
003.0022.2681	2013 FLOOD INSURANCE RECOVERIES	0.00	0.00	5,000.00	5,000.00	651,132.67	(846,132.67)	13,022.85
<b>Total Dept 0022</b>	<b>SALE OF PROPERTY/COMP FOR LOSS</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>651,132.67</b>	<b>(645,632.67)</b>	<b>11,838.78</b>
<b>Dept 0023</b>	<b>MISCELLANEOUS</b>							
003.0023.2770	MISCELLANEOUS	0.00	0.00	22,400.00	22,400.00	7,890.00	14,710.00	34.33
003.0023.2771	SEWER PERMITS	50.00	(50.00)	400.00	400.00	100.00	300.00	25.00
003.0023.2772	RECLAIMED WATER PUMP STATION	0.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00
003.0023.2778	SEWER LATERALS	0.00	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
<b>Total Dept 0023</b>	<b>MISCELLANEOUS</b>	<b>50.00</b>	<b>(50.00)</b>	<b>28,800.00</b>	<b>28,800.00</b>	<b>7,790.00</b>	<b>21,010.00</b>	<b>27.05</b>
<b>Dept 0024</b>	<b>INTERFUND TRANSFERS</b>							
003.0024.5031	INTERFUND TRANSFER - CAPITAL	0.00	0.00	0.00	0.00	198,264.72	(198,264.72)	100.00
<b>Total Dept 0024</b>	<b>INTERFUND TRANSFERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>198,264.72</b>	<b>(198,264.72)</b>	<b>100.00</b>
<b>Total Fund 003</b>	<b>SEWER</b>	<b>50.00</b>	<b>(50.00)</b>	<b>2,351,770.00</b>	<b>2,351,770.00</b>	<b>1,933,183.96</b>	<b>418,586.04</b>	<b>82.20</b>
<b>Grand Total</b>		<b>50.00</b>	<b>(50.00)</b>	<b>2,351,770.00</b>	<b>2,351,770.00</b>	<b>1,933,183.96</b>	<b>418,586.04</b>	<b>82.20</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 04:36 PM

Report Date: 07/14/2016

Account Table: WWTP-OTHER

Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0

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Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 003	SEWER								
Dept 8110	SEWER								
003.8110.0103	RETIREMENT..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003.8110.0105	VACATION BUYBACK	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
003.8110.0106	SICK LEAVE BUYBACK..	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00	7,000.00	0.00
003.8110.0400	CONTRACTUAL SERVICES..	12,158.29	35,000.00	53,000.00	38,639.35	14,360.65	3,362.50	10,998.15	72.90
003.8110.0401	UTILITIES	18,854.74	239,000.00	239,000.00	83,526.45	155,473.55	71.25	155,402.30	34.95
003.8110.0403	AUDIT CONTRACTS..	0.00	9,300.00	9,300.00	6,883.02	2,416.98	2,400.00	16.98	74.01
003.8110.0413	TRAINING..	0.00	3,200.00	3,200.00	1,035.05	2,164.95	0.00	2,164.95	32.35
003.8110.0415	LAB TESTING..	1,745.83	500.00	5,500.00	2,767.83	2,742.17	1,100.00	1,842.17	50.14
003.8110.0436	CONTINGENCY..	0.00	25,000.00	7,000.00	0.00	7,000.00	0.00	7,000.00	0.00
003.8110.0441	INSURANCE..	11,869.00	26,000.00	26,000.00	24,552.78	1,447.22	0.00	1,447.22	94.43
003.8110.0445	TECHNOLOGY/INTERNET AND PHONE..	0.00	9,250.00	9,250.00	1,313.80	7,936.20	0.00	7,936.20	14.20
003.8110.0446	RECLAIM WATER PS..	0.00	3,500.00	8,500.00	5,013.89	3,486.11	1,950.00	1,536.11	58.99
003.8110.0447	SANITARY SEWER EQUIPMENT	0.00	2,000.00	1,504.00	0.00	1,504.00	(498.00)	2,000.00	0.00
003.8110.0449	MISCELLANEOUS..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003.8110.0490	PERMIT ACQUISITION..	0.00	8,000.00	8,496.00	6,000.00	2,496.00	496.00	2,000.00	70.62
<b>Total Dept 8110</b>	<b>SEWER</b>	<b>44,627.66</b>	<b>372,750.00</b>	<b>382,750.00</b>	<b>169,722.17</b>	<b>213,027.83</b>	<b>8,883.75</b>	<b>204,144.08</b>	<b>44.34</b>
<b>Total Fund 003</b>	<b>SEWER</b>	<b>44,627.66</b>	<b>372,750.00</b>	<b>382,750.00</b>	<b>169,722.17</b>	<b>213,027.83</b>	<b>8,883.75</b>	<b>204,144.08</b>	<b>44.34</b>
<b>Grand Total</b>		<b>44,627.66</b>	<b>372,750.00</b>	<b>382,750.00</b>	<b>169,722.17</b>	<b>213,027.83</b>	<b>8,883.75</b>	<b>204,144.08</b>	<b>44.34</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 04:35 PM  
 Report Date: 07/14/2016

Account Table: WWTP-M

Alt. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0  
Page 1 of 1  
Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 003	<b>SEWER</b>								
Dept 8110	<b>SEWER</b>								
003.8110.0200	EQUIPMENT..	1,204.78	73,500.00	73,500.00	50,691.25	22,808.75	21,062.31	1,746.44	68.97
003.8110.0216	FEMA FLOOD PROTECTION DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003.8110.0217	DECHLORINATION & DISINFECTION ALT STUDY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003.8110.0300	MAT SUPPLIES..	2,346.62	13,000.00	23,000.00	8,181.93	14,818.07	8,072.26	6,745.81	35.57
003.8110.0303	GAS-OIL-GREASE..	54.35	10,500.00	10,500.00	728.07	9,771.93	300.00	9,471.93	6.93
003.8110.0308	CHLORINE..	2,726.28	9,000.00	18,000.00	6,451.84	11,548.16	11,548.16	0.00	35.84
003.8110.0312	POLYMER..	4,922.00	77,500.00	77,500.00	39,376.00	38,124.00	30,624.00	7,500.00	50.81
003.8110.0313	WATER..	0.00	2,200.00	2,200.00	440.97	1,759.03	0.00	1,759.03	20.04
003.8110.0322	TOOLS..	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
003.8110.0329	LIQUID IRON SALTS	2,393.16	60,500.00	60,500.00	22,590.21	37,909.79	37,409.79	500.00	37.34
003.8110.0330	LAB SUPPLIES..	647.05	16,000.00	16,000.00	8,509.61	7,490.39	7,464.20	26.19	53.19
003.8110.0331	PUMP STATIONS..	0.00	40,000.00	16,000.00	0.00	16,000.00	0.00	16,000.00	0.00
003.8110.0405	BUILDING MAINTENANCE & REPAIR..	6,900.00	30,000.00	30,000.00	11,203.24	18,796.76	3,851.76	14,945.00	37.34
003.8110.0411	VEHICLE MAINTENANCE..	112.04	12,200.00	5,589.67	1,391.63	4,178.04	0.00	4,178.04	24.99
003.8110.0444	OFFICE TECHNOLOGY EXPENSE..	0.00	2,000.00	2,000.00	575.29	1,424.71	0.00	1,424.71	28.76
<b>Total Dept 8110</b>	<b>SEWER</b>	<b>21,306.28</b>	<b>346,900.00</b>	<b>335,269.67</b>	<b>150,140.04</b>	<b>185,129.63</b>	<b>120,332.48</b>	<b>64,797.15</b>	<b>44.78</b>
<b>Total Fund 003</b>	<b>SEWER</b>	<b>21,306.28</b>	<b>346,900.00</b>	<b>335,269.67</b>	<b>150,140.04</b>	<b>185,129.63</b>	<b>120,332.48</b>	<b>64,797.15</b>	<b>44.78</b>
<b>Grand Total</b>		<b>21,306.28</b>	<b>346,900.00</b>	<b>335,269.67</b>	<b>150,140.04</b>	<b>185,129.63</b>	<b>120,332.48</b>	<b>64,797.15</b>	<b>44.78</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 07/14/2016 04:35 PM  
 Report Date: 07/14/2016

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0  
 Page 1 of 1  
 Prepared By: KVS1

Account Table: WWTP-L

Alt. Sort Table:

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 003	SEWER								
Dept 8110	SEWER								
003.8110.0101	SALARIES..SEWER	21,641.50	576,001.00	576,001.00	295,813.51	280,187.49	0.00	280,187.49	51.36
003.8110.0102	OVERTIME..SEWER	2,000.08	23,000.00	23,000.00	20,356.14	2,643.86	0.00	2,643.86	88.50
<b>Total Dept 8110</b>	<b>SEWER</b>	<b>23,641.58</b>	<b>599,001.00</b>	<b>599,001.00</b>	<b>316,169.65</b>	<b>282,831.35</b>	<b>0.00</b>	<b>282,831.35</b>	<b>52.78</b>
<b>Total Fund 003</b>	<b>SEWER</b>	<b>23,641.58</b>	<b>599,001.00</b>	<b>599,001.00</b>	<b>316,169.65</b>	<b>282,831.35</b>	<b>0.00</b>	<b>282,831.35</b>	<b>52.78</b>
<b>Grand Total</b>		<b>23,641.58</b>	<b>599,001.00</b>	<b>599,001.00</b>	<b>316,169.65</b>	<b>282,831.35</b>	<b>0.00</b>	<b>282,831.35</b>	<b>52.78</b>

**NOTE: One or more accounts may not be printed due to Account Table restrictions.**

Date Prepared: 07/14/2016 11:55 AM  
 Report Date: 07/14/2016

Account Table: DPW-O

All. Sort Table:

## CITY OF ONEIDA Expense Control Report

GLR0122 1.0

Page 1 of 1  
 Prepared By: KVS1

Fiscal Year: 2016 Period From: 1 To: 12

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 3310</b>	<b>TRAFFIC</b>								
001.3310.0403	CONTRACTS..	121.93	3,060.00	3,060.00	941.59	2,118.41	0.00	2,118.41	30.77
<b>Total Dept 3310</b>	<b>TRAFFIC</b>	<b>121.93</b>	<b>3,060.00</b>	<b>3,060.00</b>	<b>941.59</b>	<b>2,118.41</b>	<b>0.00</b>	<b>2,118.41</b>	<b>30.77</b>
<b>Dept 4068</b>	<b>MOSQUITO CONTROL</b>								
001.4068.0400	OTHER EXPENSE..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.4068.0403	CONTRACTS..	94.68	960.00	960.00	625.78	334.22	0.00	334.22	65.19
001.4068.0413	TRAINING..	0.00	450.00	450.00	100.00	350.00	0.00	350.00	22.22
001.4068.0416	TRAVEL-MEALS..	0.00	140.00	140.00	0.00	140.00	0.00	140.00	0.00
<b>Total Dept 4068</b>	<b>MOSQUITO CONTROL</b>	<b>94.68</b>	<b>1,550.00</b>	<b>1,550.00</b>	<b>725.78</b>	<b>824.22</b>	<b>0.00</b>	<b>824.22</b>	<b>46.82</b>
<b>Dept 5010</b>	<b>STREET ADMINISTRATION</b>								
001.5010.0103	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5010.0105	VACATION BUYBACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5010.0106	SICK LEAVE BUYBACK..	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5010.0413	TRAINING..	0.00	300.00	300.00	220.00	80.00	0.00	80.00	73.33
<b>Total Dept 5010</b>	<b>STREET ADMINISTRATION</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>220.00</b>	<b>80.00</b>	<b>0.00</b>	<b>80.00</b>	<b>73.33</b>
<b>Dept 5110</b>	<b>STREET MAINTENANCE</b>								
001.5110.0103	RETIREMENT..	0.00	9,000.00	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
001.5110.0105	VACATION BUYBACK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001.5110.0106	SICK LEAVE BUYBACK..	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
001.5110.0401	ELECTRIC AND GAS	0.00	14,900.00	14,900.00	0.00	14,900.00	0.00	14,900.00	0.00
001.5110.0402	TREE CONTRACT	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
001.5110.0403	CONTRACTS..	139.45	6,500.00	6,500.00	1,885.58	4,614.42	789.54	3,824.88	29.01
001.5110.0413	TRAINING..	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
001.5110.0416	TRAVEL-MEALS..	0.00	250.00	250.00	119.00	131.00	0.00	131.00	47.60
<b>Total Dept 5110</b>	<b>STREET MAINTENANCE</b>	<b>139.45</b>	<b>65,900.00</b>	<b>65,900.00</b>	<b>2,004.58</b>	<b>63,895.42</b>	<b>789.54</b>	<b>63,105.88</b>	<b>3.04</b>
<b>Dept 5142</b>	<b>SNOW &amp; ICE REMOVAL</b>								
001.5142.0416	TRAVEL-MEALS..	0.00	4,300.00	4,300.00	1,547.00	2,753.00	0.00	2,753.00	35.98
<b>Total Dept 5142</b>	<b>SNOW &amp; ICE REMOVAL</b>	<b>0.00</b>	<b>4,300.00</b>	<b>4,300.00</b>	<b>1,547.00</b>	<b>2,753.00</b>	<b>0.00</b>	<b>2,753.00</b>	<b>35.98</b>
<b>Total Fund 001</b>	<b>GENERAL FUND</b>	<b>356.06</b>	<b>75,110.00</b>	<b>75,110.00</b>	<b>5,438.95</b>	<b>69,671.05</b>	<b>789.54</b>	<b>68,881.51</b>	<b>7.24</b>
<b>Grand Total</b>		<b>356.06</b>	<b>75,110.00</b>	<b>75,110.00</b>	<b>5,438.95</b>	<b>69,671.05</b>	<b>789.54</b>	<b>68,881.51</b>	<b>7.24</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

**CITY OF ONEIDA  
OFFICE OF THE COMPTROLLER**

LINDA M. PEASE, CMFO  
*City Comptroller*

LEE ANN WELLS  
Deputy City Comptroller

Tracy Anderson &  
Michelle Tompkins  
Account Clerks



109 North Main Street  
Oneida, New York 13421  
Tel.: 315-363-2022  
Fax: 315-363-6556  
Email: lpease@oneidacity.com

***Comptroller's Reports***

**JUNE 2016**

July 19, 2016 Council Meeting

1. ACTIVITIES;
2. SALES TAX;
3. BUDGET UPDATE;
4. CAPITAL PROJECT UPDATE; AND
5. CONTINGENCY UPDATE

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July 19, 2016

**Comptroller's Activities Report  
JUNE 2016**

1. Monthly reconciliation of CAPITAL cash and general ledger accounts;
2. Review of Capital Projects and expenditures for 2016 balance through June;
3. Update 2016 spreadsheets and work papers;
4. Finalize work with Haylor, Freyer and Coon for renewal of insurance policy;
5. Continue review of purchasing policy for conformance to department head requests. purchasing policy changes;
6. Review City collateral, update collateral schedules to ensure bank's satisfactory collateralization of city funds;
7. Review budget-to-actuals and expenditures and revenues for month end; and
8. Begin work on W-9 project for 1099s. Certain vendors are required to provide their identification number via submittal of a W-9. There are over 900 vendors. Over 400 letters went out and I have not counted but I believe approximately ¾ are back to be inputted into KVS.

7/12/2016

## 2016 SALES TAX

MONTH	RECEIVED	BUDGET 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	PERIOD VARIANCE	Y-T-D VARIANCE
JANUARY	2/5/2016	\$ 271,856	\$ 291,348	\$ 281,164	\$ 305,086	\$ 23,922	\$ 23,922
	2/16/2016	\$ 63,019	61,633	\$ 65,225	64,861	\$ (363)	\$ 23,559
FEBRUARY	3/7/2016	\$ 236,174	244,901	\$ 244,440	258,364	\$ 13,924	\$ 37,482
	3/14/2016	\$ 45,862	53,729	\$ 47,467	48,444	\$ 977	\$ 38,459
MARCH	4/7/2016	\$ 160,140	160,470	\$ 165,745	163,408	\$ (2,337)	\$ 36,122
	4/13/2016	\$ 249,535	272,612	\$ 258,269	309,246	\$ 50,977	\$ 87,099
<b>1ST QTR</b>		\$ 1,026,386	\$ 1,084,694	\$ 1,062,310	\$ 1,149,409	\$ 87,099	\$ 87,099
APRIL	5/6/2016	\$ 274,983	\$ 279,304	\$ 284,607	\$ 293,338	\$ 8,731	\$ 95,830
	5/13/2016	57,058	57,406	\$ 59,055	67,620	\$ 8,565	\$ 104,395
MAY	6/7/2016	275,648	279,473	\$ 285,296	290,752	\$ 5,457	\$ 109,852
	6/13/2016	50,709	52,559	\$ 52,484	54,530	\$ 2,046	\$ 111,897
JUNE	6/30/2016	90,000	91,000	\$ 93,150	117,262	\$ 24,132	\$ 136,030
	7/1/2016	188,752	171,715	\$ 174,658	163,066	\$ (11,593)	\$ 124,437
JULY		162,757	226,533	\$ 168,454		\$ (168,454)	\$ (44,017)
<b>2ND QTR</b>		\$ 1,079,907	\$ 1,157,990	\$ 1,117,704	\$ 986,588	\$ (131,116)	\$ (44,017)
JULY	AUGUST	\$ 279,820	\$ 305,464	\$ 289,613		\$ (289,613)	\$ (333,630)
	AUGUST	56,308	67,815	\$ 58,278		\$ (58,278)	\$ (391,909)
AUGUST	SEPTEMBER	274,481	302,216	\$ 284,088		\$ (284,088)	\$ (675,996)
	SEPTEMBER	56,360	57,661	\$ 58,333		\$ (58,333)	\$ (734,329)
SEPTEMBER	OCTOBER	234,751	249,542	\$ 242,967		\$ (242,967)	\$ (977,296)
	OCTOBER	164,120	171,779	\$ 169,864		\$ (169,864)	\$ (1,147,161)
<b>3RD QTR</b>		\$ 1,065,839	\$ 1,154,476	\$ 1,103,144	\$	\$ (1,103,144)	\$ (1,147,161)
OCTOBER	NOVEMBER	\$ 263,311	\$ 291,868	\$ 293,227		(293,227)	(1,440,387)
	NOVEMBER	45,145	52,987	\$ 46,725		(46,725)	(1,487,113)
NOVEMBER	DECEMBER	271,073	292,008	\$ 280,560		(280,560)	(1,767,673)
	DECEMBER	53,595	64,284	\$ 55,471		(55,471)	(1,823,144)
DECEMBER	DECEMBER	65,000	66,000	\$ 67,275		(67,275)	(1,890,419)
	JANUARY 2017	188,350	183,593	\$ 174,242		(174,242)	(2,064,661)
	JANUARY 2017	241,393	175,502	\$ 249,342		(249,342)	(2,314,003)
<b>4TH QTR</b>		\$ 1,127,867	\$ 1,126,241	\$ 1,166,843	\$	\$ (1,166,843)	\$ (2,314,003)
<b>TOTALS</b>		\$ 4,300,000	\$ 4,523,402	\$ 4,450,000	\$ 2,135,997	\$ (2,314,003)	\$ (2,314,003)

**CAPITAL ACCOUNTS CASH MONTHLY TIE-OUT TO BANK**

ACCOUNT NUMBER	PROJECT NAME	Cash BALANCE 2/1/2016	ADJUSTMENT	EXPENSES	BAN/BONDS RECEIVABLES	ACCOUNTS PAYABLE	REVENUES/DEPOSITS	BALANCE
005.0005.0200	2012 FISH CREEK CROSSING PREMIUM ON B	64,123.03		(64,154.25)			0.22	(31.22)
100.0100.0200	ADJUSTMENT FOR WIRE FEE		(15.00)					(15.00)
102.0102.0200	2014/15 BULLET PROOF VEST GRANT	(6,157.02)					5,487.36	(649.04)
103.0103.0200	ONEIDA RAIL TRAIL WAMP/ONEIDA CONN	149,047.45		(108,747.09)				34,300.36
106.0106.0200	2015 KALLET CIVIC CENTER ROOF & BOILER	(228,364.23)		(20,185.63)			258,485.37	9,935.51
109.0109.0200	2015 POLICE CAR (2) DECEMBER 2015	60,058.73		(17,917.50)				42,141.23
110.0110.0200	2015 FIRE TRUCK	748,907.00		(261,823.00)				487,084.00
111.0111.0200	2015 RESCUE TRUCK & SCBA	170,163.68		(118,223.68)			152,858.00	4,798.00
114.0114.0200	2015 STREET PAVING	(217,546.40)	358363.48				217,546.40	
201.8300.0405	2016 KALLET CHILLER (AIR CONDITIONER)			(115,057.90)				(115,057.90)
301.8110.0200	2010 GLENMORE DAM REHABILITATION	26,960.47		(460.08)				26,500.39
302.8110.0400	2016 WWTP PICKUP TRUCK		78,630.33				78,630.33	78,630.33
005.0005.0200	2016 SEWER DISINFECTION IMPROVEMENTS		150,000.00	(27,800.89)			150,000.00	122,199.11
	OLD CAP FUND	289.57						334.25

Cash Account

9,935.51

\$ 999,841.28	\$ 586,978.82	\$ (1,172,679.02)	\$ -	\$ -	\$ 863,008.20	\$ 690,199.57	SCHEDULE
						6/30/2016	\$ 690,199.57 TRIAL BALANCE

0 \$ 699,042.82 BANK  
 \$ (15.00) WIRE FEE TO ADD BACK IN  
 \$ (8,827.83) w/s check  
 6/30/2016 \$ 690,199.57 BANK

7/19/2016

## 2016 CONTINGENCY

MEETING DATE	DESCRIPTION	ACCOUNT	AMOUNT	BALANCE
<b>GENERAL FUND:</b>				
2/2/2016	Memorial Day Parade	001.6511.0400	\$ (1,500.00)	\$50,000
6/21/2016	Civil Service Monitor Fees	001.1430.0400	\$ (275.00)	\$48,500
				\$48,225
<b>SEWER FUND:</b>				
5/17/2016	Sewer WWTP capacity study for loading analysi		\$ (18,000.00)	\$25,000
				\$7,000
<b>WATER FUND:</b>				
7/19/2016	Travel-Meals	002.8300.0416	\$ (1,380.00)	\$50,000
				\$48,640

City of Oneida  
POLICE  
DEPARTMENT

MONTHLY  
REPORT

## **JUNE ACTIVITY FOR COMMUNITY SERVICE OFFICER**

**Garbage complaints – 2**

**Vehicle lockouts – 6**

**Junk vehicles – 2 (1 ticketed, 1 removed by owner).**

**Lawn mowing complaints – 20**

**This is a new duty assigned to the CSO. The main effort is to get property owners to comply with the city ordinance. In instances where this is not possible, the property is referred to the DPW for mowing.**

**Dangerous dog – 1**

**Abandoned dog – 1**

**Unlicensed dog – 2**

**Dogs at large – 16**

**Dog bites – 2**

**Barking dogs – 2**

**Animal abuse - 4**

**Wild animals – 5**

**Feline calls – 5**

**At the direction of the Mayor, the community service officer has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties. While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.**

June 2016 monthly report

	June-15	June-16	YTD June-15	YTD June-16	Change from previous year
Calls for Service	725	733	3601	3721	UP by 120
Criminal Offenses	100	141	690	922	UP by 139
Cleared Cases	63	99	530	669	UP by 232
Arrests	68	55	436	455	UP by 19
Parking Tickets	35	45	393	350	Down by 43
Traffic Tickets	99	125	743	747	UP by 4
Felony Charges	3	6	51	54	UP by 3
Misdemeanor Charges	35	29	324	361	UP by 37
Violation Charges	12	16	70	83	UP by 13

Police Dept. Statistics 2016 by month

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for service	566	491	590	626	715	733						
Criminal Offenses	115	115	161	181	209	141						
Clearances	93	104	118	117	137	99						
Arrests	78	59	78	106	79	55						
Parking Tickets	36	55	98	56	60	45						
Traffic Tickets	102	106	116	109	189	125						

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	543	472	602	607	652	725	812	745	677	626	612	540
Criminal Offenses	122	73	135	102	158	100	139	134	151	131	135	108
Clearances	96	53	105	81	132	63	102	105	115	96	90	76
Arrests	87	41	76	62	102	68	79	77	77	88	61	56
Parking Tickets	91	88	90	62	27	35	35	34	68	63	69	85
Traffic Tickets	114	81	153	132	164	99	79	75	134	131	85	63

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimburs
JAN	\$7,342.93	276.87	236.00	\$0.00	\$7,342.93
FEB	\$6,939.21	122.92	281.75	\$606.47	\$6,332.74
MAR	\$3,207.10	238.12	155.50	\$798.76	\$2,408.34
APR	\$6,156.95	257.62	197.00	\$1,033.52	\$5,123.43
MAY	\$6,981.34	201.00	250.25	\$2,301.89	\$4,679.45
JUN	\$6,536.06	197.63	153.25	\$1,056.21	\$5,479.85
JUL					\$0.00
AUG					\$0.00
SEP					\$0.00
OCT					\$0.00
NOV					\$0.00
DEC					\$0.00
				\$5,796.85	\$31,366.74

June	Pay	Comp
Admin	\$186.79	2.500
CPI	\$1,018.88	63.000
Court	\$159.00	18.000
CBT	\$903.31	48.000
CSK	\$279.16	11.625
CSCH	\$0.00	0.000
CVAC	\$2,063.21	30.375
OCINV	\$153.27	4.500
SCH	\$0.00	0.000
SE	\$1,372.54	9.375
SI	\$399.91	9.000

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

Overtime Report 2015

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimburs
JAN	\$3,322.94	297.49	263.25	\$1,077.56	\$2,245.38
FEB	\$3,676.87	66.00	205.5	\$0.00	\$3,676.87
MAR	\$2,998.36	140.62	235.75	\$583.56	\$2,414.80
APR	\$4,144.98	134.62	227	\$1,005.91	\$3,139.07
MAY	\$13,577.75	243.00	306.75	\$1,751.16	\$11,826.59
JUN	\$10,719.02	186.75	418.25	\$9,074.58	\$1,644.44
JUL	\$7,551.72	392.99	285.5	\$1,289.16	\$6,262.56
AUG	\$15,465.16	419.25	368	\$1,702.58	\$13,762.58
SEP	\$10,345.61	282.30	367.25	\$1,171.73	\$9,173.88
OCT	\$10,980.78	520.12	386	\$0.00	\$10,980.78
NOV	\$5,399.80	359.62	474.25	\$0.00	\$5,399.80
DEC	\$5,167.10	183.37	547	\$0.00	\$5,167.10
				\$17,656.24	\$75,693.85

The following is a list of funds taken in during the month of June 2016. Please deposit all into the Police Department revenue account.

Accident Report Copy Fees

Cash and Checks	\$ 7.25
Allstate	0.00
Metropolitan Reporting Bureau	2.00
New York Central Mutual Ins. Co.	1.50
Progressive Ins. Co.	6.00
Travelers Ins. Co.	0.00
LexisNexis	27.00
All Other Insurance Companies	2.00
Fingerprint Processing Fees (Cash & Check) (Fingerprints done 7/11, added to this report as I did not want to keep the large bill in the accident money for another month)	50.00
Records Check – all others	15.00
Records Checks – NYS Police Department Deposited directly into City Revenue Account on 6/1/16	0.00
Probation restitution – Joseph Hazard	80.00
Total Report	190.75

## 2016 Revenue Report

Month	Amount
January	\$141.00
February	\$1,814.50
March	\$49.25
April	\$235.00
May	\$2,616.75
June	\$190.75
July	
August	
September	
October	
November	
December	
year to date	\$5,047.25

2015 total	\$7,603.29
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Date Prepared: 07/15/2016 09:08 AM

Report Date: 07/15/2016

Account Table: POLICE

Alt. Sort Table:

# CITY OF ONEIDA

## Expense Control Report

GLR0122 1.0

Page 1 of 1

Prepared By: LAWELLS

Fiscal Year: 2016 Period From: 6 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
001.3120.0101	SALARIES..POLICE.	201,953.46	1,744,151.00	1,744,151.00	850,881.35	893,269.65	0.00	893,269.65	48.78
001.3120.0102	OVERTIME..POLICE.	9,819.00	92,000.00	92,000.00	36,255.79	55,744.21	0.00	55,744.21	39.41
001.3120.0104	HOLIDAY	0.00	3,467.00	3,467.00	0.00	3,467.00	0.00	3,467.00	0.00
001.3120.0105	VACATION BUYBACK	0.00	3,734.00	3,734.00	0.00	3,734.00	0.00	3,734.00	0.00
001.3120.0108	STEP CVERTIME..	0.00	7,900.00	7,900.00	0.00	7,900.00	0.00	7,900.00	0.00
001.3120.0113	COMP TIME BUYOUT	0.00	16,000.00	16,000.00	0.00	16,000.00	0.00	16,000.00	0.00
001.3120.0300	MAT SUPPLIES..	463.69	23,000.00	23,050.00	7,554.86	15,495.14	1,095.62	14,399.52	32.78
001.3120.0306	OTHER-GAS OIL	3,782.00	55,000.00	55,000.00	12,050.30	42,949.70	0.00	42,949.70	21.91
001.3120.0317	CLOTHING..	1,003.86	18,000.00	19,320.00	11,566.94	7,753.06	1,607.97	6,145.09	59.87
001.3120.0403	CONTRACTS..	2,922.71	11,000.00	11,000.00	4,134.71	6,865.29	4,800.00	2,065.29	37.59
001.3120.0410	RADIO MAINTENANCE & REPAIR..	397.99	3,500.00	3,500.00	1,990.10	1,509.90	0.00	1,509.90	56.86
001.3120.0413	TRAINING..	225.00	2,500.00	2,500.00	225.00	2,275.00	0.00	2,275.00	9.00
001.3120.0416	TRAVEL-MEALS..	447.20	2,000.00	2,000.00	1,165.70	834.30	0.00	834.30	58.29
001.3120.0444	OFFICE TECHNOLOGY EXPENSE..	0.00	6,000.00	6,000.00	476.79	5,523.21	390.00	5,133.21	7.95
<b>Grand Total</b>		<b>221,014.91</b>	<b>1,988,252.00</b>	<b>1,989,622.00</b>	<b>926,301.54</b>	<b>1,063,320.46</b>	<b>7,893.59</b>	<b>1,055,426.87</b>	<b>46.56</b>

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