

**CITY OF ONEIDA
OFFICE OF THE MAYOR**

LEO N. MATZKE
Mayor



109 North Main Street
Oneida, New York 13421
Tel.: 315-361-1921
Fax: 315-363-9558
lmatzke@oneidacity.com

VIA US MAIL – RETURN SERVICE REQUESTED

March 3, 2016

Dear Resident:

As you are aware, the City of Oneida has been working with the Federal Emergency Management Agency (FEMA) and New York State Division of Homeland Security and Emergency Services (SDHSES) to access funding for the acquisition and demolition of properties that were impacted by the 2013 flood. The funding request has been approved, and we are ready to begin moving forward with this program.

There are a number of steps in this process, some of which were completed by you last year when you signed up for this program. The City will be reviewing the documentation originally submitted, and will begin to schedule appointments for an outside appraisal and land survey of each property. Before this happens, the City needs verification from each property owner that you are still interested in being part of the buy-out program. Please fill out and return the enclosed form in the envelope provided, or drop it off at City Hall. We are asking that these forms be returned no later than March 18, 2016.

If you have any questions, please feel free to contact any of the following people at City Hall: Mayor Matzke, City Assessor Lonnie Stedman, City Engineer Jon Rauscher, or City Planner Cassie Rose at 363-4800, or 4th Ward Councilor Acker at 264-9221. Thank you for your anticipated cooperation. We look forward to working with you.

Sincerely,

Leo Matzke
Mayor

**NYSDHSES Hazard Mitigation Program #4031-0035
City of Oneida**

Name: _____

Address of property: _____ Phone Number: _____

Mailing Address: _____ Email: _____

- I own the property listed above, and will be participating in the City of Oneida Buy-out Program.
- I own the property listed above, and will NOT be participating in the City of Oneida Buy-out Program.

Signature

Date