

*Office of the  
City Clerk*

*Monthly Report*

**CITY OF ONEIDA**  
**OFFICE OF THE CITY CLERK**

REPORT FOR THE MONTH OF JUNE 2018

COUNTER SERVICE:

Total Income from Counter Service: \$ 10,921.00

City's Share of Total Income: \$ 10,358.75

ITEMS	TOTAL FUNDS COLLECTED	CITY'S SHARE
<b>DOGS</b>		
LATE FEE TAG		
5 IMPOUNDMENT	\$ 210.00	\$ 210.00
NYS SURCHARGE \$ 1.00	\$ 59.00	
59 LICENSES S/N	\$ 649.00	\$ 649.00
17 LICENSES UN S/N	\$ 425.00	\$ 425.00
LICENSES NO FEE		
US/UN NYS SURCHARGE \$ 3.00	\$ 51.00	
DOG ADJUSTMENT	<u>\$ 1,394.00</u>	<u>\$ 1,284.00</u>
<b>BINGO</b>		
GAMES RECEIPTS	<u>\$ -</u>	<u>\$ -</u>
<b>GAMES OF CHANCE/BELL JAR</b>		
RECEIPTS GAMES	<u>\$ -</u>	<u>\$ -</u>
<b>MARRIAGES</b>		
11 LICENSES	\$ 440.00	\$ 192.50
	<u>\$ 440.00</u>	<u>\$ 192.50</u>
<b>OTHER ITEMS</b>		
MISC ITEMS(Notary fee,photo copies,etc.)	\$ 135.00	\$ 135.00
218 MISC CERTIFICATES	\$ 2,180.00	\$ 2,180.00
22 CERT OF OCCUPANCY	\$ 190.00	\$ 190.00
22 BUILDING PERMITS	\$ 4,602.00	\$ 4,602.00
BUILDING PERMIT FEES (LATE)	\$ 175.00	\$ 175.00
SECOND HAND DEALERS PERMIT		
2 TRUSS ID	\$ 100.00	\$ 100.00
Z.B.A. APPLICATIONS		
TRAILER PARK PERMITS		
AMUSEMENT DEVICE LICENSES		
EXCAVATION PERMITS		
TAXI BUSINESS		

ITEMS	TOTAL FUNDS COLLECTED	CITY'S SHARE
LATE FEES (CLERK)		
25 DEED REC. FEE	\$ 750.00	\$ 750.00
DEED COPIES		
FILING FEE (SUB DIV MAPS)		
TAXI DRIVER		
TAXI VEHICLES		
3 SIGN PERMIT	\$ 225.00	\$ 225.00
2 SITE PLAN	\$ 200.00	\$ 200.00
CONDITIONAL USE PERMIT		
MINOR PLAT		
MAJOR PLAT		
1 SEWER PERMIT	\$ 50.00	\$ 50.00
1 TENT PERMIT	\$ 60.00	\$ 60.00
1 WOOD STOVE PERMIT	\$ 60.00	\$ 60.00
SOLICITOR LICENSE		
ADDITIONAL SALESPERSON		
2 SPECIAL EVENTS	\$ 50.00	\$ 50.00
ANIMAL CONTROL		
ALARM		
GARBAGE		
JUNK		
SUBDIVISION APPL. (Waiver of Non-appli)		
ZONE CHANGE APPLICATION		
USE VARIANCE		
2 AREA VARIANCE	\$ 100.00	\$ 100.00
	<u>\$ 8,877.00</u>	<u>\$ 8,877.00</u>

MADISON COUNTY LANDFILL

15 CARDS	\$ 210.00	\$ 5.25
	<u>\$ 210.00</u>	<u>\$ 5.25</u>

GRAND TOTALS \$ 10,921.00 \$ 10,358.75

DISBURSEMENTS

CITY CHAMBERLAIN	\$ 10,358.75
MADISON CO. TREAS.-LANDFILL	\$ 204.75
NYS DEPT. OF HEALTH	\$ 247.50
STATE COMPTROLLER - BELL JAR	
STATE COMPTROLLER-BINGO	
NYS DOG SURCHARGE	\$ 110.00
NYS COMPTROLLER G	
TOTALS	<u>\$ 10,921.00</u>

15 DEATHS RECORDED  
36 BIRTHS RECORDED  
18 HANDICAPPED PARKING PERMITS

RESPECTFULLY SUBMITTED,

\_\_\_\_\_  
SUE PULVERENTI - CITY CLERK

City of Oneida  
Engineering | Public Works

June 2018 Monthly Report

Prepared By: Eric G. Schuler, P.E.  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2018

### A. Public Works/Engineering General Maintenance Tasks

Public Works staff performed the tasks listed below during June 2018:

- **Yard Waste** - branch chipping, leaf and lawn pick up  
~\$10,953 June 2018 Labor Costs
- **Mowing** – Summer Roadside & Lots  
~\$3,952 June 2018 Labor Costs
- **Street Maintenance** - street sweeping, temporary repairs, crack sealing  
~\$4,932 June 2018 Labor Costs
- **Sanitary/Storm Sewer Maintenance** - structure repairs, cleaning, inspection  
~\$6,695 June 2018 Labor Costs
- **City Trees**- pruning, removals, inspections  
~\$2,060 June 2018 labor costs

We received 47 resident requests for the month of June, 39 of the 47 requests were regarding yard waste. Only 2 of the June 2018 requests are still open.

### B. Misc. Info

- The engineering department hired Connor Shay (Sherrill resident) as the Civil Engineer Technician. Connor started in June and previously was working with the DPW. He has an Engineering Technician degree and has been working on sanitary sewer CCTV inspections along with sidewalk evaluations.
- The WWTP hired Ryan DeBarr (Sherrill resident) as a WWTP Operator Trainee; with a start-date in June. He will conduct his necessary training for Operator Licensure. Ryan has a degree from Paul Smith's and previously shadowed at Sherrill's WWTP.

### C. Projects

Please find below a brief status update of on-going projects;

#### 2018 Current Master Capital Project Summary

Description	Status 5/31/18	Estimated Completion
Floodplain Buyout (Archeological, ACM, Demo)	Ongoing/Demolition	Fall 2018
Rail Trail Grant Project Development	Construction	Fall 2018
Annual Street Resurfacing	Ongoing	Fall 2018
DPW Fleet Replacement	Ongoing	Year End 2018
LED Streetlight Replacement	Design	Summer 2018
2010 Glenmore Dam	Ongoing	1/1/2021

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2018

2016 Water Treatment Plant Generator	Ongoing	12/31/2018
2017 WATER Baker Dam	Ongoing	6/29/2018
2018 Baker Tank Mixers	Entering Construction	9/30/2018
WWTP Disinfection Improvements	Final Control Coord	
WWTP Flood Repairs and Mitigation	Construction	September 2018
Sewer Fleet Replacement	Ongoing	Year End 2018
WWTP Aeration Improvements	Construction	Fall 2018
WWTP Solids Handling and Dewatering	Design	TBD
West Elm Infrastructure - Sewer and Water	Design	Spring 2019
Higginbotham Dam Repairs	TBD	TBD
Mt Hope Lower Dam Engineering Assessment	Engineer Review	Summer 2018
WWTP Long term improvements	Engineer Review	TBD
New DPW Facility Design (DASNY)	Project Dev	TBD
Sidewalk Replacement (internal)	Ongoing	Fall 2018
Sidewalk Replacement (DASNY)	Project Dev	Fall 2018

- **Flood Mitigation Housing Buyout Support**

Budget: 21,193,909

Status: Phase 2

Demolition of phase 2 beginning shortly, with Phase 3 bid package released this summer.

- **Rail Trail**

Status: Parks Dept running Project. County starting work the second week of July.

- **Annual Street Resurfacing**

Status: Tree trimming ongoing to facilitate milling machine. Structure alterations (sanitary, storm, water valve boxes) are ongoing. Milling penciled in for end of July

- **DPW Fleet Replacement**

Status: Skid Steer purchased, Plow Truck purchase in July, Street Sweeper purchase in July, Pickup Truck purchase in August.

- **LED Streetlight Replacement**

Status: Wendel authorized to perform Survey basemapping for final design documents. Project can be finalized once Council approves funding avenue. A buyback request has been submitted to National Grid for response.

- **2018 Baker Tank Mixers**

Status: Awaiting final DOH approval, Construction anticipated June/July

- **WWTP Disinfection Improvements**

Status: Need to perform final control coordination with OB&G

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2018

- **WWTP Flood Repairs and Mitigation**

Capital Project# \$1,914,000 (\$967,500 – FEMA grant)

Status: Construction

Awaiting Effluent Pumps (Mid-July Delivery). Completion on-track for Late Summer

- **Sewer Fleet Replacement**

Status: Crane Truck spec approved, State Bid for June. Pickup Truck purchase anticipated for July 2018.

- **WWTP Aeration Improvements**

Description: DEC required upgrades per Consent Order. Upgrades will improve industrial wastewater treatment consistency. The scope of the project includes removing the existing diffusers and replacing with disk style diffusers. Work will also include blower piping and control updates.

Total project cost: \$1,449,611

Status: Construction progressing, On-track to meet Final Completion in September

We have received an EFC grant award for this project in the amount of \$380,000.

- **WWTP Solids Handling and Dewatering Equipment Replacement**

Description: Replacement of existing dewatering equipment due to age

Total estimate project cost: \$1,552,220

Status: On hold

Project development is currently on-hold until we complete existing projects in progress. This may potentially get rolled into the Long-Term Project

- **West Elm Infrastructure – Sewer and Water**

Status: Final Design documents being submitted to City for Review by July

- **Mt. Hope Dam Engineering Assessment**

Budget: 60,000

Status: The project report has been submitted by OB&G for City review.

- **WWTP Long-Term Improvements**

Budget: TBD

Status: Alternatives Review. GHD Submitted revised report. Potential Action items in July 2018

- **New DPW Facility**

Budget: 1,900,000 (NY RISING GRANT)

Status: DASNY Coordination/Prelim design

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2018

Paperwork for Grant was never submitted, so I am working through the process with DASNY to secure funds. Action items likely in August CC.

- **Sidewalk Replacement (Internal)**

Budget: 60,000

Status: Program ongoing through Fall. Tasks continually generated in Cartegraph work order.

- **Sidewalk Replacement (DASNY)**

Budget: 50,000 (SAM GRANT)

Status: DASNY Coordination/Prelim design

Grant paperwork to get progressed for July submission. Design and Bid for August?

**CITY OF ONEIDA**  
**DEPARTMENT OF HOUSING CODE ENFORCEMENT**

**BOB BURNETT**  
**Housing Code**  
**Enforcement Officer**



109 North Main Street  
 Oneida, New York 13421  
 Tel.:315-363-8460  
 Fax: 315-363-9558  
 bburnett@oneidacity.com

**MONTHLY REPORT**  
**JUNE 2018**

**Inspections - Housing**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Inspections	16	12	17	15	2	21							<b>83</b>
RE-inspections	5	8	14	7	26	11							<b>71</b>
Complaints	2	4	2	4	3	10							<b>25</b>
3+ Family	0	4	3	1	1	11							<b>20</b>
Vacates	0	1■	1■	0	0	0							<b>2</b>
No Shows	4	3	1	3	0	0							<b>11</b>

✓no gas/heat

■infestation

\*no power

◆no water & no power

×overcrowding

**CITY OF ONEIDA  
FIRE DEPARTMENT**

**DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE**

Dennis Fields  
Fire Chief



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
dfields@oneidacity.com

***Oneida Fire Dept  
Monthly Reports***

***June 2018***

June, 2018	5/27-6/23	YTD
FIRE	\$587.06	\$3,301.55
RESCUE	\$607.28	\$6,241.22
NON-FIRE	\$746.64	\$11,548.11
<b>EMERGENCY RESPONSE TOTALS</b>	<b>\$1,940.98</b>	<b>\$21,090.88</b>

TYPE OF CALLS REPORT  
AND NUMBER OF CALLS

FIRE	8
RESCUE	149
NON FIRE	33
<b>TOTAL</b>	<b>190</b>



Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	\$121,524.47	\$23,829.41	\$8,428.72
Train/EMS 107	\$2,500.00		\$2,279.74
Fire Mar 108	\$5,000.00	\$208.55	\$1,512.00
Train/Fire 109	\$2,500.00		\$2,500.00
Alarm Maint 110	\$0.00		\$0.00
Personal Leave 112	\$1,500.00		\$1,500.00
Short Shift 114	\$39,000.00		\$39,000.00

YTD Call Comparison

	2017	2018	DIFF
FIRE	11	21	10
RESCUE	696	764	68
NON FIRE	201	211	10
<b>Totals:</b>	<b>908</b>	<b>996</b>	<b>88</b>

# CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Fire Marshal's Office  
Timothy S. Cowan, Fire Marshal



109 North Main Street  
Oneida, New York 13421  
TEL.: 315-363-1910  
FAX: 315-363-3437  
tcowan@oneidacity.com

## FIRE MARSHAL MONTHLY REPORT JUNE 2018

TITLE / NAME	TOTAL HOURS
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TOTAL OFFICE HOURS	46
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OFFICE BREAKDOWN	TOTAL INSPECTIONS
BUSINESS INSPECTION	0
BUSINESS REINSPECTION	7
BUSINESS C OF C	7
PUBLIC ASSEMBLY INSPECTION	0
PUBLIC ASSEMBLY REINSPECTION	1
PUBLIC ASSEMBLY C OF C	1
OPERATING PERMITS	2
SOLID FUEL BURNING DEVICE	0
ORDER TO VACATE	1
VACANT PLACARDS	0
VACANT BUILDING INSPECTIONS	0
KNOX BOX WORK	0
COMPLAINTS	0
NO SHOW	0
FLOOD DAMAGE INSPECTIONS	0 HOURS
MEETINGS / CODES SCHOOL	16 HOURS
PLAN REVIEW	0 HOURS
MISCELLEANOUS	4 HOURS

<b>OFFICE BREAKDOWN CONT.</b>	<b>TOTAL HOURS</b>
FIRE INVESTIGATION	2 HOURS
FIRE PREVENTION	5 HOURS
SMOKE DETECTOR INSTALLATION	0 HOURS
SMOKE DETECTORS INSTALLED	0

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**FIRE MARSHAL'S ACTIVITIES**

- Reinspection St. Patrick's Church. Inspection passed, sent C of C and Operating Permit.
- Reinspection China King. Inspection passed, sent C of C.
- Attended Codes –In service training at the New York State Chief's Show in Verona.
- Fire Prevention at Otto Shortell Middle School. Smoked up the hallway and had students and teachers go out the windows for escape.
- Completed final inspection for the New Byrne Dairy. Everything was in compliance. Sent compliance letter.
- Fire Investigation, shed fire on North Lake Street.
- Started to assemble parts for the new Fire Sprinkler Riser Prop for fire prevention use.

# CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Dennis Fields, *Chief*



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437

## Fire Department Revenue- June, 2018

Alarm Permits:	\$20.00
Solid Fuel Burning Permits:	\$0
Tent Inspections:	\$0
Fire/Housing Inspections :	\$6920.00 (as of 6/30/2018)
Collected:	\$2800.00(as of 6/30/2018)

# Monthly Report

City of Oneida  
Department of Parks  
and Recreation

Leo Matzke  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062

June 2018

**REVENUE**

In the month of June the Recreation Department generated a total of \$7,788.50 in revenue.

**USAGE/COMPARISON**

Our June 2018 Gym rental revenue is up 49% from June 2017. In June of 2017 we generated \$2,400.00 in gym rental revenue as compared to 1,605.00 in 2018. Our June 2018 room rentals were \$308.00 as compared to \$210.00 in 2017. As of July 1, 2018 our yearly gym rental revenue is \$21,365.00 as compared to \$20,380.00 on July 1, 2017, a 4% increase, our room rentals revenue is \$2,572.50 in 2018 as compared to \$2,962.00 in 2017 a 13% decrease.

**MAINTENANCE**

June was a busy month for the maintenance crew, we had a lot of different activities, programs and rentals going on and we still had to keep up with all of the rest of our maintenance duties.

- The pool had to be drained for a second time so that we could have the walls repaired. This caused an couple extra days of work for the guys because the pool needed to be lightly cleaned a second time.
- Because of construction work going on at the High School football field the Madison Co. Relay for Life was held at Vets Field. This made for a very busy couple days, On Friday June 1<sup>st</sup>, we hosted a semi-pro football game and the Relay was held the next day. The crew had to take down and clean up the field from the game to get ready for relay.
- In all we hosted 3 football games in June. Hosting the games takes a lot of time, from lining the field and setting up Vets for the game and then having to transition Vets into a softball facility two days later.
- We had to fix some of the bleachers at Vets before the games. Each year we go through a replace worn boards.
- We trimmed branches in Higginbotham Park. The snow storm in March broke a lot of branches on trees and they needed to be trimmed up and cleaned out before they fell.

## UPDATES

### Rail Trail

Since the pre-construction meeting we have been tying up a few loose ends and getting ready for construction. We are being told that construction on the trail is scheduled to start in mid-July. Before construction we are planning to hold a meeting for downtown businesses, the purpose of the meeting will be to give them an idea of when construction will affect their business. We are also planning a ground breaking ceremony to kick off the construction of the trail. Once the construction is started the construction company will have 90 days to complete the project.

### Howard T Chapman Pool

In mid-May we started draining the pool to prepare for the upcoming pool season. When we drained the pool we saw that we had some pretty significant cracks in the liner that needed to be repaired by professionals. Getting quotes and scheduling company to do the work took some time. The earliest a company could perform the work was on June 25<sup>th</sup>, that was supposed to be the first day of swim lesson. The pool opening had to be pushed back 5 days. After the pool work we still had to have the pool refilled, balanced and inspected by the Madison County Health Dept. We were able to open for the hottest days of the year, we had a stretch of 4 or 5 days of 90 plus temp.

### Recreation Dept.

We held the bike rodeo on June 9<sup>th</sup>, we had to reschedule to the June dates because our original date in May was rained out. We only had 10 -15 kids attend the rodeo but they had a great time and we feel that we can grow the event next year.

Below are charts that show the number of rentals we have booked since 2014.

#### 2014 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>181</b>	<b>63</b>	<b>183</b>	<b>24</b>	<b>451</b>

#### 2015 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>170</b>	<b>199</b>	<b>191</b>	<b>7</b>	<b>567</b>

#### 2016 Yearly Number

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
<b>TOTAL</b>	<b>141</b>	<b>205</b>	<b>223</b>	<b>13</b>	<b>550</b>

### 2017 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	9	9	16	3	37
February	9	12	20	3	37
March	13	9	21	3	46
April	14	12	32	2	60
May	11	5	17	1	34
June	11	6	19	1	37
July	10	5	8	0	23
August	8	5	12	1	26
September	13	5	15	0	33
October	12	14	17	1	44
November	13	12	22	2	49
December	6	11	23	4	44
<b>TOTAL</b>	<b>129</b>	<b>105</b>	<b>222</b>	<b>21</b>	<b>477</b>

### 2018 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	11	10	21	3	45
February	8	7	23	2	40
March	19	11	28	3	61
April	14	10	26	1	51
May	11	9	19	2	41
June	14	11	16	1	42
July					
August					
September					
October					
November					
December					
<b>TOTAL</b>	<b>77</b>	<b>58</b>	<b>133</b>	<b>12</b>	<b>280</b>

Lucas Griff

Parks and Recreation Director

Oneida Parks Recreation  
Monthly Revenue - June 2018

TOTAL RECEIVED		Adult Softball		Field/Park Rental		Chapman Pool		
001-0017-2022			\$270.00		\$552.50		\$4,075.00	
001-0017-2030								
001-0017-2025								
<b>REC CENTER</b>								
Gym Rental		\$2,400.00						
Room Rental		\$308.00						
Equipment Rental		\$183.00						
Rec Center Total		\$2,891.00						
TOTAL REVENUE		\$7,788.50						
<b>Rec Center Rentals</b>								
	Gym Room Rentals	Tot Parties	Team Parties	TOTAL	Gym/Room Rental Monthly Comparison	2017 June	2018 June	% Increase/Decrease
January	11	10	21	3	45 Gym	\$1,605.00	\$2,400.00	49%
February	8	7	23	2	40 Room	\$210.00	\$308.00	46%
March	19	11	28	3	61			
April	14	10	26	1	51 Gym/Room Rental Yearly Comparison	7/1/2017	7/1/2018	% Increase/Decrease
May	11	9	19	2	41	\$20,380.00	\$21,365.00	4%
June	14	11	16	1	42 Gym	\$2,962.00	\$2,572.50	-13%
TOTAL	77	58	133	12	280 Room			

Oneida Parks Recreation  
Monthly Revenue - June 2018

Date	Program/Individual	Amount	Receipt	Deposited	Date	Program/Individual	Amount	Receipt	Deposited
6/1/2018	Field/Park Rental	\$30.00	11063	6/5/2018					
6/3/2018	Rec Center - Room Rental	\$20.00	11064		Balance Forward		\$3,646.00		
	Rec Center - Gym/Tot	\$90.00	11065		6/27/2018	Rec Center - Room	\$250.00	11096	6/29/2018
6/4/2018	Chapman Pool	\$100.00	11066		6/28/2018	Rec Center - Gym/Tot	\$95.00	11097	
	Rec Center - Gym/Tot	\$170.00	11067	6/6/2018		Chapman Pool	\$60.00	11098	
6/7/2018	Rec Center - Gym/Tot	\$60.00	11068	6/12/2018		Rec Center - Gym/Tot	\$80.00	11099	6/29/2018
6/8/2018	Chapman Pool	\$120.00	11069			TOTAL	\$4,131.00		
	Rec Center - Gym/Tot	\$65.00	11070						
	Chapman Pool	\$150.00	11071		<u>CASH/CHECK</u>				
	Rec Center - Gym/Tot	\$55.00	11072	6/15/2018	001-0017-2022	Adult Softball		\$270.00	
6/9/2018	Rec Center - Gym/Tot	\$70.00	11073		001-0017-2030	Field/Park Rental		\$275.00	
6/10/2018	Rec Center - Gym/Tot	\$65.00	11074		001-0017-2025	Chapman Pool		\$1,765.00	
6/11/2018	Chapman Pool	\$105.00	11075			TOTAL			
6/13/2018	Rec Center - Gym/Tot	\$130.00	11076		<u>REC CENTER</u>				
6/14/2018	Adult Softball	\$270.00	11077		Gym Rental	\$1,330.00			
	Chapman Pool	\$295.00	11078		Room Rental	\$308.00			
6/15/2018	Rec Center - Equipment	\$173.00	11079	6/19/2018	Equipment Rental	\$183.00			
	Chapman Pool	\$100.00	11080		001-0017-2031	Rec Center Total		\$1,821.00	
	VOID		11081			TOTAL		\$4,131.00	
6/18/2018	Rec Center - Gym/Tot	\$110.00	11082		<u>CREDIT CARD</u>				
	Rec Center - Gym/Tot	\$100.00	11083		001-0017-2030	Field/Park Rental		\$277.50	
6/19/2018	Chapman Pool	\$290.00	11084		001-0017-2025	Chapman Pool		\$2,310.00	
6/22/2018	Chapman Pool	\$25.00	11085	6/26/2018		TOTAL			
	Rec Center - Equipment	\$10.00	11086		<u>REC CENTER</u>				
	Rec Center - Gym/Tot	\$75.00	11087		Gym Rental	\$1,070.00			
6/23/2018	Rec Center - Gym/Tot	\$85.00	11088		Room Rental	\$0.00			
6/24/2018	Rec Center - Gym/Tot	\$80.00	11089		Equipment Rental	\$0.00			
	Rec Center - Gym/Tot	\$15.00	11090		001-0017-2031	Rec Center Total		\$1,070.00	
6/25/2018	Chapman Pool	\$275.00	11091			TOTAL		\$3,657.50	
	Rec Center - Room Rental	\$8.00	11092						
	Chapman Pool	\$245.00	11093						
6/27/2018	Field/Park Rental	\$245.00	11094	6/29/2018					
	VOID	\$3,546.00	11095						

Leo Matzke  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062  
[www.oneidacity.com](http://www.oneidacity.com)

Oneida Recreation Department Coordinator  
Programming Report June 2018

June ended our Tball season that went extremely well due to the great volunteer coaches. The reports I received from parents this year compared to last showed vast improvement in gratitude and appreciation. The coaches listened and implemented my ideas for the young players in order to get them to love the sport at a young age instead of treating it like a competition. The skills that are taught correctly from a young age will pay dividends in the future. Overall I was very pleased with the season.

Men's softball has run very smoothly this season. Just 7 teams are involved but it is very competitive and fun for all. We are starting to get more of the younger generation involved so we can keep our league going for the future.

The preparation for the summer park program is going well. We hired John Jones and Olivia Jones, both Oneida alumni and both have great attitudes and passion for working with kids. John will focus more on the sports side and Olivia will focus more on arts and crafts/games.

Our Reckers basketball travel team signed up for a summer session and practices twice a week at the rec center.

Our strength and conditioning program is going very well and we will focus more on groups instead of individuals in the upcoming months.

Respectively submitted,

Justin Acker  
Recreation Coordinator

COMPTROLLER

MONTHLY

REPORTS

7/12/2018

## 2018 SALES TAX

3.40%

MONTH	RECEIVED	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	PERIOD VARIANCE	Y-T-D VARIANCE
<b>JANUARY</b>	2/6/2018	\$ 291,286	\$ 422,381	\$ 301,190	\$ 325,203	\$ 24,014	\$ 24,014
	2/13/2018	\$ 67,573	\$ 68,717	\$ 69,870	\$ 70,611	\$ 741	\$ 24,755
<b>FEBRUARY</b>	3/6/2018	\$ 253,240	\$ 262,823	\$ 261,850	\$ 270,981	\$ 9,131	\$ 33,886
	3/13/2018	\$ 49,176	\$ 47,981	\$ 50,848	\$ 53,728	\$ 2,880	\$ 36,766
<b>MARCH</b>	4/6/2018	\$ 171,712	\$ 321,091	\$ 177,550	\$ 265,038	\$ 87,488	\$ 124,253
	4/13/2018	\$ 267,566	\$ 69,858	\$ 276,664	\$ -	\$ (276,664)	\$ (152,410)
<b>1ST QTR</b>		\$ 1,100,553	\$ 1,192,850	\$ 1,137,971	\$ 985,561	\$ (152,410)	\$ (152,410)
<b>APRIL</b>	5/7/2018	\$ 294,853	\$ 292,956	\$ 304,878	\$ 228,573	\$ (76,305)	\$ (228,715)
	5/16/2018	\$ 61,181	\$ 60,792	\$ 63,261	\$ 62,962	\$ (299)	\$ (229,014)
<b>MAY</b>	6/6/2018	\$ 295,566	\$ 295,714	\$ 305,615	\$ 315,653	\$ 10,038	\$ (218,977)
	6/12/2018	\$ 54,373	\$ 73,709	\$ 56,222	\$ 56,116	\$ (106)	\$ (219,083)
	6/29/2018	\$ 96,503	\$ 148,538	\$ 99,785	\$ 184,070	\$ 84,286	\$ (134,797)
<b>JUNE</b>	7/2/2018	\$ 180,946	\$ 171,222	\$ 187,098	\$ 171,249	\$ (15,849)	\$ (150,647)
		\$ 174,518	\$ 115,995	\$ 180,452	\$ -	\$ (180,452)	\$ (331,098)
<b>2ND QTR</b>		\$ 1,157,941	\$ 1,158,926	\$ 1,197,311	\$ 1,018,623	\$ (178,688)	\$ (331,098)
<b>1st Half Collections</b>					<b>2,004,184</b>		
<b>JULY</b>		\$ 300,039	\$ 295,525	\$ 310,241	\$ -	\$ (310,241)	\$ (641,339)
		\$ 60,376	\$ 66,581	\$ 62,429	\$ -	\$ (62,429)	\$ (703,768)
<b>AUGUST</b>		\$ 294,315	\$ 283,991	\$ 304,322	\$ -	\$ (304,322)	\$ (1,008,090)
		\$ 60,433	\$ 84,251	\$ 62,487	\$ -	\$ (62,487)	\$ (1,070,577)
<b>SEPTEMBER</b>		\$ 251,714	\$ 373,301	\$ 260,272	\$ -	\$ (260,272)	\$ (1,330,850)
		\$ 175,979	\$ 72,292	\$ 181,963	\$ -	\$ (181,963)	\$ (1,512,812)
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>3RD QTR</b>		\$ 1,142,857	\$ 1,175,941	\$ 1,181,714	\$ -	\$ (1,181,714)	\$ (1,512,812)
<b>OCTOBER</b>		\$ 303,783	\$ 298,422	\$ 314,111	\$ -	\$ (314,111)	\$ (1,826,924)
		\$ 48,408	\$ 57,277	\$ 50,053	\$ -	\$ (50,053)	\$ (1,876,977)
<b>NOVEMBER</b>		\$ 290,660	\$ 302,273	\$ 300,543	\$ -	\$ (300,543)	\$ (2,177,520)
		\$ 57,468	\$ 59,790	\$ 59,422	\$ -	\$ (59,422)	\$ (2,236,942)
		\$ 69,697	\$ 123,925	\$ 72,067	\$ -	\$ (72,067)	\$ (2,309,009)
<b>DECEMBER</b>		\$ 180,515	\$ 192,187	\$ 186,652	\$ -	\$ (186,652)	\$ (2,495,661)
		\$ 258,618	\$ 135,156	\$ 267,411	\$ -	\$ (267,411)	\$ (2,763,072)
<b>4TH QTR</b>		\$ 1,209,149	\$ 1,169,029	\$ 1,250,260	\$ -	\$ (1,250,260)	\$ (2,763,072)
<b>TOTALS</b>		\$ 4,610,500	\$ 4,696,747	\$ 4,767,257	\$ 2,004,184	\$ (2,763,072)	\$ (2,763,072)

3.4%

Monthly Report

City  
Chamberlain

City of Oneida

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY CHAMBERLAIN DURING JUNE 2018

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	14,430.39
COUNTY PORTION	13,335.96
INTEREST AND PENALTIES	2,101.20
DELINQUENT SCHOOL TAX COLLECTED	35,010.18
FEES ON SCHOOL TAXES	1,750.50
5% COLLECTOR'S FEE	1,750.50
WATER AND SEWER RENTS COLLECTED	705,403.36
WATER SERVICE CHARGES	14,058.46
TAX SALE CERTIFICATES	22,550.42
FEES ON TAX SALE CERTIFICATES	3,077.93
FILING FEES	350.00
CERTIFIED MAIL	44.00
ADVERTISING	80.00
TAX SEARCHES	550.00
	1,920.00
FINES AND PENALTIES (PARKING TICKETS)	
COURT REPORT	6,689.00
COURT-BAIL FORFEIT	
CITY CLERK EARNINGS	9,368.80
POLICE REPORT	184.25

RECREATION DEPARTMENT

ADULT SOFTBALL	270.00
SWIM REC/INST/SUITS	1,495.00
ARMORY REVENUE	2,091.00
FIELD/PARK/POOL RENTAL	275.00
FIELD/PARK/POOL RENTAL	

HEALTH INSURANCE	8784.5
BANKRUPTCY	391.14
FIRE INSPECTION FEES	210
VACANCY REGISTER	50
SALE OF SCRAP WWTP	196.8
UTILITY TAXES	28,120.17
CS TEST FEES	20
INSURANCE RECOVERY PERMA	2531.63
POSTAGE REIMBURSEMENT	3
SHERRILL KENWOOD SEWER	6,531.85
MISC CITY OF SHERRILL	35.47
FIRE ALARM FEE	20.00

RECEIPTS FROM NEW YORK STATE  
DEPARTMENTS AND AGENCIES

NYS RETIREMENT REFUND	130.30
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RECEIPTS FROM MADISON COUNTY

MADISON COUNTY TO OPD	1875.00
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REDEPOSITED ITEMS	
SPECIAL ASSESSMENTS	151.06
CD REHAB PAYMENTS	
REVOLVING LOAN PAYMENTS	2,796.42
TOTAL FUNDS DEPOSITED	888,633.29
CITY/COUNTY TAXES COLLECTED	27,767.35
PERCENT COLLECTED AS OF JUNE 30 2018	93.71%

2017-2018 ONEIDA CITY SCHOOL TAXES COLLECTED	35010.18
PERCENT COLLECTED AS OF JUNE 30 2018	45.35%

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C. J. [unclear]  
[unclear]

City of Oneida  
POLICE  
DEPARTMENT

MONTHLY  
REPORT



Paul Thompson  
Chief of Police

**CITY OF ONEIDA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**BUREAU OF POLICE**

108 MAIN ST.  
ONEIDA, NY 13421  
TEL 315-363-9111  
FAX 315-363-4754  
pthompson@oneidacity.com

**Miscellaneous:**

As has been tradition for a number of years, our department assisted with the beginning portion of the ride for missing children. This ride kicks off every year at the New York State Police Troop D barracks and proceeds through the city before exiting the city/county on Sconondoa St.

At the annual dinner meeting of the Madison Cortland ARC, our own Investigator Christopher Bailey was the recipient of the Presidents award. Inv. Bailey investigated a case which involved the ARC as the victim. They were very appreciative of the work performed by Inv. Bailey and hence recognized him with this award.

Department members also assisted again this year with the run for the fallen. This run recognizes fallen members of the military and goes all the way through the city on Rt. 5.

We had about 10 members volunteer for the bike rodeo which had to be rescheduled from May due to inclement weather. Participant turnout was very low. We will try again next year and try again for an earlier date which is more conducive to this event.

We had officers present to assist at an evacuation drill at the extended care facility.

We had a bike patrol officer on hand at the farmers market at Cottage Lawn on one day of the market during June.

It has been a long standing tradition for a member of the department to speak at the annual Boy's State in Morrisville at the end of June. Lt. John Little went down and spoke with the boys this year.

We have also been setting barricades for the Thursday market each week and we have attempted to have a presence at least for some portion of the market each week.

While not as frequently as I would have liked (due to manpower constraints) we have been deploying a bike patrol on every opportunity. We have also had officers out on foot patrol as much as possible.

As always, if you have any questions related to the police department, please do not hesitate to call, e-mail or stop in.

2018 Stats by month

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for service	528	540	656	587	734	645						
Criminal Offenses	191	210	248	186	243	188						
Clearances	161	183	227	147	199	159						
Arrests	68	99	90	83	117	92						
Parking Tickets	63	67	83	81	85	67						
Traffic Tickets	166	167	163	106	150	78						

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	527	460	540	588	603	708	633	642	620	640	586	596
Criminal Offenses	112	142	144	179	146	166	159	131	189	185	168	200
Clearances	90	117	123	146	118	137	51	101	162	146	129	166
Arrests	63	57	62	66	76	58	83	48	74	72	56	80
Parking Tickets	71	67	36	51	65	63	39	16	50	83	132	56
Traffic Tickets	154	111	112	145	127	129	66	60	108	119	115	126

June 2018 Monthly Report

	Jun-17	Jun-18	YTD Jun-17	YTD Jun-18	Change from previous year
Calls for Service	708	645	3426	3690	Up by 264
Criminal Offenses	166	188	889	1266	Up by 377
Cleared Cases	137	159	731	1076	Up by 345
Arrests	58	92	380	549	Up by 169
Parking Tickets	63	67	353	446	up by 93
Traffic Tickets	129	78	778	830	up by 52
Felony Charges	2	8	44	61	Up by 17
Misdemeanor Charges	30	41	203	290	Up by 87
Violation Charges	20	25	91	121	Up by 30
CPL Warrants/Bench	6	18	44	77	Up by 33

2018 CSO Activity

Type of Complaint	1/18	2/18	3/18	4/18	5/18	6/18	7/18	8/18	9/18	10/18	11/18	12/18
Garbage Complaints	6	7	8	14	9	10						
Vehicle Lockouts	3	8	9	3	7	4						
Junk Vehicles	0	0	2	1	0	1						
Lawn Mowing Complaints	0	0	0	0	0	3						
Dangerous Dog	0	0	0	1	1	0						
Abandoned Dog	3	0	0	0	0	0						
Unlicensed Dog	2	3	7	0	10	5						
Dogs at large	7	9	14	11	22	14						
Dog Bites	1	1	0	0	1	0						
Barking Dogs	0	1	2	1	5	2						
Animal Abuse	2	1	1	3	1	0						
Wild Animals	3	3	0	8	0	5						
Feline Calls	2	1	0	2	1	0						
Junk Yard	0	0	0	0	0	0						
Parking Complaint	0	0	3	0	0	0						
Parking tickets issued	25	16	17	19	23	16						
Misc.	2	1	0	3	0	4						
Arrests	1	4	7	4	4	6						

At the direction of the Mayor, the CSO has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties. While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.

2018 Overtime Report

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimburs
JAN	\$8,925.53	286.12	102.25	\$0.00	\$8,925.53
FEB	\$1,045.36	68.50	19.50	\$324.19	\$721.17
MAR	\$2,362.82	233.13	87.75	\$185.73	\$2,177.09
APR	\$5,964.68	243.38	180.00	\$3,199.97	\$2,764.71
MAY	\$10,363.07	141.38	293.75	\$0.00	\$10,363.07
JUN	\$9,518.60	183.00	168.00	\$0.00	\$9,518.60
JUL					\$0.00
AUG					\$0.00
SEP					\$0.00
OCT					\$0.00
NOV					\$0.00
DEC					\$0.00
					\$0.00

June	Pay	Comp
Admin	\$0.00	6.000
CPI	\$594.31	18.750
Court	\$114.42	24.375
CBT	\$4,350.26	58.125
CSK	\$228.85	6.000
CSCH	\$0.00	0.000
CVAC	\$3,363.18	46.875
OCINV	\$131.23	0.000
SCH	\$216.73	0.000
SE	\$519.61	22.875
SI	\$0.00	0.000

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month. For the month of June there was a change halfway through the month in pay rates. Therefore the dollar amounts are a little higher than actual.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.