FIRE DEPARTMENT MONTHLY REPORT

July 2018

July, 2018	6/24-7/21	YTD
FIRE	$291.12	$3,592.67
RESCUE	702.03	6943.25
NON-FIRE	1138.17	12686.28
EMERGENCY RESPONSE TOTALS	$2,131.32	$23,222.20

TYPE OF CALLS REPORT
AND NUMBER OF CALLS

FIRE	2
RESCUE	133
NON FIRE	37
TOTAL	172

Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	$121,524.47	$2,678.72	$5,750.00
Train/EMS 107	$2,500.00		$2,279.74
Fire Mar 108	$5,000.00		$1,512.00
Train/Fire 109	$4,023.20	$3,818.20	$205.00
Alarm Maint 110	$0.00		$0.00
Personal Leave 112	$1,500.00		$1,500.00
Short Shift 114	$39,000.00	$14,251.76	$24,748.24

YTD Call Comparison

	2017	2018	DIFF
FIRE	12	23	11
RESCUE	819	897	78
NON FIRE	240	248	8
Totals:	1071	1168	97

Oneida Fire Department Monthly Report

CITY OF ONEIDA
FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Timothy S. Cowan, Fire Marshal

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
tcowan@oneidacity.com

FIRE MARSHAL MONTHLY REPORT
JULY 2018

TITLE / NAME	TOTAL HOURS
TOTAL OFFICE HOURS	73.5

OFFICE BREAKDOWN	TOTAL INSPECTIONS
BUSINESS INSPECTION	19
BUSINESS REINSPECTION	0
BUSINESS C OF C	3
PUBLIC ASSEMBLY INSPECTION	0
PUBLIC ASSEMBLY REINSPECTION	0
PUBLIC ASSEMBLY C OF C	0
OPERATING PERMITS	0
SOLID FUEL BURNING DEVICE	0
ORDER TO VACATE	1
VACANT PLACARDS	0
VACANT BUILDING INSPECTIONS	0
KNOX BOX WORK	5
COMPLAINTS	1
NO SHOW	0
FLOOD DAMAGE INSPECTIONS	0 HOURS
MEETINGS / CODES SCHOOL	0 HOURS
PLAN REVIEW	6 HOURS
MISCELLEANOUS	7.5 HOURS

OFFICE BREAKDOWN CONT.	TOTAL HOURS	
FIRE INVESTIGATION	0	HOURS
FIRE PREVENTION	5	HOURS
SMOKE DETECTOR INSTALLATION	0	HOURS
SMOKE DETECTORS INSTALLED	0	

FIRE MARSHAL'S ACTIVITIES

- Conducted plan review for the Library.
- Conducted plan review for Domino's Pizza at Glenwood Plaza.
- Site plan acceptance letter for OHC PET Scanner and new elevator-exit stair.
- Site Visit at the Seneca Fields Apartments.
- Numerous fire prevention tours at the fire station.

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields, *Chief*

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Fire Department Revenue-
July, 2018

Alarm Permits:	$0
Solid Fuel Burning Permits:	$0
Tent Inspections:	$60
Fire/Housing Inspections :	$9730.00 (as of 7/31/2018)
Collected:	$4240.00(as of 7/31/2018)

Monthly Report

City Chamberlain

City of Oneida

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL.

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACATIONS HANDLED BY THE CITY CHAMBERLAIN DURING JULY 2018

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	9,251.28
COUNTY PORTION	8,935.31
INTEREST AND PENALTIES	1,626.23
DELINQUENT SCHOOL TAX COLLECTED	3,467.78
FEES ON SCHOOL TAXES	173.39
5% COLLECTOR'S FEE	173.39
WATER AND SEWER RENTS COLLECTED	375,518.71
WATER SERVICE CHARGES	6,652.84
TAX SALE CERTIFICATES	33,143.12
FEES ON TAX SALE CERTIFICATES	6,146.77
FILING FEES	450.00
CERTIFIED MAIL	33.00
ADVERTISING	50.00
TAX SEARCHES	1,155.00
	0.00
FINES AND PENALTIES (PARKING TICKETS)	1,620.00
COURT REPORT	5,820.00
COURT-BAIL FORFEIT	
CITY CLERK EARNINGS	10,358.75
POLICE REPORT	0.00

RECREATION DEPARTMENT	
ADULT SOFTBALL	0.00
SWIM REC/INST/SUITS	3,282.00
ARMORY REVENUE	1,344.00
FIELD/PARK/POOL RENTAL	105.00

HEALTH INSURANCE	8826.08
BANKRUPTCY	389.21
FIRE INSPECTION FEES	1440
MISC CREDITOR OVERPAYMENTS	1109.68
FAX REIMBURSEMENT	1
UTILITY TAXES	1,580.53
CS TEST FEES	520
INSURANCE RECOVERY PERMA	10099.08
SALE OF REAL PROPERTY	4995
OPD BIKE AUCTION	979.00

RECEIPTS FROM NEW YORK STATE
DEPARTMENTS AND AGENCIES

NYS RETIREMENT REFUND	0.00

RECEIPTS FROM MADISON COUNTY

MADISON COUNTY TO OPD	199.98

REDEPOSITED ITEMS	
SPECIAL ASSESSMENTS	0.00
CD REHAB PAYMENTS	
REVOLVING LOAN PAYMENTS	2,796.42
TOTAL FUNDS DEPOSITED	502,242.55
CITY/COUNTY TAXES COLLECTED	0.00
	18,186.59
PERCENT COLLECTED AS OF JULY 31 2018	93.73%

2017-2018 ONEIDA CITY SCHOOL TAXES COLLECTED	3467.78
PERCENT COLLECTED AS OF JULY 31 2018	45.35%

Office of the City Clerk

Monthly Report

CITY OF ONEIDA

OFFICE OF THE CITY CLERK

REPORT FOR THE MONTH OF JULY 2018

COUNTER SERVICE:

Total Income from Counter Service: $ 20,883.00

City's Share of Total Income: $ 20,369.10

	ITEMS		TOTAL FUNDS COLLECTED	CITY'S SHARE
DOGS				
	LATE FEE			
	TAG			
5	IMPOUNDMENT		$ 200.00	$ 200.00
	NYS SURCHARGE	$ 1.00	$ 63.00	
63	LICENSES S/N		$ 693.00	$ 693.00
10	LICENSES UN S/N		$ 250.00	$ 250.00
	LICENSES NO FEE			
US/UN	NYS SURCHARGE	$ 3.00	$ 30.00	
	DOG ADJUSTMENT			
			$ 1,236.00	$ 1,143.00
BINGO				
	GAMES			
	RECEIPTS			$ -
			$ -	$ -
GAMES OF CHANCE/BELL JAR				
	RECEIPTS			
	GAMES			
			$ -	$ -
MARRIAGES				
9	LICENSES		$ 360.00	$ 157.50
			$ 360.00	$ 157.50
OTHER ITEMS				
	MISC ITEMS(Notary fee,photo copies,etc.)		$ 104.00	$ 104.00
209	MISC CERTIFICATES		$ 2,090.00	$ 2,090.00
24	CERT OF OCCUPANCY		$ 435.00	$ 435.00
24	BUILDING PERMITS		$ 14,534.00	$ 14,534.00
	BUILDING PERMIT FEES (LATE)		$ 430.00	$ 430.00
	SECOND HAND DEALERS PERMIT			
4	TRUSS ID		$ 200.00	$ 200.00
	Z.B.A. APPLICATIONS			
	TRAILER PARK PERMITS			
	AMUSEMENT DEVICE LICENSES			
	EXCAVATION PERMITS			
	TAXI BUSINESS			

	ITEMS	TOTAL FUNDS COLLECTED	CITY'S SHARE
	LATE FEES (CLERK)		
24	DEED REC. FEE	$ 720.00	$ 720.00
	DEED COPIES		
	FILING FEE (SUB DIV MAPS)		
2	TAXI DRIVER	$ 50.00	$ 50.00
	TAXI VEHICLES		
3	SIGN PERMIT	$ 225.00	$ 225.00
	SITE PLAN		
	CONDITIONAL USE PERMIT		
	MINOR PLAT		
	MAJOR PLAT		
2	SEWER PERMIT	$ 100.00	$ 100.00
1	TENT PERMIT	$ 60.00	$ 60.00
	WOOD STOVE PERMIT		
	SOLICITOR LICENSE		
1	ADDITIONAL SALESPERSON	$ 15.00	$ 15.00
	SPECIAL EVENTS		
	ANIMAL CONTROL		
	ALARM		
	GARBAGE		
	JUNK		
	SUBDIVISION APPL. (Waiver of Non-appli)		
	ZONE CHANGE APPLICATION		
	USE VARIANCE		
2	AREA VARIANCE	$ 100.00	$ 100.00
		$ 19,063.00	$ 19,063.00

MADISON COUNTY LANDFILL

16	CARDS	$ 224.00	$ 5.60
		$ 224.00	$ 5.60

GRAND TOTALS $ 20,883.00 $ 20,369.10

DISBURSEMENTS

CITY CHAMBERLAIN	$ 20,369.10
MADISON CO. TREAS.-LANDFILL	$ 218.40
NYS DEPT. OF HEALTH	$ 202.50
STATE COMPTROLLER - BELL JAR	
STATE COMPTROLLER-BINGO	
NYS DOG SURCHARGE	$ 93.00
NYS COMPTROLLER G	
TOTALS	$ 20,883.00

15 DEATHS RECORDED
36 BIRTHS RECORDED
13 HANDICAPPED PARKING PERMITS

RESPECTFULLY SUBMITTED,

SUE PULVERENTI - CITY CLERK

CITY OF ONEIDA
DEPARTMENT OF HOUSING CODE ENFORCEMENT

BOB BURNETT
Housing Code
Enforcement Officer

109 North Main Street
Oneida, New York 13421
Tel.:315-363-8460
Fax: 315-363-9558
bburnett@oneidacity.com

MONTHLY REPORT
JULY 2018

Inspections - Housing

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Inspections	16	12	17	15	2	21	35						**118**
RE-inspections	5	8	14	7	26	11	13						**84**
Complaints	2	4	2	4	3	10	6						**31**
3+ Family	0	4	3	1	1	11	14						**34**
Vacates	0	1■	1■	0	0	0	5■✶						**7**
No Shows	4	3	1	3	0	0	7						**18**

✓no gas/heat

■infestation

✶no power

◆no water or power

×overcrowding

City of Oneida

Recreation Department

Monthly Report

Leo Matzke
Mayor

Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062

July 2018

REVENUE

In the month of July the Recreation Department generated a total of $6,001.00 in revenue.

USAGE/COMPARISON

Our July 2018 Gym rental revenue is up 17% from July 2017. In July of 2017 we generated $1,765.00 in gym rental revenue as compared to $2,080.00 in 2018. Our July 2018 room rentals were $85.00 as compared to $80.00 in 2017. As of August 1, 2018 our yearly gym rental revenue is $23,445.00 as compared to $22,145.00 on August 1, 2017, a 5% increase, our room rentals revenue is $2,657.50 in 2018 as compared to $3,042.00 in 2017 a 12% decrease.

MAINTENANCE

July is a month where the crew can get caught up on mowing and work on a couple other projects. With mowing slowing down for the month because of a lack of rain the crew worked on repairing bleachers at vets field. The wooden bleachers are old and constantly need to be replaced; each year we go through we replace rotten boards. We had pretty major wind storm roll through one night and knock down 75 to 100 limbs at Allen Park. Most of the limbs were small enough for the crew to handle without large equipment, but there were a few limbs and trees that fell that required DPW's assistance. A portion of the pool floor broke apart one afternoon and caused a pretty bad safety hazard to swimmers. The pool was closed for the next 2 days so the crew could repair the patch. Luckily the area that needed to be repaired was small enough that we were able to fix it in house. The reason we had to close the pool for 2 days was the drain and fill the pool again, this was the second time since we got the pool up and running that we had to drain and fill it. The crew still had to keep the ball fields in playing condition, softball and football were still both being playing throughout the month.

The Madison County Summer Youth Employment crew was back again this year for the month of July. This was the fourth year that we have had the crew with us; it is a great program and works out very well for us. This year the crew had about 15 kids and 3 adult leaders, they worked 4 days a week from 8 am – 2:30. Most of the work this year consisted of trail work, either clearing, building trail or a combination of both. Areas that they worked on were the Hubbard Place Rail Trail, where they widened the trail and cleared a lot of downed limbs that were pushed to the side after this winter's snow storms that brought down a lot of limbs. Next they worked at Duross Conservancy where they widened trails that were a little over grown. The crew spent a week doing work at the Great Swamp Conservancy and then they came back for one more week and worked at Mt. Hope. Some of the work they did at Mt. Hope was amazing, building bridges over wet areas, clearing overgrown weed patches, things that we don't have the manpower to do on a regular bases.

UPDATES

Rail Trail

On July 9th a meeting was held at the Recreation Center for downtown businesses that might be affected by the construction of the trail. Only 3 businesses showed, but it was a good chance for them to learn about how they might be affected and we could get an idea of how we can work with the businesses during the construction period.
On July 16th a ground breaking ceremony was held to kick of the construction of the 3.9 mile grant funded section of the rail trail. It was a very warm afternoon, but a crowd of City Officials, County Officials, rail trail members and trail supporters gathered to be a part of the ceremony.
On July 30th notice to proceed was given to CCI, the construction company to begin work. CCI has 90 days to have the project completed, so we should be having a grand opening sometime this fall.
Work is still being done on other sections of the trail, we have been working with the City Attorney to acquire two parcels of private property that are being donated to the City. These two parcels are key to linking the trail to other areas.
I have also been in contact with National Grid to gain access to another one of their properties that will connect portions of the trail.

Pool

The opening of the pool washed pushed back a few days this year due to some repairs to the liner that need to be completed before we could pass inspection by the Madison Co. Health Dept. Once the repairs were made the pool opened and we had a great first couple weeks. Later on in the month the pool had to be closed again for two days for another minor repair, this repair was done in house, saving time and money.
After the pool closes this year I am going to reach out to a few companies and get their quotes on what they think needs to be done to the pool to keep it operational. I feel like the mechanical part of the pool, the pumps, filters, chemical feeders are all in pretty good shape. I think it's the pool liner that needs the most attention.
On July 22nd we partnered with New Hope Church in Wampsville to have a pool party. The party was open to the public and free of charge. The church covered the cost to have the pool staffed by lifeguards and the church provided, drinks, hot dogs and ice cream. Over 100 people attended the party and it turned out to be a great event.

Recreation Dept.

Earlies this year I tasked the Recreation Commission to put on an event on September 29th in conjunction with other towns and villages throughout the county who are also putting on events the same day. The goal of the events is to promote walking and staying healthy and specifically walking on the Monday Mile Trail. The commission has been doing a great job and we have a nice event in the works. More details will follow as we get closer to the event.

We met with the High School Athletic Director this month to discuss their use of Vets Field for football games this fall. The High School did some work to their field this summer and it will not be ready for use until next year. We feel this is a great opportunity for the kids to play at Vets again like they did when they played pop warner as well as the opportunity for the City to show case Vets Field.

Below are charts that show the number of rentals we have booked since 2014.

2014 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
TOTAL	181	63	183	24	451

2015 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
TOTAL	170	199	191	7	567

2016 Yearly Number

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
TOTAL	141	205	223	13	550

2017 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	9	9	16	3	37
February	9	12	20	3	37
March	13	9	21	3	46
April	14	12	32	2	60
May	11	5	17	1	34
June	11	6	19	1	37
July	10	5	8	0	23
August	8	5	12	1	26
September	13	5	15	0	33
October	12	14	17	1	44
November	13	12	22	2	49
December	6	11	23	4	44
TOTAL	129	105	222	21	477

2018 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	11	10	21	3	45
February	8	7	23	2	40
March	19	11	28	3	61
April	14	10	26	1	51
May	11	9	19	2	41
June	14	11	16	1	42
July	8	9	9	0	26
August					
September					
October					
November					
December					
TOTAL	85	67	142	12	306

Lucas Griff

Parks and Recreation Director

Leo Matzke
Mayor

ONEIDA
PARKS AND RECREATION

Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION
ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062
www.oneidacity.com

Oneida Recreation Department Coordinator
Programming Report July 2018

Our Men's Softball League completed in July. We had 7 teams, no issues with fights, vulgarity or horseplay. This was my main goal this season, with the hopes of expanding next year. So it was a very successful season with a team going undefeated for the year and winning the championships in fine fashion.

The Summer Park program gained a lot of recognition averaging over 100 kids per week, doing various activities like rock painting, tie-dying, basketball, kickball, and swimming.

Our 7th/8th grade Reckers summer travel basketball team is doing well, practicing twice a week at the Rec Center and playing games in a modified league. They are currently 1st in their league which is a huge turnaround from last year.

The strength and conditioning program seems to be taking off. I started it with 1 student and by word of mouth it has already jumped up to 15 kids who are grasping the concept of building a better core to help with their overall well-being and sports. Right now, the interest has peaked for the Fall sports and more and more kids are showing up after seeing results in their friends.

We held a girls fastpitch softball clinic, hosted by Oneida's one Kyra Shlotzhauer. She is entering her senior year of high school and is already a highly decorated student/athlete. As part of her community service for National Honor Society she volunteered her time to give back to the community what she has learned and excelled at. We did a 3 day clinic which was free for girls ages 5-13. We ended up with 25 girls total and the clinic was very successful. We will definitely be having more in the future.

Respectively submitted,

Justin Acker
Recreation Coordinator

City of Oneida Parks and Recreation
Monthly Revenue - July 2018

Date	Program/Individual	Amount	Receipt	Deposited
7/1/2018	Rec Center - Room	$15.00	11100	7/3/2018
	Rec Center - Equipment	$25.00	11101	
7/2/2018	Rec Center - Equipment	$20.00	11102	
	Chapman Pool	$596.00	11103	
7/3/2018	Chapman Pool	$110.00	11104	7/5/2018
7/5/2018	Chapman Pool	$467.00	11105	
	Rec Center - Gym/Tot	$55.00	11106	
7/7/2018	Rec Center - Gym/Tot	$65.00	11107	7/9/2018
7/8/2018	Rec Center - Room	$15.00	11108	
7/9/2018	Chapman Pool	$346.00	11109	
	Field/Park Rental	$30.00	11110	7/12/2018
	VOID	VOID	11111	
7/10/2018	Rec Center - Gym/Tot	$80.00	11112	
7/11/2018	Rec Center - Gym/Tot	$65.00	11113	
7/12/2018	Chapman Pool	$276.00	11114	
7/13/2018	Field/Park Rental	$30.00	11115	7/17/2018
7/15/2018	Rec Center - Room	$20.00	11116	
7/16/2018	Chapman Pool	$310.00	11117	
	Rec Center - Equipment	$10.00	11118	
7/17/2018	Rec Center - Gym/Tot	$70.00	11119	
	Rec Center - Gym	$480.00	11120	7/20/2018
7/18/2018	Rec Center -Gym/Tot	$80.00	11121	
	Rec Center - Equipment	$40.00	11122	
7/19/2018	Chapman Pool	$550.00	11123	
7/20/2018	Chapman Pool	$151.00	11124	
	Field/Park Rental	$45.00	11125	7/23/2018
	Rec Center - Equipment	$204.00	11126	
7/22/2018	Rec Center - Room	$20.00	11127	
7/23/2018	Rec Center - Gym/Tot	$65.00	11128	
	Chapman Pool	$225.00	11129	
7/25/2018	Chapman Pool	$42.00	11130	7/26/2018
7/28/2018	VOID	VOID	11131	
7/29/2018	Rec Center - Room	$15.00	11132	7/30/2018
7/30/2018	Chapman Pool	$209.00	11133	
	TOTAL	$4,731.00		

Date	Program/Ind	Amount	Receipt	Deposited
CASH/CHECK				
001-0017-2030	Field/Park Rental		$105.00	
001-0017-2025	Chapman Pool		$3,282.00	
REC CENTER				
Gym Rental		$960.00		
Room Rental		$85.00		
Equipment Rental		$299.00		
001-0017-2031	Rec Center Total		$1,344.00	
	TOTAL	**Cash/Check**	**$4,731.00**	
CREDIT CARD				
001-0017-2030	Field/Park Rental		$60.00	
001-0017-2025	Chapman Pool		$50.00	
001-0017-2037	Youth Archery		$40.00	
REC CENTER				
Gym Rental		$1,120.00		
Room Rental		$0.00		
Equipment Rental		$0.00		
001-0017-2031	Rec Center Total		$1,120.00	
	TOTAL	**Credit Card**	**$1,270.00**	

City of Oneida Parks and Recreation
Monthly Revenue - July 2018

TOTAL RECEIVED		
001-0017-2030	Field/Park Rental	$165.00
001-0017-2025	Chapman Pool	$3,332.00
001-0017-2037	Youth Archery	$40.00

REC CENTER		
Gym Rental	$2,080.00	
Room Rental	$85.00	
Equipment Rental	$299.00	
	Rec Center Total	$2,464.00
	TOTAL REVENUE	$6,001.00

Rec Center	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	TOTAL
January	11	10	21	3	45
February	8	7	23	2	40
March	19	11	28	3	61
April	14	10	26	1	51
May	11	9	19	2	41
June	14	11	16	1	42
July	8	9	9	0	26
TOTAL	85	67	142	12	306

Gym/Room Rental Monthly Comparison

	2017 July	2018 July	% Increase/Decrease
Gym	$1,765.00	$2,080.00	17%
Room	$80.00	$85.00	6%

Gym/Room Rental Yearly Comparison

	8/1/2017	8/1/2018	% Increase/Decrease
Gym	$22,145.00	$23,445.00	5%
Room	$3,042.00	$2,657.50	-12%

COMPTROLLER

MONTHLY

REPORTS

8/15/2018

2018 SALES TAX

MONTH	RECEIVED	BUDGET 2017	ACTUAL 2017	BUDGET 2018 (3.40%)	ACTUAL 2018	PERIOD VARIANCE	Y-T-D VARIANCE
JANUARY	2/6/2018	$ 291,286	$ 422,381	$ 301,190	$ 325,203	$ 24,014	$ 24,014
	2/13/2018	$ 67,573	68,717	$ 69,870	70,611	$ 741	$ 24,755
FEBRUARY	3/6/2018	$ 253,240	262,823	$ 261,850	270,981	$ 9,131	$ 33,886
	3/13/2018	$ 49,176	47,981	$ 50,848	53,728	$ 2,880	$ 36,766
MARCH	4/6/2018	$ 171,712	321,091	$ 177,550	265,038	$ 87,488	$ 124,253
	4/13/2018	$ 267,566	69,858	$ 276,664	-	$ (276,664)	$ (152,410)
1ST QTR		$ 1,100,553	$ 1,192,850	$ 1,137,971	$ 985,561	$ (152,410)	$ (152,410)
APRIL	5/7/2018	$ 294,853	$ 292,956	$ 304,878	$ 228,573	$ (76,305)	$ (228,715)
	5/16/2018	61,181	60,792	$ 63,261	62,962	$ (299)	$ (229,014)
MAY	6/6/2018	295,566	295,714	$ 305,615	315,653	$ 10,038	$ (218,977)
	6/12/2018	54,373	73,709	$ 56,222	56,116	$ (106)	$ (219,083)
	6/29/2018	96,503	148,538	$ 99,785	184,070	$ 84,286	$ (134,797)
JUNE	7/2/2018	180,946	171,222	$ 187,098	171,249	$ (15,849)	$ (150,647)
	7/13/2018	174,518	115,995	$ 180,452	109,306	$ (71,146)	$ (221,792)
2ND QTR		$ 1,157,941	$ 1,158,926	$ 1,197,311	$ 1,127,929	$ (69,382)	$ (221,792)
			Total 2017 Actual	**Total 2018 Budget**	**Total 2018 Actual**	**% To 2017**	**% to Budget**
1st Half Collections		**2,258,494**	**2,351,777**	**2,335,283**	**- 2,113,491**	**-10.13%**	**-9.50%**
JULY	8/6/2018	$ 300,039	$ 295,525	$ 310,241	$ 298,737	$ (11,503)	$ (233,296)
	8/13/2018	60,376	66,581	$ 62,429	62,862	$ 433	$ (232,863)
AUGUST		294,315	283,991	$ 304,322		$ (304,322)	$ (537,185)
		60,433	*84,251*	$ 62,487		*$ (62,487)*	*$ (599,672)*
SEPTEMBER		251,714	373,301	$ 260,272		$ (260,272)	$ (859,944)
		175,979	**72,292**	$ 181,963		**$ (181,963)**	**$ (1,041,907)**
		-		$ -			
3RD QTR		$ 1,142,857	$ 1,175,941	$ 1,181,714	$ 361,599	$ (820,115)	$ (1,041,907)
OCTOBER		$ 303,783	$ 298,422	$ 314,111		(314,111)	(1,356,018)
		48,408	57,277	$ 50,053		(50,053)	(1,406,072)
NOVEMBER		290,660	302,273	$ 300,543		(300,543)	(1,706,614)
		57,468	59,790	$ 59,422		(59,422)	(1,766,036)
		69,697	123,925	$ 72,067		(72,067)	(1,838,103)
DECEMBER		180,515	192,187	$ 186,652		(186,652)	(2,024,755)
		258,618	135,156	$ 267,411		(267,411)	(2,292,167)
4TH QTR		$ 1,209,149	$ 1,169,029	$ 1,250,260	$ -	$ (1,250,260) $ -	$ (2,292,167)
TOTALS		$ 4,610,500	$ 4,696,747	4,767,257 (3.4%)	$ 2,475,090	$ (2,292,167)	$ (2,292,167)

City of Oneida
Engineering | Public Works

July 2018 Monthly Report

Prepared By: Eric G. Schuler, P.E.
City Engineer

CITY OF ONEIDA
DEPARTMENT OF ENGINEERING AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS
Monthly Report – July 2018

A. Public Works/Engineering General Maintenance Tasks
Public Works staff performed the tasks listed below during June 2018:

- **Yard Waste** - branch chipping, leaf and lawn pick up
  ~$5,313 July 2018 Labor Costs

- **Mowing** – Summer Roadside & Lots
  ~$4,086 July 2018 Labor Costs

- **Mowing** – Private Property Code Violations
  ~$124 July 2018 Labor Costs

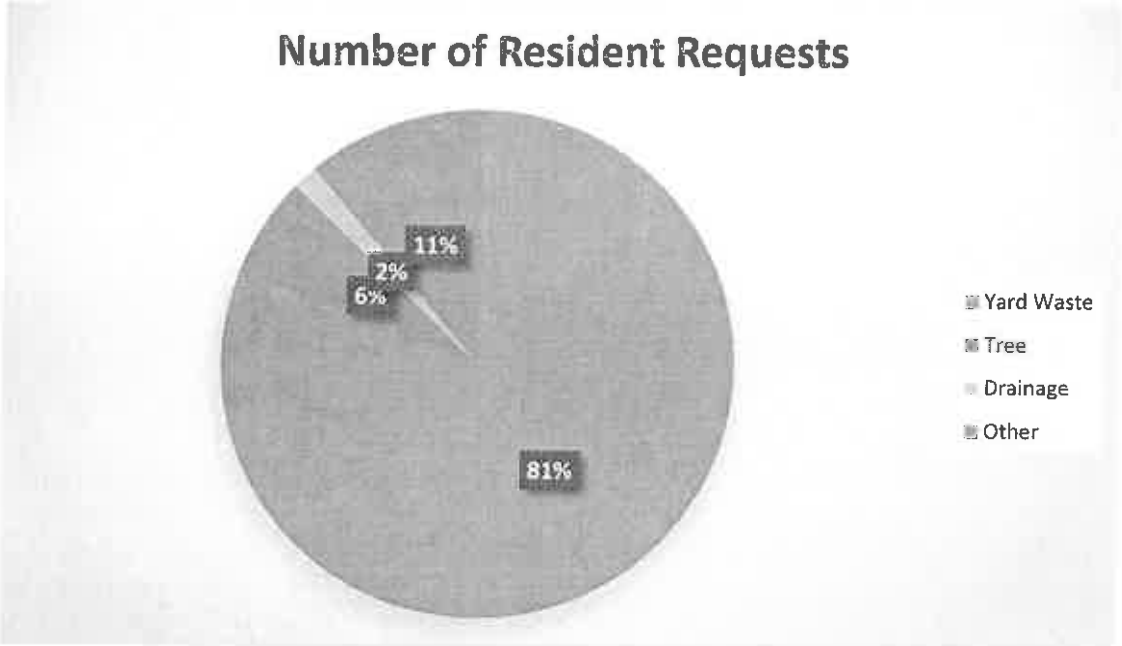
- **Street Maintenance** - street sweeping, temporary repairs, crack sealing
  ~$768.11 July 2018 Labor Costs

- **Sanitary/Storm Sewer Maintenance** - structure repairs, cleaning, inspection
  ~$6,695 June 2018 Labor Costs

- **City Trees**- pruning, removals, inspections
  ~$2,606 July 2018 labor costs

Resident Requests – Cartegraph Data

We received 63 total resident requests for the month of July. A breakdown of requests can be found in the chart below:



- 1 Drainage Request for ditch cleaning on Bennet Road remains open.
- 1 Tree still needs to be trimmed on 382 Washington Ave
- 1 Tree still needs to be trimmed on 566 Main St

As shown in the chart, Yard Waste requests make up the bulk of the complaints. We will be conducting curbside pickup in a different, much more efficient manner in 2019 as I have observed many inefficiencies in the current operations.

B. Misc. Tasks

- Crescent Ave – Working on "band-aids" in roadway to repair plow damage. Should be completed by September
  ~$709.47 July 2018 Labor Costs

C. Misc. Items/Notes/News

- None for July

D. Projects

Please find below a brief status update of on-going projects;

2018 Current Master Capital Project Summary

Description	Status 7/31/18	Estimated Completion
Floodplain Buyout (Archeological, ACM, Demo)	Ongoing/Demolition	December 2018
Rail Trail Project	Construction	Fall 2018
Annual Street Resurfacing	Ongoing	Fall 2018
DPW Fleet Replacement	Ongoing	Year End 2018
LED Streetlight Replacement	Design	Year End 2018
2010 Glenmore Dam	Ongoing	1/1/2021
2016 Water Treatment Plant Generator	Ongoing	12/31/2018
2017 Water Baker Dam	Ongoing	6/29/2018
2018 Baker Tank Mixers	Construction	September 2018
WWTP Disinfection Improvements	Final Closeout	September 2018
WWTP Flood Repairs and Mitigation	Construction	September 2018
Sewer Fleet Replacement	Ongoing	Year End 2018
WWTP Aeration Improvements	Construction	September 2018
WWTP Solids Handling and Dewatering	Study Phase	August 2018
West Elm Infrastructure - Sewer and Water	Final Design	Spring 2019
Higginbotham Dam Repairs	TBD	TBD
Mt Hope Lower Dam Engineering Assessment	Engineer Review	Summer 2018
WWTP Long term improvements Report	Final Report	August 2018
New DPW Facility Design (DASNY)	Project Dev	TBD
Sidewalk Replacement (internal)	Ongoing	Fall 2018
Sidewalk Replacement (DASNY)	Project Dev	Spring 2019

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS
Monthly Report – July 2018

- **Flood Mitigation Housing Buyout Support**
  Status: Phase 2/3

  Demolition of phase 2 ongoing, Phase 3 work upcoming.

- **Rail Trail**
  Status: Parks Dept running Project. County completed cutting trail through embankment off of Lenox. DPW will be completing City portion of work in the Fall. DPW Labor costs to date: **~$4,300**

- **Annual Street Resurfacing**
  Status: Surface Milling completed. Structure alterations (sanitary, storm, water valve boxes) are ongoing. Paving to take place starting the end of August

- **DPW Fleet Replacement**
  Status: Skid Steer purchased, Plow Truck ordered in July, Street Sweeper ordered in July, Pickup Truck purchase to be put out to State Bid August.

- **LED Streetlight Replacement**
  Status: Wendel authorized to perform Survey basemapping for final design documents. Project can be finalized once Council approves funding avenue. A buyback request has been submitted to National Grid for response.

- **2018 Baker Tank Mixers**
  Status: Awaiting final DOH approval, Construction anticipated June/July

- **WWTP Disinfection Improvements**
  Status: Project Closeout anticipated for August 2018

- **WWTP Flood Repairs and Mitigation**
  Capital Project# $1,914,000 ($967,500 – FEMA grant)
  Status: Construction

  Awaiting Effluent Pumps (August Delivery). Completion on-track for Late Summer

- **Sewer Fleet Replacement**
  Status: Pickup Truck purchase anticipated for July 2018.

- **WWTP Aeration Improvements**
  Description: DEC required upgrades per Consent Order. Upgrades will improve industrial wastewater treatment consistency. The scope of the project includes removing the existing diffusers and replacing with disk style diffusers. Work will also include blower piping and control updates.

  Total project cost: $1,449,611

Status: Construction progressing, On-track to meet Final Completion in September

We have received an EFC grant award for this project in the amount of $380,000.

- **WWTP Solids Handling and Dewatering Equipment Replacement**
  Description: Received report from GHD for review. Report outlined an estimated project cost exceeding the capital cost of: $1,552,220 included in Capital Project 18-12.

  Status: Design On-hold

  Project development is currently on-hold until we complete existing projects in progress. This may potentially get rolled into the Long-Term Project

- **West Elm Infrastructure – Sewer and Water**
  Status: Final Design documents being reviewed by City.

- **Mt. Hope Dam Engineering Assessment**
  Budget: 60,000

  Status: The project report has been submitted by OB&G for City review.

- **WWTP Long-Term Improvements**
  Budget: ~35,000,000
  Status: Alternatives Review. GHD finalizing report for submission to NYSEFC after addressing City Engineer comments. Action Items likely required in August

- **New DPW Facility**
  Budget: 1,900,000 (NY RISING GRANT)
  Status: DASNY Coordination/Prelim design

  Paperwork for Grant was never submitted, so I am working through the process with DASNY to secure funds. Currently on-hold

- **Sidewalk Replacement (Internal)**
  Budget: 60,000
  Status: Program ongoing through Fall. Tasks continually generated in Cartegraph work order.

- **Sidewalk Replacement (DASNY)**
  Budget: 50,000 (SAM GRANT)
  Status: DASNY Coordination

  Grant paperwork to get progressed for July submission. Design and Bid for August will not happen due to DASNY approval schedule. May slip to 2019 due to DASNY

CITY OF ONEIDA

POLICE DEPARTMENT

MONTHLY REPORT

108 MAIN ST.
ONEIDA, NY 13421
TEL 315-363-9111
FAX 315-363-4754
pthompson@oneidacity.com

CITY OF ONEIDA
DEPARTMENT OF PUBLIC SAFETY
BUREAU OF POLICE

Paul Thompson
Chief of Police

Miscellaneous:

Several months ago, I happened across a grant opportunity for critical infrastructure. I wasn't sure, initially, if we would have applicable need. Upon further review, it was determined that we could apply for security upgrades to the justice center, to include a new swipe card access system as well as additional cameras. We also determined that we could seek funding for an air exhaust system for our evidence room. I am happy to report that we have received approval for the grant, which is a federal grant administered through the NY State Department of Homeland Security and Emergency Services. This is a 100 % grant with no local money or matching funds required!

We also just received notification of approval of $6996 in funding from the Governor's Traffic Safety Committee for this coming year. This funding is for reimbursement of overtime expenditures related to vehicle and traffic enforcement efforts. In particular, significant effort is to be directed towards enforcement of seat belt laws and dangerous driving behaviors.

In keeping with traffic safety, we had a couple officers attend local drivers education classes during July and speak about safe driving practices and the dangers of driving while distracted and driving while impaired or under the influence.

As always, if you have any questions related to the police department, please do not hesitate to call, e-mail or stop in.

July 2018 Monthly Report

	Jul-17	Jul-18	YTD Jul-17	YTD Jul-18	Change from previous year
Calls for Service	633	725	4059	4415	Up by 356
Criminal Offenses	159	201	1048	1467	Up by 419
Cleared Cases	51	174	752	1250	Up by 498
Arrests	83	72	463	621	Up by 158
Parking Tickets	39	26	392	472	up by 80
Traffic Tickets	66	98	844	928	up by 84
Felony Charges	7	7	51	68	Up by 17
Misdemeanor Charges	35	34	239	324	Up by 85
Violation Charges	17	19	108	140	Up by 32
CPL Warrants/Bench	5	12	49	89	Up by 40

2018 Stats by month

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for service	528	540	656	587	734	645	725					
Criminal Offenses	191	210	248	186	243	188	201					
Clearances	161	183	227	147	199	159	174					
Arrests	68	99	90	83	117	92	72					
Parking Tickets	63	67	83	81	85	67	26					
Traffic Tickets	166	167	163	106	150	78	98					

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calls for Service	527	460	540	588	603	708	633	642	620	640	586	596
Criminal Offenses	112	142	144	179	146	166	159	131	189	185	168	200
Clearances	90	117	123	146	118	137	51	101	162	146	129	166
Arrests	63	57	62	66	76	58	83	48	74	72	56	80
Parking Tickets	71	67	36	51	65	63	39	16	50	83	132	56
Traffic Tickets	154	111	112	145	127	129	66	60	108	119	115	126

2018 CSO Activity

Type of Complaint	1/18	2/18	3/18	4/18	5/18	6/18	7/18	8/18	9/18	10/18	11/18	12/18
Garbage Complaints	6	7	8	14	9	10	7					
Vehicle Lockouts	3	8	9	3	7	4	2					
Junk Vehicles	0	0	2	1	0	1	1					
Lawn Mowing Complaints	0	0	0	0	0	3	5					
Dangerous Dog	0	0	0	1	1	0	0					
Abandoned Dog	3	0	0	0	0	0	0					
Unlicensed Dog	2	3	7	0	10	5	4					
Dogs at large	7	9	14	11	22	14	20					
Dog Bites	1	1	0	0	1	0	0					
Barking Dogs	0	1	2	1	5	2	4					
Animal Abuse	2	1	1	3	1	0	8					
Wild Animals	3	3	0	8	0	5	6					
Feline Calls	2	1	0	2	1	0	1					
Junk Yard	0	0	0	0	0	0	0					
Parking Complaint	0	0	3	0	0	0	0					
Parking tickets issued	25	16	17	19	23	16	21					
Misc.	2	1	0	3	0	4	0					
Arrests	1	4	7	4	4	6	5					

At the direction of the Mayor, the CSO has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties. While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.

2018 Overtime Report

Month	OT Pay	OT Comp	Comp used	Reimbursements	Cost after reimburs
JAN	$8,925.53	286.12	102.25	$0.00	$8,925.53
FEB	$1,045.36	68.50	19.50	$324.19	$721.17
MAR	$2,362.82	233.13	87.75	$185.73	$2,177.09
APR	$5,964.68	243.38	180.00	$3,199.97	$2,764.71
MAY	$10,363.07	141.38	293.75	$0.00	$10,363.07
JUN	$9,518.60	183.00	168.00	$0.00	$9,518.60
JUL	$10,723.69	124.75	586.25	$0.00	$10,723.69
AUG					$0.00
SEP					$0.00
OCT					$0.00
NOV					$0.00
DEC					$0.00
					$0.00

July	Pay	Comp
Admin	$0.00	7.750
CPI	$681.04	28.125
Court	$126.36	9.000
CBT	$5,776.79	22.125
CSK	$1,640.62	6.000
CSCH	$0.00	4.500
CVAC	$1,819.98	36.375
OCINV	$0.00	4.500
SCH	$0.00	4.500
SE	$394.04	1.500
SI	$284.88	4.875

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month. For the month of June there was a change halfway through the month in pay rates. Therefore the dollar amounts are a little higher than actual.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

2018 Revenue Report

Month	Amount
January	$117.25
February	$175.43
March	$91.25
April	$58.75
May	$184.25
June	$1,086.33
July	$152.24
August	
September	
October	
November	
December	
year to date	$1,865.50

2017 total	$6,824.99

The following is a list of funds taken in during the month of July 2018. Please deposit all into the Police Department revenue account.

Accident Report Copy Fees

Cash and Checks	$ 8.50
Allstate	0.00
Metropolitan Reporting Bureau	6.00
New York Central Mutual Ins. Co.	0.00
Progressive Ins. Co.	2.00
Travelers Ins. Co.	0.00
LexisNexis	25.00
All Other Insurance Companies	0.50
Fingerprint Processing Fees (Cash & Check)	0.00
Records Check – all others	15.00
Records Checks – NYS Police Department	0.00
Probation	95.24
Total	152.24

Homeland Security and Emergency Services

ANDREW M. CUOMO
Governor

ROGER L. PARRINO, SR.
Commissioner

July 30, 2018

The Honorable Leo Matzke
Mayor
City of Oneida
109 North Main Street
Oneida, NY 13421

Dear Mayor Matzke:

I am pleased to announce that the City of Oneida has been awarded $50,000 in federal funding under the FY2017 Critical Infrastructure Grant Program for the Justice Center. Funding for this initiative is provided by the U.S. Department of Homeland Security's (DHS) State Homeland Security Grant Program (SHSP) and is administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this award is August 1, 2018 through August 31, 2020.

As outlined in your application this funding is provided to mitigate vulnerabilities at a government owned critical infrastructure or special event site, as identified by a risk assessment and to help your jurisdiction's first responder community prevent and protect against attacks on the identified site.

Additionally, all capabilities developed through federal FY2017 SHSP funding are required to be deployable regionally and nationally per the Federal guidelines. All funding through this grant program is subject to both New York State and federal guidelines and regulations.

In order to ensure these funds are made available as quickly as possible, a representative from DHSES's Grant Program Administration Unit will be reaching out to your grant point of contact. If you have any questions about this program, please contact my Director of Grants Program Administration, Shelley Wahrlich at (518) 402-2123.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,

Roger L. Parrino, Sr.
Commissioner

cc: Paul Thompson, Chief of Police, City of Oneida

NEW YORK STATE OF OPPORTUNITY. | Governor's Traffic Safety Committee

CHUCK DEWEESE
Assistant Commissioner
Ph: (518) 474-5111
Ph: (518) 474-5777
Fx: (518) 473-6946

August 3, 2018

John Little
Lieutenant
Oneida City Police Department
108 Main Street
Oneida, NY 13421

Re: PTS-2019-Oneida City PD -00100-(027)
Police Traffic Services
SA00001197
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2018

Dear Lieutenant John Little:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Oneida City Police Department has been awarded a total of $6,996 to participate in the statewide Police Traffic Services Program.

A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	$1,060
Regular PTS Enforcement	$5,936
Other Than Personal Services	$0
Grand Total	**$6,996**

Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting http://safeny.ny.gov/currentgrantees.htm.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese
Assistant Commissioner

CRD:bp
Enclosure
cc: Lee Ann Wells
Paul Thompson