

CITY OF ONEIDA  
POLICE  
DEPARTMENT  
MONTHLY  
REPORT

POLICE CHIEF PAUL THOMPSON

2019 Overtime report

| Month | OT Pay     | OT Comp | Comp used | Reimbursemer | Cost after reimburs |
|-------|------------|---------|-----------|--------------|---------------------|
| JAN   | \$3,174.69 | 42.75   | 127.00    | \$0.00       | \$3,174.69          |
| FEB   | \$1,388.20 | 121.50  | 86.50     | \$0.00       | \$1,388.20          |
| MAR   | \$2,101.36 | 151.88  | 64.50     | \$0.00       | \$2,101.36          |
| APR   | \$2,324.02 | 111.13  | 92.75     | \$0.00       | \$2,324.02          |
| MAY   | \$7,597.21 | 185.75  | 118.50    | \$0.00       | \$7,597.21          |
| JUN   | \$4,484.37 | 191.25  | 100.00    | \$0.00       | \$4,484.37          |
| JUL   | \$8,807.11 | 213.50  | 112.00    | \$0.00       | \$8,807.11          |
| AUG   |            |         |           |              |                     |
| SEP   |            |         |           |              |                     |
| OCT   |            |         |           |              |                     |
| NOV   |            |         |           |              |                     |
| DEC   |            |         |           |              |                     |
|       |            |         |           |              | \$29,876.96         |

| July  | Pay        | Comp   |
|-------|------------|--------|
| Admin | \$0.00     | 2.750  |
| CPI   | \$575.49   | 22.875 |
| Court | \$303.29   | 42.750 |
| CBT   | \$2,843.93 | 63.375 |
| CSK   | \$0.00     | 0.000  |
| CSCH  | \$0.00     | 0.000  |
| CVAC  | \$1,812.22 | 66.750 |
| OCINV | \$254.86   | 0.000  |
| SCH   | \$0.00     | 0.000  |
| SE    | \$2,739.21 | 7.500  |
| SI    | \$278.12   | 7.500  |

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month. For the month of June there was a change halfway through the month in pay rates. Therefore the dollar amounts are a little higher than actual.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

2019 Stats by Month

| 2019              | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD total |
|-------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| Calls for service | 567 | 515 | 597 | 630 | 688 | 749 | 814 |     |     |     |     |     | 4560      |
| Criminal Offenses | 222 | 187 | 190 | 197 | 179 | 214 | 250 |     |     |     |     |     | 1439      |
| Clearances        | 181 | 157 | 150 | 166 | 161 | 177 | 198 |     |     |     |     |     | 1190      |
| Arrests           | 79  | 73  | 71  | 80  | 74  | 82  | 93  |     |     |     |     |     | 552       |
| Parking Tickets   | 69  | 69  | 119 | 51  | 28  | 22  | 17  |     |     |     |     |     | 375       |
| Traffic Tickets   | 155 | 148 | 127 | 126 | 115 | 97  | 135 |     |     |     |     |     | 903       |

| 2018              | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YTD Total |
|-------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| Calls for Service | 528 | 540 | 656 | 587 | 734 | 645 | 725 | 761 | 633 | 622 | 613 | 558 | 7602      |
| Criminal Offenses | 191 | 210 | 248 | 186 | 243 | 188 | 201 | 216 | 181 | 219 | 188 | 195 | 2466      |
| Clearances        | 161 | 183 | 227 | 147 | 199 | 159 | 174 | 175 | 157 | 204 | 161 | 174 | 2121      |
| Arrests           | 68  | 99  | 90  | 83  | 117 | 92  | 72  | 88  | 94  | 96  | 65  | 79  | 1043      |
| Parking Tickets   | 63  | 67  | 83  | 81  | 85  | 67  | 26  | 19  | 26  | 26  | 60  | 73  | 676       |
| Traffic Tickets   | 166 | 167 | 163 | 106 | 150 | 78  | 98  | 108 | 91  | 158 | 107 | 135 | 1527      |

|                     | 18-Jul | 19-Jul | YTD 7/18 | YTD 7/19 | Change from previous year |
|---------------------|--------|--------|----------|----------|---------------------------|
| Calls for Service   | 725    | 814    | 4415     | 4560     | 145                       |
| Criminal Offenses   | 201    | 250    | 1467     | 1439     | -28                       |
| Cleared Cases       | 174    | 198    | 1250     | 1190     | -60                       |
| Arrests             | 72     | 93     | 621      | 552      | -69                       |
| Parking Tickets     | 26     | 17     | 472      | 375      | -97                       |
| Traffic Tickets     | 98     | 135    | 928      | 903      | -25                       |
| Felony Charges      | 7      | 17     | 68       | 62       | -6                        |
| Misdemeanor Charges | 34     | 45     | 324      | 291      | -33                       |
| Violation Charges   | 19     | 19     | 140      | 133      | -7                        |
| CPL Warrants/Bench  | 12     | 12     | 89       | 70       | -19                       |

all positive numbers mean an increase for current year. If a negative number it means it's down from previous year.

2019 CSO Activity

| Type of Complaint      | 1/19 | 2/19 | 3/19 | 4/19 | 5/19 | 6/19 | 7/19 | 8/19 | 9/19 | 10/19 | 11/19 | 12/19 |
|------------------------|------|------|------|------|------|------|------|------|------|-------|-------|-------|
| Garbage Complaints     | 5    | 5    | 12   | 11   | 7    | 8    | 8    | 7    |      |       |       |       |
| Vehicle Lockouts       | 11   | 8    | 4    | 8    | 6    | 4    | 4    | 4    |      |       |       |       |
| Junk Vehicles          | 0    | 1    | 2    | 3    | 2    | 3    | 0    | 0    |      |       |       |       |
| Lawn Mowing Complaints | 0    | 0    | 0    | 0    | 1    | 0    | 0    | 0    |      |       |       |       |
| Dangerous Dog          | 0    | 0    | 0    | 1    | 1    | 0    | 1    |      |      |       |       |       |
| Abandoned Dog          | 1    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |      |       |       |       |
| Unlicensed Dog         | 1    | 6    | 1    | 6    | 4    | 9    | 4    |      |      |       |       |       |
| Dogs at large          | 7    | 10   | 10   | 10   | 10   | 19   | 11   |      |      |       |       |       |
| Dog Bites              | 0    | 0    | 0    | 2    | 1    | 2    | 0    |      |      |       |       |       |
| Barking Dogs           | 1    | 0    | 2    | 0    | 1    | 5    | 1    |      |      |       |       |       |
| Animal Abuse           | 0    | 0    | 2    | 4    | 0    | 0    | 6    |      |      |       |       |       |
| Wild Animals           | 2    | 2    | 2    | 0    | 6    | 8    | 5    |      |      |       |       |       |
| Feline Calls           | 0    | 1    | 0    | 1    | 2    | 6    | 5    |      |      |       |       |       |
| Junk Yard              | 0    | 0    | 0    | 0    | 0    | 0    | 0    |      |      |       |       |       |
| Parking Complaint      | 0    | 1    | 0    | 0    | 0    | 0    | 0    |      |      |       |       |       |
| Parking tickets issued | 22   | 19   | 20   | 14   | 19   | 16   | 17   |      |      |       |       |       |
| Misc.                  | 0    | 0    | 8    | 3    | 16   | 9    | 0    |      |      |       |       |       |
| Arrests                | 1    | 5    | 7    | 8    | 5    | 7    | 3    |      |      |       |       |       |

At the direction of the Mayor, the CSO has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties. While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.

2019 Monthly Revenue report

| Month        | Amount     |
|--------------|------------|
| January      | \$338.24   |
| February     | \$193.99   |
| March        | \$135.00   |
| April        | \$119.25   |
| May          | \$1,216.75 |
| June         | \$160.75   |
| July         | \$112.50   |
| August       |            |
| September    |            |
| October      |            |
| November     |            |
| December     |            |
| year to date | \$2,276.48 |

|            |            |
|------------|------------|
| 2018 total | \$5,120.22 |
|------------|------------|



# The American Legion

DEPARTMENT OF NEW YORK  
112 State St, Suite 1300 Albany, NY 12207  
(518) 463-2215 or 1-800-253-4466  
[info@nylegion.org](mailto:info@nylegion.org) Fax: (518) 427-8443



GARY M. SCHACHER  
*President*

JAMES W. CASEY  
*Secretary*

July 18, 2019

*Paul Thompson, Chief of Police  
Oneida Police Department  
108 Main St  
Oneida, NY 13421*

*Dear Chief Thompson,*

*On behalf of the American Legion Boys' State, Inc. we would like to thank you for your participation in our 2019 American Legion Boys' State Program. Discussing your experiences and sharing your words of wisdom left a great impression on the Boys' State "citizens".*

*We greatly appreciate you taking the time to come and speak for the benefit of the young men, the future leaders of our country.*

*Sincerely,*

*David O'Brien  
Program Director*

# PREVENTION

# BOWL

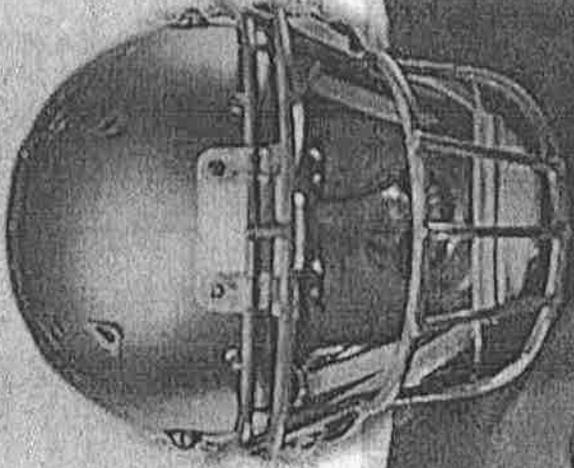
JULY 13 7:00PM

Veterans Memorial Playfield  
Oneida, NY

STOP

DWI

MADISON COUNTY



VS

BRINERWORK

Monthly Report

City  
Chamberlain

City of Oneida

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACTIONS HANDLED BY THE CITY CHAMBERLAIN DURING JULY 2019

|                                       |            |
|---------------------------------------|------------|
| CITY AND COUNTY TAXES COLLECTED       |            |
| CITY PORTION                          | 4,136.71   |
| COUNTY PORTION                        | 3,658.43   |
| INTEREST AND PENALTIES                | 650.13     |
| MAIL                                  |            |
| DELINQUENT SCHOOL TAX COLLECTED       | 3,760.14   |
| FEES ON SCHOOL TAXES                  | 188.01     |
| 5% COLLECTOR'S FEE                    | 188.01     |
| WATER AND SEWER RENTS COLLECTED       | 408,616.18 |
| WATER SERVICE CHARGES                 | 19,889.90  |
| TAX SALE CERTIFICATES                 | 19,784.80  |
| FEES ON TAX SALE CERTIFICATES         | 2,913.98   |
| FILING FEES                           | 250.00     |
| CERTIFIED MAIL                        | 25.00      |
| ADVERTISING                           | 50.00      |
| TAX SEARCHES                          | 1,320.00   |
| FINES AND PENALTIES (PARKING TICKETS) | 605.00     |
| COURT REPORT                          | 3,464.00   |
| COURT-BAIL FORFEIT                    |            |
| CITY CLERK EARNINGS                   | 6,406.55   |
| POLICE REPORT                         | 160.75     |

|                        |          |
|------------------------|----------|
| RECREATION DEPARTMENT  |          |
| CHAPMAN POOL           | 3,453.40 |
| FIELD/PARK/POOL RENTAL | 833.50   |
| REC CENTER REVENUE     | 1,145.00 |
| KALLET                 | 835.00   |
| FITNESS TRAINING       | 45.00    |
| YOUTH BASKETBALL       | 60.00    |

|                        |           |
|------------------------|-----------|
| 153 AND 155 MADISON ST | 52,830.00 |
| SALE OF EQUIPMENT      | 13159     |
| SALE OF OPD VECHICLE   | 4100      |
| HEALTH INSURANCE       | 6370.03   |
| REFUND BLISS           | 80.00     |
| FIRE INSPECTION FEES   | 690       |
| UTILITY TAXES          | 1437.05   |

RECEIPTS FROM NEW YORK STATE  
DEPARTMENTS AND AGENCIES

RECEIPTS FROM MADISON COUNTY

|                                      |        |
|--------------------------------------|--------|
| MAD CO TO CITY OF ONEIDA<br>STOP DWI | 256.32 |
|--------------------------------------|--------|

|                     |        |
|---------------------|--------|
| REDEPOSITED ITEMS   |        |
| SPECIAL ASSESSMENTS | 331.38 |
| CD REHAB PAYMENTS   | 143.71 |

|                         |          |
|-------------------------|----------|
| REVOLVING LOAN PAYMENTS | 3,520.63 |
|-------------------------|----------|

|                       |            |
|-----------------------|------------|
| TOTAL FUNDS DEPOSITED | 565,357.61 |
|-----------------------|------------|

CITY/COUNTY TAXES COLLECTED

7,795.14

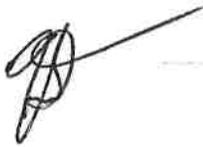
PERCENT COLLECTED AS OF JULY 31 2019

94.50%

2018-2019 ONEIDA CITY SCHOOL TAXES COLLECTED  
PERCENT COLLECTED AS OF JULY 31 2019

\$ 3,760.14

34.00%



*Office of the  
City Clerk*

*Monthly Report*

| Account#    | Account Description | Fee Description                      | Qty | Local Share       |
|-------------|---------------------|--------------------------------------|-----|-------------------|
|             |                     | Exempt Dogs                          | 1   | 0.00              |
|             |                     | Female, Spayed                       | 52  | 572.00            |
|             |                     | Female, Unspayed                     | 8   | 200.00            |
|             |                     | Male, Neutered                       | 32  | 352.00            |
|             |                     | Male, Unneutered                     | 6   | 150.00            |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$1,274.00</b> |
| 00100171255 | Clerk Fees          | Copies                               | 5   | 89.50             |
|             |                     | DEED RECORDING FEE                   | 19  | 570.00            |
|             |                     | Engineering Permits                  | 2   | 50.00             |
|             |                     | Genealogy                            | 1   | 22.00             |
|             |                     | Notary                               | 17  | 34.00             |
|             | Landfill Coupons    | Landfill Coupons                     | 11  | 4.40              |
|             | Vital Records       | Births                               | 92  | 920.00            |
|             |                     | Deaths                               | 105 | 1,050.00          |
|             |                     | Government Use Copies - Free         | 4   | 0.00              |
|             |                     | Marriage                             | 9   | 90.00             |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$2,829.90</b> |
| 00100171258 | Marriage License    | Marriage License                     | 15  | 262.50            |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$262.50</b>   |
| 00100171260 | ZBA                 | Site Plan - 10,001 sq. ft. or larger | 1   | 1,000.00          |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$1,000.00</b> |
| 00100171261 | ZBA                 | Area Variance                        | 2   | 100.00            |
|             |                     | Conditional Use Permit               | 1   | 100.00            |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$200.00</b>   |
| 00100182263 | Solid Fuel Permit   | Solid Fuel Permit                    | 3   | 180.00            |
|             | Tent Permit         | Tent Permit                          | 1   | 60.00             |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$240.00</b>   |
| 00100202544 | Dogs                | Impoundment1                         | 6   | 240.00            |
|             |                     | Impoundment2                         | 1   | 50.00             |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$290.00</b>   |
| 00100202545 | Annual Fees         | Solicitor/Vendor Add'l Salesperson   | 11  | 165.00            |
|             | Annual License Fees | Solicitor Weekly License             | 1   | 75.00             |
|             |                     | Solicitor Yearly License             | 1   | 600.00            |
|             |                     | Special Events License               | 1   | 25.00             |
|             |                     | Taxi Driver License - 1 Year         | 2   | 50.00             |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$915.00</b>   |
| 00100202555 | Building            | Building Permits                     | 13  | 8,808.00          |
|             |                     | Certificate of Occupancy             | 13  | 170.00            |
|             |                     | Late Fee                             | 2   | 225.00            |
|             |                     | Signs                                | 1   | 45.00             |
|             | Truss ID Permit     | Truss ID Permit                      | 2   | 100.00            |
|             |                     | <b>Sub-Total:</b>                    |     | <b>\$9,348.00</b> |
| 00300032771 | Sewer               | Sewer                                | 1   | 50.00             |

| Account#   | Account Description                       | Fee Description    | Qty                                       | Local Share        |
|--|---|--------------------|---|--------------------|
|  |   |                    | <b>Sub-Total:</b>                         | <b>\$50.00</b>     |
|  |   |                    | <b>Total Local Shares Remitted:</b>       | <b>\$16,409.40</b> |
| Amount paid to:                                  | Madison County Treasurer                  |                    |   | 160.60             |
| Amount paid to:                                  | NYS Ag. & Markets for spay/neuter program |                    |   | 126.00             |
| Amount paid to:                                  | State Health Dept.                        |                    |   | 337.50             |
| <b>Total State, County &amp; Local Revenues:</b> |   | <b>\$17,033.50</b> | <b>Total Non-Local Revenues: \$624.10</b> |                    |

To the Supervisor:

I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Pulverenti, City Clerk, City of Oneida during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

|                     |               |                     |               |
|---------------------|---------------|---------------------|---------------|
| _____<br>Supervisor | _____<br>Date | _____<br>City Clerk | _____<br>Date |
|---------------------|---------------|---------------------|---------------|

**CITY OF ONEIDA  
FIRE DEPARTMENT**

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Dennis Fields  
Fire Chief



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
dfields@oneidacity.com

***Oneida Fire Dept  
Monthly Reports***

***July, 2019***

July 2019

| July, 2019                       | YTD               |
|----------------------------------|-------------------|
| FIRE                             | \$814.31          |
| RESCUE                           | 549.61            |
| NON-FIRE                         | 1277.08           |
| <b>EMERGENCY RESPONSE TOTALS</b> | <b>\$2,641.00</b> |
|                                  | \$4,944.44        |
|                                  | 4966.66           |
|                                  | 11156.52          |
|                                  | \$21,067.62       |

TYPE OF CALLS REPORT  
AND NUMBER OF CALLS

|              |            |
|--------------|------------|
| FIRE         | 5          |
| RESCUE       | 153        |
| NON FIRE     | 46         |
| <b>TOTAL</b> | <b>204</b> |



Overtime Expenditures

| Acct               | Start Bal    | This period | YTD Bal     |
|--------------------|--------------|-------------|-------------|
| Regular 102        | \$121,000.00 | \$21,452.82 | \$56,601.02 |
| Train/EMS 107      | \$5,000.00   |             | \$5,000.00  |
| Fire Mar 108       | \$5,000.00   |             | \$4,112.07  |
| Train/Fire 109     | \$5,000.00   | \$766.81    | \$3,256.39  |
| Alarm Maint 110    | \$0.00       |             | \$0.00      |
| Personal Leave 112 | \$1,500.00   |             | \$1,089.10  |
| Short Shift 114    | \$58,000.00  | \$6,861.23  | \$787.49    |

YTD Call Comparison

|                | 2018        | 2019        | DIFF      |
|----------------|-------------|-------------|-----------|
| FIRE           | 23          | 27          | 4         |
| RESCUE         | 897         | 954         | 57        |
| NON FIRE       | 248         | 239         | -9        |
| <b>Totals:</b> | <b>1168</b> | <b>1220</b> | <b>52</b> |

# CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Dennis Fields, *Chief*



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437

## Fire Department Revenue- July, 2019

|                             |            |
|-----------------------------|------------|
| Alarm Permits:              | \$0        |
| Solid Fuel Burning Permits: | \$180      |
| Fireworks:                  | \$0        |
| Tent Inspections:           | \$60       |
| Fire/Housing Inspections:   | \$15110.00 |
| Collected:                  | \$9575.00  |



### Housing Inspections:

|                |   |
|----------------|---|
| Inspections    | 0 |
| RE-inspections | 5 |
| 3+ family      | 0 |
| Complaints     | 0 |
| Vacates        | 0 |

(Bob was out on medical leave from 7/9-8/18)

# CITY OF ONEIDA FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF FIRE

Fire Marshal's Office  
Timothy S. Cowan, Fire Marshal



109 North Main Street  
Oneida, New York 13421  
TEL: 315-363-1910  
FAX: 315-363-3437  
tcowan@oneidacity.com

## FIRE MARSHAL MONTHLY REPORT JULY 2019

| TITLE / NAME                 | TOTAL HOURS              |
|------------------------------|--------------------------|
| <b>TOTAL OFFICE HOURS</b>    | <b>62</b>                |
| <hr/>                        |                          |
| <b>OFFICE BREAKDOWN</b>      | <b>TOTAL INSPECTIONS</b> |
| BUSINESS INSPECTION          | 4                        |
| BUSINESS REINSPECTION        | 6                        |
| BUSINESS C OF C              | 6                        |
| PUBLIC ASSEMBLY INSPECTION   | 7                        |
| PUBLIC ASSEMBLY REINSPECTION | 4                        |
| PUBLIC ASSEMBLY C OF C       | 2                        |
| OPERATING PERMITS            | 1                        |
| SOLID FUEL BURNING DEVICE    | 2                        |
| ORDER TO VACATE              | 2                        |
| VACANT PLACARDS              | 0                        |
| VACANT BUILDING INSPECTIONS  | 11                       |
| KNOX BOX WORK                | 1.5                      |
| COMPLAINTS                   | 2                        |
| NO SHOW                      | 0                        |
| FLOOD DAMAGE INSPECTIONS     | 0 HOURS                  |
| MEETINGS / CODES SCHOOL      | 0 HOURS                  |
| PLAN REVIEW                  | 1 HOURS                  |
| MISCELLEANOUS                | 8 HOURS                  |

| <b>OFFICE BREAKDOWN CONT.</b> | <b>TOTAL HOURS</b> |
|-------------------------------|--------------------|
| FIRE INVESTIGATION            | 0 HOURS            |
| FIRE PREVENTION               | 0 HOURS            |
| SMOKE DETECTOR INSTALLATION   | .5 HOURS           |
| SMOKE DETECTORS INSTALLED     | 1                  |

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#### **FIRE MARSHAL'S ACTIVITIES**

- Inspected NuTech Biosciences. I will be working with the fire alarm company to install new horn/strobes throughout the building and upgrade the entire fire alarm system.
- Completed a site inspection at the new OHC Oncology Building. Approved the new Pre-Action Fire Alarm system in the room where the linear accelerator is housed.
- The fire marshal was out of the office on vacation for a few weeks in July.

City of Oneida  
Engineering | Public Works

June 2019 Monthly Report

Prepared By: Eric G. Schuler, P.E.  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2019

### A. Public Works Monthly Recap (Streets, Traffic, Mosquito, Garage, Sanitary Sewer Collection)

Public Works staff performed the General Maintenance tasks listed below during June 2019:

- **Green Waste Services** – Stump grinding and chipping, general pickup (bags/branches)  
~\$48716 YTD Labor Costs, \$65611 YTD Equipment Costs
- **Sanitary Sewer – Weekly Inspections** – Maintenance on Collection System problem areas  
~\$3692 YTD Labor Costs, \$1107 YTD Equipment Costs
- **Sanitary Sewer – Cleaning/CCTV** – Maintenance and inspections  
~\$3314 YTD Labor Costs, \$734 YTD Equipment Costs
- **Sanitary Sewer – Repairs**  
~\$4830 YTD Labor Costs, \$3890 YTD Equipment Costs
- **General Street Maintenance** – Street Sweeper, Cold patch  
~\$34363 YTD Labor Costs, \$48959 YTD Equipment Costs
- **Masonry Work** – Repair structures, sidewalk construction  
~\$9362 YTD Labor Costs, \$7162 YTD Equipment Costs, \$1628 YTD Material Costs
- **City Trees**- pruning, removals, inspections  
~\$8299 YTD Labor Costs, \$7689 YTD Equipment Costs
- **Mowing**- City-owned Property  
~\$2047 YTD Labor Costs, \$3355 YTD Equipment Costs
- **Mowing**- Code Violations  
~\$265 YTD Labor Costs, \$222 YTD Equipment Costs
- **Mowing**- Road Edges/Ditches  
~\$4194 YTD Labor Costs, \$3050 YTD Equipment Costs

### B. Codes Enforcement Monthly Recap

- 20 Building Permits issued
  - Total estimated construction cost of \$1,330,916
  - Primarily renovations, pools, decks
- **58** Letters for Plantings/Fencing located in R.O.W and obstructing views at intersections.
- 8 letters regarding construction without a Building Permit
- 4 letters for Building Permit extensions
- 2 letters for expired Building Permit
- 6 Certificates of Zoning Approval & Compliance
- 2 Certificate of Occupancy
- 1 Application for Area Variance for Garage Modification

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2019

- 1 Letter of Site Plan Condition Violations for parking on sidewalks
- 4 Sign Applications approved by Sign Review Board
- 1 letters regarding removal of sign for business(es) no longer in existence

### C. Wastewater Treatment Plant

- General maintenance and upkeep ongoing
- Asset Management work orders implemented to increase efficiency and accountability amongst staff
- Influent pump damaged in 2013 flood repair cost is approximately same cost as new pump. New pump ordered.

### D. Water Distribution/Treatment

- Distribution personnel have been fixing/locating leaks.
- New correlators received to assist with locating future leaks.
- Design for Canal Street and Main Street Water Main replacement completed. Construction in July

### E. Buildings

- New Municipal Building Sign Installed

### F. Capital Projects

- Please find below a brief status update of on-going projects:

| <b><u>2019 Current Master Capital Project Summary</u></b> |                             |                             |
|---|-----------------------------|-----------------------------|
| <b>Description</b>  | <b>Status as of 6/30/19</b> | <b>Estimated Completion</b> |
| 2019 Annual Street Resurfacing                            | Pre-Construction            | Fall 2019                   |
| LED Streetlight Replacement                               | Finalizing Design           | Year End 2019               |
| 2010 Glenmore Dam   | DEC Review                  | 1/1/2021                    |
| 2016 Water Treatment Plant Generator                      | Entering Construction       | Fall 2019                   |
| WWTP Flood Repairs and Mitigation                         | Close-out Docs              | March 2019                  |
| WWTP Aeration Improvements                                | Prep for Close-out          | May 2019                    |
| West Elm Infrastructure - Sewer and Water                 | Entering Construction       | Fall 2019                   |
| Higginbotham Dam Repairs                                  | TBD                         | TBD                         |
| Mt Hope Lower Dam Engineering Assessment                  | NYSDEC Review               | Fall 2019                   |
| WWTP EPC Project  | Project Dev                 | 2022                        |
| New DPW Facility Design (DASNY)                           | Project Dev                 | TBD                         |
| Sidewalk Replacement (internal)                           | Ongoing                     | Fall 2019                   |
| Sidewalk Replacement (DASNY)                              | Project Dev                 | Fall 2019                   |

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – June 2019

- **LED Streetlight Replacement**  
Status: Final Design Docs. We are going through buyback process with National Grid before entering the Section 70 Petition timeframe. We hope to have Construction in late summer and Fall as long as agreement terms with National Grid are agreed-upon.
  - **WWTP Flood Repairs and Mitigation**  
Status: Close-out process. Working with NYS DHSES regarding extension to obtain disbursements from State/Federal agencies.
  - **WWTP Aeration Improvements**  
Status: Close-out. Entering Project Close-out phase.
  - **West Elm Infrastructure – Sewer and Water**  
Status: Construction Anticipate for beginning of July
  - **WWTP EPC Project**  
Budget: ~40,000,000  
Financial Model developed, website being created. Website should be live in July. Prep for EFC Financing Application to be submitted in June. PER Addendum anticipated for June 28<sup>th</sup>. Bench testing, soil borings, and survey operations conducted onsite.
  - **New DPW Facility**  
Budget: 1,900,000 (NY RISING GRANT)  
Status: DASNY Coordination. Awaiting timeframe for Grant Funds so design can progress.
  - **Sidewalk Replacement (Internal)**  
Budget: 60,000  
Status: Program ongoing. Tasks continually generated in Cartegraph work order.
  - **Sidewalk Replacement (DASNY)**  
Budget: 50,000 (SAM GRANT)  
Status: DASNY Coordination. Awaiting timeframe for Grant Funds so design can progress
-

City of Oneida  
Engineering | Public Works

July 2019 Monthly Report

Prepared By: Eric G. Schuler, P.E.  
City Engineer



**CITY OF ONEIDA**  
**DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**  
109 N. Main Street, Oneida, NY 13421

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – July 2019

### A. Public Works Monthly Recap (Streets, Traffic, Mosquito, Garage, Sanitary Sewer Collection)

Public Works staff performed the General Maintenance tasks listed below during July 2019:

- Green Waste Services – Stump grinding and chipping, general pickup (bags/branches)  
~\$57000 YTD Labor Costs, \$75790 YTD Equipment Costs
- Sanitary Sewer – Weekly Inspections – Maintenance on Collection System problem areas  
~\$3934 YTD Labor Costs, \$1178 YTD Equipment Costs
- Sanitary Sewer – Cleaning/CCTV – Maintenance and inspections  
~\$3314 YTD Labor Costs, \$734 YTD Equipment Costs
- Sanitary Sewer – Repairs  
~\$6660 YTD Labor Costs, \$5379 YTD Equipment Costs
- General Street Maintenance – Street Sweeper, Cold patch  
~\$38466 YTD Labor Costs, \$57899 YTD Equipment Costs
- Masonry Work – Repair structures, sidewalk construction  
~\$9362 YTD Labor Costs, \$7162 YTD Equipment Costs, \$1628 YTD Material Costs
- City Trees- pruning, removals, inspections  
~\$8299 YTD Labor Costs, \$7689 YTD Equipment Costs
- Mowing- City-owned Property  
~\$2883 YTD Labor Costs, \$4911 YTD Equipment Costs
- Mowing- Code Violations  
~\$465 YTD Labor Costs, \$394 YTD Equipment Costs
- Mowing- Road Edges/Ditches  
~\$6500 YTD Labor Costs, \$4636 YTD Equipment Costs

### B. Codes Enforcement Monthly Recap

- 11 Building Permits issued
  - Total estimated construction cost of \$771,821
  - Primarily renovations, pools, decks
  - Greenhouse Dormitories = \$540,000
- 1 Application for Connection to Public Sanitary Sewers
- 6 Letters for Plantings/Fencing located in R.O.W and obstructing views at intersections.
- 1 letters regarding construction without a Building Permit
- 6 Swimming Pool Violations
- 8 letters for Building Permit extensions
- 1 Stop Work Order

# CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS

## Monthly Report – July 2019

- 3 Letters of Code Violation for unauthorized trailer parking
- 12 Certificates of Zoning Approval & Compliance
- 2 Application for Area Variance for Garage and Swimming Pool
- 1 Letter of Site Plan Approval condition expiration
- 1 Violation for Sign Installation without Approval

### C. Wastewater Treatment Plant

- General maintenance and upkeep ongoing
- Asset Management work orders implemented to increase efficiency and accountability amongst staff
- Influent Pump Replacement on order. Anticipated in September.

### D. Water Distribution/Treatment

- Distribution personnel have been fixing/locating leaks.
- New correlators anticipated in June to assist with locating future leaks.
- Design for Canal Street and Main Street Water Main replacement ongoing.

### E. Buildings

- General Maintenance ongoing. Old PD repairs being evaluated

### F. Capital Projects

- Please find below a brief status update of on-going projects:

| <b>2019 Current Master Capital Project Summary</b> |                             |                             |
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Budget: 50,000 (SAM GRANT)  
Status: DASNY Coordination. Awaiting timeframe for Grant Funds so design can progress
- **Higginbotham Brook Assessment (Mini-brook)**
  - Preliminary Engineering
  - Structural Inspection conducted on Culvert
    - Report anticipated by September

# Monthly Report

City of Oneida  
Department of Parks  
and Recreation

Leo Matzke  
Mayor



Lucas M. Griff  
Director

**CITY OF ONEIDA**  
**DEPARTMENT OF PARKS AND RECREATION**  
ONEIDA RECREATION CENTER, 217 CEDAR STREET  
ONEIDA, NEW YORK 13421  
Telephone: (315) 363-3590 Fax: (315) 363-6062

July 2019

**REVENUE**

In the month of July, the Recreation Department generated a total of \$9,786.10 in revenue.

**USAGE/COMPARISON**

Our July 2019 Gym rental revenue is up 30% from July 2018. In July of 2018 we generated \$2,080.00 in gym rental revenue as compared to \$2,720.00 in 2019. Our July 2019 room rentals were \$435.00 as compared to \$85.00 in 2018. As of August 1, 2019, our yearly gym rental revenue is \$21,823.50 as compared to \$23,444.50 on August 1, 2018, a 6% decrease, our room rentals revenue is \$3,098.00 in 2019 as compared to \$2,657.50 in 2018 a 16% increase.

**MAINTENANCE**

The weather was better in the month of July than what we had most of the Spring. The maint. crew was able to get caught up on mowing and a lot of the little details that we haven't had as much time to get too. We moved the bleachers out of Harmon. Had to deal with vandalism at a few parks, one Allen Park bathroom was vandalized, a window was broken and then a door was kicked in and the paper towel, toilet paper dispensers were ripped off the walls. Bathrooms at Vets have been broken into and one of the sinks was ripped off the wall. We are getting new locks installed on the bathrooms doors at Vets and Allen that should prevent them being kicked in. July was a busy month for park rentals, we had a few during the week and then we had at least one park rental every weekend during the month.

**UPDATES**

**Rail Trail**

Not too much happened with the trail in July, we were able to acquire a property that was donated to us. Some planning was done on where signs would be installed along the trail.

**Programs**

Summer programs are in full swing now, swim lessons will start July 1<sup>st</sup>. Our new version of the park program is start July 8<sup>th</sup>. The active with Acker strength and training camp started in July and an Art Camp started in the middle of the month.

**Recreation Dept.**

We had 13 park rentals during the month of July, most of them were on the weekends and were pavilion rentals.

Below are charts that show the number of rentals we have booked since 2014.

| Rec Center Rentals | Gym Rentals | Room Rentals | Tot Parties | Teen Parties | Total |
|--------------------|-------------|--------------|-------------|--------------|-------|
| 2014               | 181         | 63           | 183         | 24           | 451   |
| 2015               | 170         | 199          | 191         | 7            | 567   |
| 2016               | 141         | 205          | 223         | 13           | 550   |
| 2017               | 129         | 105          | 222         | 21           | 477   |

#### 2018 Yearly Numbers

| Rec Center Rentals | Gym Rentals | Room Rentals | Tot Parties | Teen Parties | Total      |
|--------------------|-------------|--------------|-------------|--------------|------------|
| January            | 11          | 10           | 21          | 3            | 45         |
| February           | 8           | 7            | 23          | 2            | 40         |
| March              | 19          | 11           | 28          | 3            | 61         |
| April              | 14          | 10           | 26          | 1            | 51         |
| May                | 11          | 9            | 19          | 2            | 41         |
| June               | 14          | 11           | 16          | 1            | 42         |
| July               | 8           | 9            | 9           | 0            | 26         |
| August             | 6           | 11           | 8           | 0            | 25         |
| September          | 7           | 9            | 17          | 0            | 33         |
| October            | 11          | 11           | 23          | 2            | 47         |
| November           | 9           | 20           | 21          | 4            | 54         |
| December           | 8           | 10           | 23          | 3            | 44         |
| <b>TOTAL</b>       | <b>126</b>  | <b>128</b>   | <b>234</b>  | <b>21</b>    | <b>509</b> |

#### 2019 Yearly Numbers

| Rec Center Rentals | Gym Rentals | Room Rentals | Tot Parties | Teen Parties | Total      |
|--------------------|-------------|--------------|-------------|--------------|------------|
| January            | 7           | 13           | 16          | 2            | 38         |
| February           | 10          | 9            | 20          | 5            | 44         |
| March              | 14          | 20           | 29          | 0            | 63         |
| April              | 10          | 14           | 21          | 2            | 41         |
| May                | 7           | 9            | 23          | 0            | 39         |
| June               | 9           | 13           | 14          | 0            | 36         |
| July               | 9           | 10           | 8           | 1            | 28         |
| <b>TOTAL</b>       | <b>66</b>   | <b>88</b>    | <b>131</b>  | <b>10</b>    | <b>295</b> |

Lucas Griff

Parks and Recreation Director

City of Oneida Parks Recreation  
 Monthly Revenue - July 2019

| Date      | Program/Individual   | Amount     | Receipt | Deposited | Date            | Program/Individual   | Amount     | Receipt | Deposited |
|-----------|----------------------|------------|---------|-----------|-----------------|----------------------|------------|---------|-----------|
| 6/26/2019 | Rec Center - Room    | \$15.00    | 11641   | 7/2/2019  | Balance Forward | \$4,223.50           |            |         |           |
|           | Park/Field Rental    | \$30.00    | 11642   |           | 7/15/2019       | Rec Center - Gym     | \$10.00    | 11674   |           |
|           | Chapman Pool         | \$210.00   | 11643   |           |                 | Fitness & Training   | \$20.00    | 11675   |           |
|           | Rec Center - Room    | \$150.00   | 11644   |           | 7/16/2019       | Kallet               | \$135.00   | 11676   |           |
|           | Kallet               | \$250.00   | 11645   |           |                 | Rec Center - Room    | \$150.00   | 11677   |           |
|           | Rec Center - Gym     | \$100.00   | 11646   |           |                 | Chapman Pool         | \$105.00   | 11678   |           |
| 6/28/2019 | Park/Field Rental    | \$30.00    | 11647   |           | 7/17/2019       | Chapman Pool         | \$102.20   | 11679   |           |
| 6/30/2019 | Rec Center - Room    | \$20.00    | 11648   |           | 7/17/2019       | Rec Center - Gym/Tot | \$80.00    | 11680   |           |
|           | Youth Basketball     | \$30.00    | 11649   |           | 7/18/2019       | Chapman Pool         | \$170.00   | 11681   |           |
| 7/1/2019  | Park/Field Rental    | \$45.00    | 11650   |           |                 | VOID                 | VOID       | 11682   |           |
|           | Chapman Pool         | \$65.00    | 11651   |           | 7/19/2019       | Chapman Pool         | \$95.00    | 11683   |           |
|           | Park/Field Rental    | \$300.00   | 11652   |           | 7/20/2019       | Rec Center - Gym     | \$30.00    | 11684   |           |
| 7/2/2019  | Chapman Pool         | \$75.00    | 11653   |           | 7/21/2019       | Rec Center - Room    | \$15.00    | 11685   |           |
|           | VOID                 | VOID       | 11654   |           | 7/22/2019       | Rec Center - Gym/Tot | \$160.00   | 11686   |           |
|           | VOID                 | VOID       | 11655   |           |                 | Chapman Pool         | \$55.00    | 11687   |           |
|           | Chapman Pool         | \$404.00   | 11656   |           | 7/25/2019       | Chapman Pool         | \$60.00    | 11688   |           |
|           | Equipment Rental     | \$50.00    | 11657   |           |                 | Rec Center - Gym/Tot | \$200.00   | 11689   |           |
|           | Chapman Pool         | \$126.00   | 11658   |           | 7/26/2019       | Chapman Pool         | \$159.00   | 11690   |           |
| 7/4/2019  | Chapman Pool         | \$274.00   | 11659   |           |                 | Rec Center - Gym/Tot | \$110.00   | 11691   |           |
|           | Chapman Pool         | \$172.00   | 11660   |           |                 | Youth Basketball     | \$30.00    | 11691   |           |
| 7/5/2019  | Fitness & Training   | \$25.00    | 11661   |           | 7/28/2019       | Rec Center - Room    | \$15.00    | 11692   |           |
| 7/7/2019  | Rec Center - Room    | \$15.00    | 11662   |           |                 | Rec Center - Gym     | \$20.00    | 11693   |           |
| 7/8/2019  | Park/Field Rental    | \$45.00    | 11663   |           | 7/29/2019       | Park/Field Rental    | \$40.00    | 11694   |           |
| 7/9/2019  | Rec Center - Gym/Tot | \$110.00   | 11664   |           | 7/30/2019       | Chapman Pool         | \$22.20    | 11695   |           |
|           | Kallet               | \$178.50   | 11665   |           |                 | Chapman Pool         | \$242.00   | 11696   |           |
| 7/10/2019 | Chapman Pool         | \$399.00   | 11666   |           |                 | TOTAL                | \$6,248.90 |         |           |
|           | Kallet               | \$450.00   | 11667   |           |                 |                      |            |         |           |
|           | Chapman Pool         | \$243.00   | 11668   |           |                 |                      |            |         |           |
| 7/12/2019 | Park/Field Rental    | \$45.00    | 11669   |           |                 |                      |            |         |           |
|           | Chapman Pool         | \$97.00    | 11670   |           |                 |                      |            |         |           |
| 7/14/2019 | Rec Center - Room    | \$81.00    | 11671   |           |                 |                      |            |         |           |
| 7/15/2019 | Chapman Pool         | \$15.00    | 11672   |           |                 |                      |            |         |           |
|           | Chapman Pool         | \$174.00   | 11673   |           |                 |                      |            |         |           |
|           | TOTAL                | \$4,223.50 |         |           |                 |                      |            |         |           |

