

**MINUTES OF THE COMMON COUNCIL  
DECEMBER 31, 2018  
FIRST MEETING OF THE YEAR 2019**

A regular meeting of the Common Council of the City of Oneida, NY was held on the thirty-first day of December, 2018 at 9:10 o'clock A.M. in Council Chambers, Oneida Municipal Building, 109 N. Main Street, Oneida, NY.

The meeting was called to order by Deputy Mayor Jim Chamberlain

**PRESENT:** Councilors Alan Cohen, James Coulthart, Helen Acker (left at 10:00 a.m.), Tom Simchik (arrived at 9:30 a.m.) and James Chamberlain

**ALSO PRESENT:** Deputy City Clerk Sandy LaPera  
Comptroller Lee Ann Wells  
Deputy Comptroller Jessica Kaiser  
City Engineer Eric Schuler  
Assistant City Engineer Ben Smith

**ABSENT:** Mayor Leo Matzke  
Councilor Michael Bowe  
City Clerk Sue Pulverenti

**PUBLIC HEARING – PROPOSED LOCAL LAW TO AMEND CHAPTER 18  
OF THE CITY CODE – §180-32(B)**

**RESOLUTION 19-01**

Moved by Councilor Acker  
Seconded by Councilor Coulthart

**RESOLVED**, that the Public Hearing on a proposed Local Law to amend Chapter 18, §180-32(B) of the Oneida City Code to regulate the placing, pushing, shoveling or depositing of snow be hereby opened at 9:00 a.m.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**APPEARANCES:** None

**CLOSE PUBLIC HEARING – PROPOSED LOCAL LAW TO AMEND §180-32(B)**

**RESOLUTION 19-02**

Moved by Councilor Coulthart  
Seconded by Councilor Cohen

**RESOLVED**, that the Public Hearing on the proposed Local Law to amend §180-32(B) be hereby closed at 9:10 a.m.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)  
**MOTION CARRIED**

## **OLD BUSINESS**

### *Enterprise Lease Proposal*

City Engineer Eric Schuler asked if anyone had any questions with regard to the Enterprise proposal. All Councilors noted that they had not had the chance to review it due to the holidays and would advise him at the next meeting on January 15, 2019. Councilor Coulthart is seeking more information with regard to the timing of implementation. City Comptroller Wells indicated that this does not pertain to 2018, but rather going forward in 2019. She stated that it is already bonded for. Deputy Mayor Chamberlain stated that this would be an advantage for the Police Department, allowing for better savings on maintenance and better for turnover.

City Engineer Schuler will reach out to other counties for feedback, especially those close in size to the City of Oneida. It was mentioned that we could “piggyback” with the County, but are able to stand alone and could bow out should we choose.

Moved by Councilor Acker  
Seconded by Councilor Coulthart

**RESOLVED**, that the minutes of the regular meeting of December 18, 2018 and are hereby approved as presented.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)  
**MOTION CARRIED**

Moved by Councilor Coulthart  
Seconded by Councilor Acker

**RESOLVED**, that Warrant No. 1, checks and ACH payments in the amount of \$243,659.24 as audited by the Voucher Committee is hereby approved for payment in the usual manner at the discretion of the Comptroller.

Ayes: 4  
Nays: 0  
Absent: 1 (Bowe, Simchik)  
**MOTION CARRIED**

## **ORGANIZATIONAL RESOLUTION**

### **RESOLUTION 19-03**

Moved by Councilor Acker  
Seconded by Councilor Cohen

**RESOLVED**, that the Organizational Resolution for the year 2019 consisting of the following is hereby approved:

1. Regular meetings for the City of Oneida for the year 2019 shall be held in Council Chambers, Oneida Municipal Building, 109 North Main Street, Oneida, New York at 6:30 o'clock P.M. on the first and third Tuesday of each month, and if any of said Tuesdays shall fall on a holiday, then in such event, the Common Council shall agree on a date to reschedule.
2. The Oneida Dispatch is hereby designated as the official newspaper in the City of Oneida.
3. The City of Oneida funds for the year 2019 shall be kept and retained in the following banks:
  - NBT Bank, Oneida, NY - special capital accounts and other current accounts
  - Community Bank, Oneida, NY- special reserve accounts and other current accounts
4. There shall be one bond, which covers all employees, and the limit is \$350,000 worth of coverage per loss.

Ayes: 4

Nays: 0

Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

#### SCRAP METAL

#### **RESOLUTION 19-04**

Moved by Councilor Acker

Seconded by Councilor Coulthart

**RESOLVED**, to authorize the Department of Public Works, Waste Water Treatment Plant, Water Department, Fire Department, Police Department and Recreation Department to sell scrap metal at a fair market price, as accumulated, for the year 2019.

Ayes: 4

Nays: 0

Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

#### CANVASS AND APPROVE BIDS

#### **RESOLUTION 19-05**

Moved by Councilor Acker

Seconded by Councilor Coulthart

**RESOLVED**, that the lowest bid meeting specifications for hydrants received from Martisco Corporation, PO Box 2067, Syracuse NY 13054 in the amount of \$14,827.00 be hereby approved, **and be it further**

**RESOLVED**, that the lowest bid meeting specifications for ductile iron pipe, fittings, valves, and miscellaneous received from Core & Main, 2220 State Rt. 5, Utica NY 13502 in the amount of \$46,067.94 be hereby approved.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**BRIDGES A/K/A MADISON COUNTY COUNCIL ON ALCOHOLISM AND  
SUBSTANCE ABUSE, INC. AGREEMENT**

**RESOLUTION 19-06**

Moved by Councilor Cohen  
Seconded by Councilor Acker

**RESOLVED**, that the Mayor is hereby authorized to sign the 2019 annual agreement with BRiDGES a/k/a Madison County Council on Alcoholism and Substance Abuse, Inc. for the Employee Assistance Program in the amount of \$1,904.00.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

Councilor Coulthart inquired about orientation and the time table for employee training/wellness programs. The Comptroller said that she would look into it and report back to the Council.

**BUDGET TRANSFERS/AMENDMENTS**

**RESOLUTION 19-07**

Moved by Councilor Coulthart  
Seconded by Councilor Acker

**RESOLVED**, to approve the following budget transfers/amendments:

<b><u>AMOUNT</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
\$80,900.00	001.1990.0400 Contingency	001.3410.0101 Fire Salaries
<i>(To allocate funds for increase Fire Contact and Administrative Aide)</i>		
\$1,225.00	001.1990.0400 Contingency	001.3410.0401 207A
<i>(To allocate funds to 207A for increase in Fire Contract)</i>		

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**AMEND THE 2019 BUDGET**

**RESOLUTION 19-08**

Moved by Councilor Acker  
Seconded by Councilor Coulthart

**RESOLVED**, that the 2019 Budget be hereby amended to replace the Senior Typist position in the Fire Department to an Administrative Aide position.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**CITY ENGINEER SUMMARY REPORT – MAY TO DECEMBER 2018**

**RESOLUTION 19-09**

Moved by Councilor Coulthart  
Seconded by Councilor Acker

**RESOLVED**, that the 2018 May to December Summary Report from the City Engineer be hereby received and placed on file.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**ADVERTISE FOR BIDS – WATER METERS**

**RESOLUTION 19-10**

Moved by Councilor Acker  
Seconded by Councilor Coulthart

**RESOLVED**, to authorize the Purchasing Agent to advertise for bids for Water Meters for 2019.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**TREE MITIGATION AGREEMENT – NATIONAL GRID**

**RESOLUTION 19-11**

Moved by Councilor Coulthart  
Seconded by Councilor Acker

**RESOLVED**, to authorize the Mayor to sign the EAB Tree Mitigation Project Agreement with National Grid to cut trees on City property that may fall and disrupt power lines, as a result of Emerald Ash borer insects being found in upstate New York.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

This is preventative maintenance being performed by National Grid. Councilor Coulthart inquired if tree mitigation was a standard procedure, and the City Engineer advised that it was.

**NEW BUSINESS** - None

**EXECUTIVE SESSION**

**RESOLUTION 19-12**

Moved by Councilor Cohen  
Seconded by Councilor Coulthart

**RESOLVED** that the meeting is hereby adjourned to Executive Session at 9:28 a.m. for the purpose of discussing the proposed acquisition, sale or lease of real property.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Simchik)

**MOTION CARRIED**

**PRESENT:** Deputy Mayor Chamberlain, Councilors (Councilor Simchik arrived at 9:30 a.m.)  
(Councilor Acker left at 10:00 a.m.)

1. Discussion relating to the proposed acquisition, sale or lease of real property.

Moved by Councilor Coulthart  
Seconded by Councilor Cohen

**RESOLVED,** that Executive Session is hereby adjourned to the regular meeting at 10:19 a.m.

Ayes: 4  
Nays: 0  
Absent: 2 (Bowe, Acker)

**MOTION CARRIED**

Motion to adjourn by Councilor Simchik

The regular meeting is hereby adjourned at 10:20 a.m.

CITY OF ONEIDA, NEW YORK

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Sandra LaPera, Deputy Clerk