City of Oneida
Engineering | Public Works

April 2019 Monthly Report

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City Engineer

CITY OF ONEIDA
DEPARTMENT OF ENGINEERING AND PUBLIC WORKS
109 N. Main Street, Oneida, NY 13421

CITY OF ONEIDA - ENGINEERING | PUBLIC WORKS
Monthly Report – April 2019

A. Public Works Monthly Recap (Streets, Traffic, Mosquito, Garage, Sanitary Sewer Collection)

Public Works staff performed the General Maintenance tasks listed below during April 2019:

- Green Waste Services – Stump grinding and chipping
~$15666 Labor Costs, $20802 Equipment Costs

- Sanitary Sewer – Weekly Inspections – Maintenance on Collection System problem areas
~$677 Labor Costs, $193 Equipment Costs

- Sanitary Sewer – Cleaning/CCTV – Maintenance and inspections
~$0 Labor Costs, $0 Equipment Costs

- Sanitary Sewer – Repairs
~$0 Labor Costs, $0 Equipment Costs

- Snow/Ice Ops – Snow plowing, sanders, brine application, snow removal/hauling
~$6024 Labor Costs, $4797 Equipment Costs

- General Street Maintenance – Street Sweeper, Cold patch
~$2682 Labor Costs, $2801 Equipment Costs

- Masonry Work – Repair structures, sidewalk construction
~$871 Labor Costs, $676 Equipment Costs

- City Trees- pruning, removals, inspections
~$49 Labor Costs, $78 Equipment Costs

Staffing:
- No new information.

B. Codes Enforcement Monthly Recap

- 11 Building Permits issued
  - Total estimated construction cost of $398470
  - Primarily renovations/demolitions
- Grease Interceptor Violation Letters
  - Morey's Diner (2nd notice)
- 1 letters regarding fence installation non-compliance
- 1 letters regarding number installation on residence
- 3 letters regarding construction without a Building Permit
- 6 letters for expired Building Permit
- 3 Sign Applications approved by Sign Review Board
- 1 letter of Violation for sign installation without a Sign Permit

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C. Wastewater Treatment Plant

- General maintenance and upkeep ongoing
- Asset Management work orders to be implemented in May

D. Water Distribution/Treatment

- Distribution personnel have been fixing/locating leaks. Assisted Sherrill with Service installations. 12,000gpd (estimated) leak found on North Street and removed.

E. Buildings

- Municipal Building Sign construction prep ongoing. Trees removed, internal/external conduit to be finished in June after Safety Days. Sign anticipated for July.
- Kallet railing and external concrete repair quotes ob

F. Capital Projects

- Please find below a brief status update of on-going projects:

2019 Current Master Capital Project Summary

Description	Status as of 3/31/19	Estimated Completion
Floodplain Buyout (Archeological, ACM, Demo)	Ongoing/Demolition	June 2019
Rail Trail Project	Construction	June 2019
2019 Annual Street Resurfacing	Pre-Construction	Fall 2019
LED Streetlight Replacement	Finalizing Design	Year End 2019
2010 Glenmore Dam	DEC Review	1/1/2021
2016 Water Treatment Plant Generator	Bidding Phase	Fall 2019
WWTP Flood Repairs and Mitigation	Close-out Docs	March 2019
WWTP Aeration Improvements	Prep for Close-out	May 2019
West Elm Infrastructure - Sewer and Water	Bidding Phase	Fall 2019
Higginbotham Dam Repairs	TBD	TBD
Mt Hope Lower Dam Engineering Assessment	NYSDEC Review	Fall 2019
WWTP EPC Project	Project Dev	2022
New DPW Facility Design (DASNY)	Project Dev	TBD
Sidewalk Replacement (internal)	Ongoing	Fall 2019
Sidewalk Replacement (DASNY)	Project Dev	Fall 2019

- **Flood Mitigation Housing Buyout Support**
  Status: Phase 4

  Site restoration ongoing.

- **Rail Trail**

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Status: DPW Construction of Rail Trail sections ongoing. Completion of Trail surface anticipated by June 1 (weather permitting)

- **Annual Street Resurfacing**
  Status: Roadway Inspections conducted to develop OCI ratings in Asset Management Database. OCI Ratings provide justification for Roadway work.

Class	Location	2019 OCI Rating	Date Last Paved
Renewal	Brewer	79.71	2013
Renewal	Vineyard	41.79	2003
Renewal	Skinner/Orchard	62.15	2003
Renewal	Franklin	15.84	2013
Renewal	Ridge/N. Willow	10.82	1985
Renewal	Grand/Sweatman	50.73	1984
Renewal	Sturm	57.9	2000
Renewal	Cobb	47.74	1993
Renewal	Freighthouse	33.78	1987
Renewal	E Railroad		2001
Patch	N Willow/Monahan	26.62	1991
Patch	N Stoneleigh	61.54	1999
Patch	Driftwood Drive	36.12	2006
Patch	Patio Circle Drive	59.07	1998

Patch	Oxford St	23.67	2013
Patch	Allen Park Place	41.2	2006
Patch	Belmont Ave	42.08	2004
Patch	Coe Ave	42.08	2004
Patch	Cleveland Ave	42.08	2004
Maintenance	Wa/Ph/Bo/Ch/Wa	99	2018
Maintenance	Wa/Ce	99	2018

CHIPS/PAVE NY Balance	City Share Balance
$ 328,603.46	$150,000

- **LED Streetlight Replacement**
  Status: Final Design Docs. We are going through buyback process with National Grid before entering the Section 70 Petition timeframe. We hope to have Construction in late summer and Fall as long as agreement terms with National Grid are agreed-upon.

- **WWTP Flood Repairs and Mitigation**
  Status: Close-out process. Working with NYS DHSES regarding extension to obtain disbursements from State/Federal agencies.

- **WWTP Aeration Improvements**
  Status: Close-out. Entering Project Close-out phase.

- **West Elm Infrastructure – Sewer and Water**
  Status: Entering Construction Phase. Contract Signing and Notice to Proceed anticipated for Late May/Early June

- **WWTP EPC Project**
  Budget: ~40,000,000

Financial Model developed and being adjusted. Prep for EFC Financing in June. PER Addendum anticipated for June 28th. Project Website anticipated for mid-June.

- **New DPW Facility**
  Budget: 1,900,000 (NY RISING GRANT)
  Status: DASNY Coordination. Awaiting timeframe for Grant Funds so design can progress.

- **Sidewalk Replacement (Internal)**
  Budget: 60,000
  Status: Program ongoing. Tasks continually generated in Cartegraph work order.

- **Sidewalk Replacement (DASNY)**
  Budget: 50,000 (SAM GRANT)
  Status: DASNY Coordination. Awaiting timeframe for Grant Funds so design can progress

CITY OF ONEIDA

POLICE DEPARTMENT

MONTHLY REPORT

POLICE CHIEF PAUL THOMPSON

2019 Overtime report

Month	OT Pay	OT Comp	Comp used	Reimbursemer	Cost after reimburs
JAN	$3,174.69	42.75	127.00	$0.00	$3,174.69
FEB	$1,388.20	121.50	86.50	$0.00	$1,388.20
MAR	$2,101.36	151.88	64.50	$0.00	$2,101.36
APR	$2,324.02	111.13	92.75	$0.00	$2,324.02
MAY					
JUN					
JUL					
AUG					
SEP					
OCT					
NOV					
DEC					
					$8,988.27

APR	Pay	Comp
Admin	$0.00	11.000
CPI	$104.00	11.250
Court	$289.87	46.125
CBT	$1,014.11	12.000
CSK	$183.53	18.000
CSCH	$0.00	0.000
CVAC	$732.50	10.500
OCINV	$0.00	0.750
SCH	$0.00	0.000
SE	$0.00	1.500
SI	$0.00	0.000

Note: Overtime by month (above chart) for pay periods in month. This chart is by calendar month. For the month of June there was a change halfway through the month in pay rates. Therefore the dollar amounts are a little higher than actual.

Reason Abbreviations are as follows: Admin(Clerks only), Complete Investigation, Court, Cover Back Time(Comp), Cover Sick Time, Cover School, Cover Vacation, On Call Investigation, School, Special Events, Special Investigations.

2019 Stats by Month

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD total
Calls for service	567	515	597	630									2309
Criminal Offenses	222	187	190	197									796
Clearances	181	157	150	166									654
Arrests	79	73	71	80									303
Parking Tickets	69	69	119	51									308
Traffic Tickets	155	148	127	126									556

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD Total
Calls for Service	528	540	656	587	734	645	725	761	633	622	613	558	7602
Criminal Offenses	191	210	248	186	243	188	201	216	181	219	188	195	2466
Clearances	161	183	227	147	199	159	174	175	157	204	161	174	2121
Arrests	68	99	90	83	117	92	72	88	94	96	65	79	1043
Parking Tickets	63	67	83	81	85	67	26	19	26	26	60	73	676
Traffic Tickets	166	167	163	106	150	78	98	108	91	158	107	135	1527

	18-Apr	19-Apr	YTD 4/18	YTD 4/19	Change from previous year
Calls for Service	587	630	2311	2309	-2
Criminal Offenses	186	197	835	796	-39
Cleared Cases	147	166	718	654	-64
Arrests	83	80	340	303	-37
Parking Tickets	81	51	294	308	14
Traffic Tickets	106	126	602	556	-46
Felony Charges	6	12	35	28	-7
Misdemeanor Charges	45	39	194	167	-27
Violation Charges	21	20	71	71	0
CPL Warrants/Bench	11	9	40	41	1

all positive numbers mean an increase for current year. If a negative number it means it's down from previous year.

2019 CSO Activity

Type of Complaint	1/19	2/19	3/19	4/19	5/19	6/19	7/19	8/19	9/19	10/19	11/19	12/19
Garbage Complaints	5	5	12	11								
Vehicle Lockouts	11	8	4	8								
Junk Vehicles	0	1	2	3								
Lawn Mowing Complaints	0	0	0	0								
Dangerous Dog	0	0	0	1								
Abandoned Dog	1	0	0	0								
Unlicensed Dog	1	6	1	6								
Dogs at large	7	10	10	10								
Dog Bites	0	0	0	2								
Barking Dogs	1	0	2	0								
Animal Abuse	0	0	2	4								
Wild Animals	2	2	2	0								
Feline Calls	0	1	0	1								
Junk Yard	0	0	0	0								
Parking Complaint	0	1	0	0								
Parking tickets issued	22	19	20	14								
Misc.	0	0	8	3								
Arrests	1	5	7	8								

At the direction of the Mayor, the CSO has been working more closely with codes enforcement in an effort to provide a more comprehensive approach to addressing problem properties. While gaining voluntary compliance to these issues is always the preferred method of dealing with these issues, we are also prepared to take whatever enforcement action is appropriate to resolve these issues as well.

2019 Monthly Revenue report

Month	Amount
January	$338.24
February	$193.99
March	$135.00
April	$119.25
May	
June	
July	
August	
September	
October	
November	
December	
year to date	$786.48

2018 total	$5,120.22

The following is a list of funds taken in during the month of April 2019. Please deposit all into the Police Department revenue account.

Accident Report Copy Fees

Cash and Checks	$ 9.75
Allstate	0.00
Metropolitan Reporting Bureau	10.00
Progressive Ins. Co.	2.00
Travelers Ins. Co.	0.00
LexisNexis	22.00
All Other Insurance Companies	.50
Fingerprint Processing Fees (Cash & Check)	75.00
Records Check – all others	0.00
Records Checks – NYS Police Department	0.00
Total	119.25

Monthly Report

City Chamberlain

City of Oneida

TO: MAYOR AND MEMBERS OF THE COMMON COUNCIL:

THE FOLLOWING IS AN ACCOUNTING OF THE TRANSACATIONS HANDLED BY THE CITY CHAMBERLAIN DURING APRIL 20119

CITY AND COUNTY TAXES COLLECTED	
CITY PORTION	41,651.18
COUNTY PORTION	35,717.43
INTEREST AND PENALTIES	3,495.70
MAIL	
DELINQUENT SCHOOL TAX COLLECTED	41,293.66
FEES ON SCHOOL TAXES	2,064.68
5% COLLECTOR'S FEE	2,064.68
WATER AND SEWER RENTS COLLECTED	364,356.52
WATER SERVICE CHARGES	6,129.69
TAX SALE CERTIFICATES	48,817.39
FEES ON TAX SALE CERTIFICATES	8,672.93
FILING FEES	250.00
CERTIFIED MAIL	62.00
ADVERTISING	100.00
TAX SEARCHES	1,045.00
FINES AND PENALTIES (PARKING TICKETS)	2,930.00
COURT REPORT	7,560.00
COURT-BAIL FORFEIT	
CITY CLERK EARNINGS	8,770.90
POLICE REPORT	135.00

RECREATION DEPARTMENT

ADULT SOFTBALL	200.00
FIELD/PARK/POOL RENTAL	
ARMORY REVENUE	2,534.00
ZUMBA	52.00
TBALL	140.00
ARCHERY	
KALLET	3,540.64

HEALTH INSURANCE	5179.65
SEPTAGE	1,160.00
FIRE INSPECTION FEES	1890
WATER MISC	180
ENVIORMENTAL DESIGN	321.06
SOLAR LLCS	1.00
SHERRILL KENWOOD SEWER	5367.31
REVOLVING LOAN MISC REFUND	70
UTILITY TAXES	1,379.31
CSTEST FEES	185.00

RECEIPTS FROM NEW YORK STATE
DEPARTMENTS AND AGENCIES

RECEIPTS FROM MADISON COUNTY

REDEPOSITED ITEMS	
SPECIAL ASSESSMENTS	0.00
CD REHAB PAYMENTS	
	143.71
REVOLVING LOAN PAYMENTS	2,072.21
TOTAL FUNDS DEPOSITED	
CITY/COUNTY TAXES COLLECTED	77,368.61
PERCENT COLLECTED AS OF APRIL 30 2019	92.80%

2018-2019 ONEIDA CITY SCHOOL TAXES COLLECTED	$ 41,293.66
PERCENT COLLECTED AS OF APRIL 30 2019	33.25%

Office of the City Clerk

Monthly Report

City Clerk Monthly Report
April 01, 2019 - April 30, 2019

Account#	Account Description	Fee Description	Qty	Local Share
		Acknowlegement of Paternity	3	0.00
		Exempt Dogs	1	0.00
		Female, Spayed	38	418.00
		Female, Unspayed	2	50.00
		Male, Neutered	31	341.00
		Male, Unneutered	4	100.00
			Sub-Total:	**$909.00**
00100171255	Clerk Fees	Copies	6	87.50
		DEED RECORDING FEE	17	510.00
		Engineering Permits	3	75.00
		Notary	13	26.00
	Landfill Coupons	Landfill Coupons	11	4.40
	Vital Records	Births	89	890.00
		Deaths	87	910.00
		Government Use Copies - Free	1	0.00
		Marriage	16	160.00
			Sub-Total:	**$2,662.90**
00100171258	Marriage License	Marriage License	7	122.50
			Sub-Total:	**$122.50**
00100182263	Fire Permits	Alarms	1	220.00
	Solid Fuel Permit	Solid Fuel Permit	2	120.00
	Tent Permit	Tent Permit	2	120.00
			Sub-Total:	**$460.00**
00100202544	Dogs	Impoundment1	2	80.00
		Impoundment2	1	50.00
		Impoundment3	1	100.00
			Sub-Total:	**$230.00**
00100202545	Annual Fees	Solicitor/Vendor Add'l Salesperson	6	90.00
	Annual License Fees	Solicitor - Daily	1	25.00
		Solicitor - Six Months	1	300.00
		Solicitor Weekly License	2	150.00
			Sub-Total:	**$565.00**
00100202555	Building	Building Permits	10	2,493.00
		Certificate of Occupancy	10	185.00
		Signs	1	75.00
	Truss ID Permit	Truss ID Permit	2	100.00
			Sub-Total:	**$2,853.00**
00300032771	Sewer	Sewer	1	50.00
			Sub-Total:	**$50.00**

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	**$7,852.40**
Amount paid to:	Madison County Treasurer			160.60
Amount paid to:	NYS Ag. & Markets for spay/neuter program			87.00
Amount paid to:	State Health Dept.			157.50
Total State, County & Local Revenues:	**$8,257.50**		**Total Non-Local Revenues:**	**$405.10**

To the Supervisor:

I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Pulverenti, City Clerk, City of Oneida during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor	Date	City Clerk	Date

COMPTROLLER

MONTHLY

REPORTS

5/16/2019

2019 SALES TAX

0.00%

MONTH	RECEIVED	BUDGET 2018	ACTUAL 2018	Difference From 2018 Budget	BUDGET 2019	ACTUAL 2019	PERIOD VARIANCE	Y-T-D VARIANCE
JANUARY	2/6/2019	$ 301,190	$ 325,203	24,013.76	$ 307,213	$ 304,921.16	$ (2,292)	$ (2,292)
	2/13/2019	$ 69,870	70,611	741.04	$ 71,268	$ 71,210.92	$ (57)	$ (2,349)
FEBRUARY	3/6/2019	$ 261,850	270,981	9,131.00	$ 267,087	$ 271,768.26	$ 4,681	$ 2,332
	3/13/2019	$ 50,848	53,728	2,879.73	$ 51,865	$ 56,690.65	$ 4,826	$ 7,158
MARCH	4/8/2019	$ 177,550	265,038	87,487.83	$ 181,101	$ 339,689.92	$ 158,589	$ 165,747
	4/15/2019	$ 276,664	-	(276,663.66)	$ 282,197	$ 62,302.92	$ (219,894)	$ (54,147)
1ST QTR		$ 1,137,971	$ 985,561	$ (152,410)	$ 1,160,731	$ 1,106,584	$ (54,147)	$ (54,147)
APRIL	5/6/2019	$ 304,878	$ 228,573	(76,304.94)	$ 310,976	$ 323,366	$ 12,390	$ (41,757)
	5/13/2019	63,261	62,962	(299.25)	$ 64,526	65,623	$ 1,097	$ (40,660)
MAY		305,615	315,653	10,037.80	$ 311,728		$ (311,728)	$ (352,388)
		56,222	56,116	(106.30)	$ 57,347		$ (57,347)	$ (409,734)
		99,785	184,070	84,285.78	$ 101,780		$ (101,780)	$ (511,515)
JUNE		187,098	171,249	(15,849.43)	$ 190,840		$ (190,840)	$ (702,355)
		180,452	109,306	(71,145.64)	$ 184,061		$ (184,061)	$ (886,416)
2ND QTR		$ 2,335,283	$ 2,113,491	(221,792.28)	$ 1,221,258	$ 388,989	$ (832,269)	$ (886,416)
JULY		$ 310,241	$ 298,737	(11,503.39)	$ 316,446		$ (316,446)	$ (1,202,861)
		62,429	62,862	432.82	$ 63,678		$ (63,678)	$ (1,266,539)
AUGUST		304,322	295,773	(8,548.41)	$ 310,408		$ (310,408)	$ (1,576,947)
		62,487	*56,688*	(5,799.67)	$ 63,737		*$ (63,737)*	*$ (1,640,684)*
SEPTEMBER		260,272	398,371	138,098.15	$ 265,478		$ (265,478)	$ (1,906,162)
		181,963	76,258	(105,704.88)	$ 185,602		**$ (185,602)**	**$ (2,091,764)**
		-		-	$ -			
3RD QTR		$ 3,516,997	$ 3,302,179	$ (214,818)	$ 1,205,348	$ -	$ (1,205,348)	$ (2,091,764)
OCTOBER		$ 314,111	$ 293,197	(20,914.59)	$ 320,393		(320,393)	(2,412,158)
		50,053	55,225	5,171.42	$ 51,054		(51,054)	(2,463,212)
NOVEMBER		300,543	296,961	(3,582.07)	$ 306,554		(306,554)	(2,769,766)
		59,422	57,453	(1,969.36)	$ 60,611		(60,611)	(2,830,376)
		72,067	129,349	57,282.58	$ 73,508		(73,508)	(2,903,884)
DECEMBER		186,652	179,782	(6,870.01)	$ 190,386		(190,386)	(3,094,270)
		267,411	137,336	(130,075.30)	$ 272,760		(272,760)	(3,367,029)
4TH QTR		$ 4,767,257	$ 4,451,482	$ (315,775)	$ 1,275,265	$ -	$ (1,275,265)	$ - $ (3,367,029)
TOTALS		$ 4,767,257	$ **2,475,090**		4,862,602	$ 1,495,573	$ (3,367,029)	$ (3,367,029)
		0			2.0%			

Monthly Report

City of Oneida Department of Parks and Recreation

Leo Matzke
Mayor

Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062

April 2019

REVENUE

In the month of April the Recreation Department generated a total of $8,688.38 in revenue.

USAGE/COMPARISON

Our April 2019 Gym rental revenue is up 4% from April 2018. In April of 2018 we generated $3,992.00 in gym rental revenue as compared to $4,165.00 in 2019. Our April 2019 room rentals were $458.00 as compared to $557.00 in 2018. As of May 1, 2019 our yearly gym rental revenue is $14,906.00 as compared to $16,022.00 on May 1, 2018, a 6% decrease, our room rentals revenue is $2,268.00 in 2019 as compared to $2,092.00 in 2018 a 8% increase.

MAINTENANCE

Two of our seasonal maintenance workers started this month. Although the weather has not been the greatest they still have been accomplishing task at the parks and preparing for the summer months. Water at all the parks has been turned on, playgrounds are set up, picnic tables and benches are out, and ball fields are being worked on and prepped for game play. One positive from the poor weather is the lack of mowing that was needed, giving the guys more time to complete the other task. A new mower was purchased at the end of the month.

UPDATES

Rail Trail

I met with representatives from CCI, C&S and NYS DOT to work on the schedule to finish the grant funded downtown section of the trail. All that is left to do is put in top soil, lay sod and stain the pedestrian plaza. Biggest issues we are running into is finding top soil that meet NYSDOT specifications. Staining of the plaza will take place in early May.
With some warmer weather the DPW started work on the rail trail. Grading was completed on most of the trail and laying the base took place shortly after. At this rate the DPW crew will have this portion of the trail wrapped up by mid-May. Plans have also been made for work on other sections of the trail, this includes signage, filling wet areas with gravel, clearing brush, and clearing piles of dirt.

Programs

April is typically a transition month for us, we are done with winter programs but haven't started spring or summer programming yet. This year we focused on a week of programming during screen free week. Screen free week is an initiative to get kids and families off of their electronic devices and participating in activities as a family. For the last week of April we partnered with various agencies to provide multiple activities each night

of the week. This was a great partnership between the City and many different agencies and next tear we will look to build on that.

Sign-ups for tee-ball started, and registration for our men's softball league are under way. Both programs will start in May.

We are planning a spring/summer flag football program; this is new and is an off shoot of the fall program we run. The spring/summer program will take place on Sunday afternoons and will be a little bit more of a laid back program.

Recreation Dept.

The Eggstravaganza egg hunt was held on Saturday April 20th. The weather held out and it was a great day. The event went off without a hitch and all kids had a great time.

The pool bids came in, only one bid was submitted. That was bid was accepted by the Council. Clean All was the company and they started work right away. As of right now most of the work is completed, dead spots in the walls and floors were broken out and repaired, the stairs were rebuilt and when the last coat of plaster is applied it will look like a new pool.

Bid for the gym floor came in, two companies submitted. This bid may be changed a little and canvassed a second time. Both companies had some ideas that they would like to see put into the bid,.

Bids for new bleachers at Vets Field, court resurfacing at Allen Park and the Recreation Center roof repair will be coming out in the next month or two.

The rest of our seasonal maintenance positions will start in May and work through August, September, October and November.

We will start looking to fill lifeguard positions in April and hold a staff meeting in May.

Below are charts that show the number of rentals we have booked since 2014.

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
2014	181	63	183	24	451
2015	170	199	191	7	567
2016	141	205	223	13	550
2017	129	105	222	21	477

2018 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	11	10	21	3	45
February	8	7	23	2	40
March	19	11	28	3	61
April	14	10	26	1	51
May	11	9	19	2	41
June	14	11	16	1	42
July	8	9	9	0	26
August	6	11	8	0	25
September	7	9	17	0	33
October	11	11	23	2	47
November	9	20	21	4	54
December	8	10	23	3	44
TOTAL	**126**	**128**	**234**	**21**	**509**

2019 Yearly Numbers

Rec Center Rentals	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	Total
January	7	13	16	2	38
February	10	9	20	5	44
March	14	20	29	0	63
April	10	14	21	2	47
TOTAL	**41**	**56**	**86**	**9**	**192**

Lucas Griff

Parks and Recreation Director

Leo Matzke
Mayor

Lucas M. Griff
Director

CITY OF ONEIDA
DEPARTMENT OF PARKS AND RECREATION

ONEIDA RECREATION CENTER, 217 CEDAR STREET
ONEIDA, NEW YORK 13421
Telephone: (315) 363-3590 Fax: (315) 363-6062
www.oneidacity.com

Oneida Recreation Department Coordinator
Programming Report April 2019

Our Archery program on Wednesday night's finished up in April with 20 students aging 8-16 years of age. The kids really love this program but with lack of gym time it's difficult to continue the program. I have decided to use the garage as the new archery range and now we can utilize it all year round, with the availability to host tournaments and have an archery club. We have many talented young archers in Oneida so I want this program to thrive.

Our modified & JV travel basketball team is in full swing, practicing here at the rec center but having games/tournaments all over central NY. Each team made the playoffs and will be finishing up this month. We have 32 kids total in this program. Over the summer we are continuing as well.

Men's softball signups are completed and we have 7 teams this year for our Tuesday night Spadafora league. We start in the beginning of May.

We had our coaches meeting for T-ball, with 15 volunteer, enthusiastic coaches participating and 92 kids that signed up. I emphasized keeping it fun for the kids so they stay interested in the sport. Starting at a young age is critical for the future of Oneida's sports programs.

During our screen free week I put on a free martial art/self-defense class and used my skills I learned from living in South Korea and studying Hapkido for 8 years into effect. We had 5 kids show up and they enjoyed it. Looking to put a program like this in place for the fall season.

Our after school program had its final full month in April. As usual, basketball was the main draw for the kids. But Sarah, our after school program leader got the kids involved with a lot of other activities and did a great job handling all the students.

Respectively submitted,

Justin Acker
Recreation Coordinator

ONEIDA
PARKS AND RECREATION

Oneida Recreation Department
Programming Report
April, 2019

Youth Programming

Tot Fun-n-Run:

The Tot Fun-n-Run Program has been going strong this winter. The program is enjoyed by Parents/Grandparents in our community and is geared for children 6 years and younger. Tot Fun-n-Run is open Monday thru Friday from 9:00 am-12:00 noon. Children can enjoy playing on our bounce houses, rock wall, roller coasters and tot room filled with all kinds of activities for kids. This Program gives Parents/Grandparents an opportunity for their children/grandchildren to interact with other children in our community. We had **471** people sign in for the month of April for an average of **21** per day. The month of April included a Spring Break from schools.

Afterschool Program: (Teen Center)

The Afterschool Program has been up and running since October 1st. This program is a free drop-in program and available to children in 2nd thru 12th grade. Participants can have their parents register them online for the after school program on Rec. Desk. We had **151** participants for the month of April with an average of **6** per day. The program concludes the first week of May.

Tee Ball

Registration began for tee ball starting March 1st and was advertised on the Winter Break flyer that was distributed to all the City Elementary schools. The fee to participate is $20.00 for Boys/Girls ages 4-7. We reached capacity for the program of 80 with a waiting list of 12 that we were able to accommodate-giving us a final total of 92 participants. There was a coaching meeting scheduled. Practice and games started the second week of May.

EGGstravaganza Egg Hunt

The Egg Hunt was an "eggcellent" success! We had 172 people pre-register and an attendance the day of the event estimated at 300 children.

Screen Free Week

We had a successful Screen Free Week collaboration with The Oneida Library and other community groups. Events were held from April 29th-May 5th and included a Storybook walk through DuRoss Conservancy. A poetry workshop and performance, hapkido: self-defense, belly dancing, game board night, family Zumba and tie dye fun at Mt. Hope (which was postponed due to weather). The overall event was a great success. We are even planning on doing the Storybook walk multiple times throughout the year since it was so popular and well attended. We also plan on continuing with the poetry workshop and performance next year-as that was a popular event.

Adult Programming

Angry Yoga

Angry Yoga is a new 6 week class we have started on Thursdays at 6pm. It is a new and popular twist on Yoga for those that have wanted to try yoga but felt intimidated. It's a fun and expressive way to let the stress out, center yourself & get zen. Participants must be 18 or older to participate. We currently have 10 participants registered with many using the "drop-in" registration for day of classes.

Spadafora League

Spadafora League: There are 7 teams and their season will start on May 7th, 2019. Their games will be played at Vet's Field on Tuesday's.

Misc.

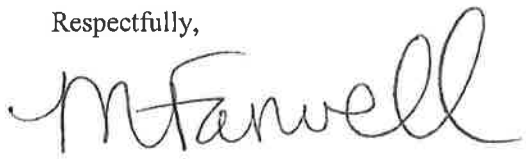
Sun Screen/Sun Shade Program

I have reached out to the County Health Department in January and began the process of researching and applying for a grant that would bring sun screen dispensers and sun shades into the City of Oneida. We are in the application process at this point.

Kallet

We have given 4 tours during the month of April and sat down and booked 1 contract for a future dated event.

Respectfully,



Michele Farwell
Recreation Specialist

City of Oneida Parks Recreation
Monthly Revenue - April 2019

Date	Program/Individual	Amount	Receipt	Deposited
3/28/2019	Rec Center - Gym	$185.00	11529	4/2/2019
	T-Ball	$80.00	11530	
	Zumba	$22.00	11531	
	Kallet	$395.00	11532	
3/29/2019	Rec Center - Teen	$100.00	11533	
	Rec Center - Gym/Tot	$95.00	11534	
	VOID	VOID	11535	
3/31/2019	Rec Center - Room	$15.00	11536	
	Rec Center - Gym	$70.00	11537	
4/2/2019	Zumba	$30.00	11538	4/5/2019
	Kallet	$103.75	11539	
4/3/2019	Kallet	$254.88	11540	
	Rec Center - Room	$23.00	11541	
4/4/2019	T-Ball	$20.00	11542	
	Rec Center - Gym/Tot	$60.00	11543	4/10/2019
4/5/2019	Rec Center - Room	$20.00	11544	
4/6/2019	Rec Center - Gym/Tot	$100.00	11545	
4/7/2019	Rec Center - Room	$20.00	11546	
	Rec Center - Gym/Tot	$65.00	11547	
	Rec Center - Gym/Tot	$65.00	11548	
	Rec Center - Gym	$70.00	11549	
4/9/2019	Men's Softball	$100.00	11550	4/16/2019
	Men's Softball	$100.00	11551	
4/10/2019	Rec Center - Room	$100.00	11552	
	Rec Center - Gym	$150.00	11552	
	Rec Center - Gym/Tot	$60.00	11553	
4/11/2019	Rec Center - Room	$15.00	11554	
4/13/2019	Rec Center - Gym/Tot	$80.00	11555	
	TOTAL	$2,398.63		

Date	Program/Individual	Amount	Receipt	Deposited
Balance Forward		$2,398.63		
4/14/2019	Rec Center - Room	$15.00	11556	4/16/2019
	Rec Center - Gym/Tot	$10.00	11557	
4/15/2019	Rec Center - Gym/Tot	$50.00	11558	
4/16/2019	Kallet	$430.00	11559	
	Kallet	$47.50	11560	4/23/2019
4/16/2019	Kallet	$347.50	11561	
	Rec Center - Gym	$750.00	11562	
4/17/2019	Kallet	$162.25	11563	
	Rec Center - Gym/Tot	$65.00	11564	
	VOID	VOID	11565	
	VOID	VOID	11566	
4/20/2019	Rec Center - Gym/Tot	$55.00	11567	
4/23/2019	Kallet	$215.00	11568	4/25/2019
4/24/2019	Rec Center - Room	$150.00	11569	
	Kallet	$757.50	11570	4/26/2019
4/25/2019	Rec Center - Gym/Tot	$100.00	11571	
	Kallet	$50.00	11572	
	TOTAL	$5,603.38		

City of Oneida Parks Recreation
Monthly Revenue - April 2019

CASH/CHECK				TOTAL RECEIVED			
001-0017-2009	T-Ball		$100.00	**001-0017-2009**	**T-Ball**		**$260.00**
001-0017-2022	Adult Softball		$200.00	**001-0017-2022**	**Adult Softball**		**$200.00**
001-0017-2034	Zumba		$52.00	**001-0017-2034**	**Zumba**		**$202.00**
001-0019-2414	Kallet Rental		$2,763.38	**001-0019-2414**	**Kallet Rental**		**$3,403.38**
REC CENTER				**REC CENTER**			
Gym Rental		$2,030.00		**Gym Rental**	**$4,165.00**		
Room Rental		$458.00		**Room Rental**	**$458.00**		
Equipment Rent:		$0.00		**Equipment Rent**	**$0.00**		
001-0017-2031	Rec Center Total		$2,488.00		**Rec Center Total**		**$4,623.00**
		TOTAL Cash/Check	**$5,603.38**		**TOTAL REVENUE**		**$8,688.38**
CREDIT CARD							
001-0017-2009	T-Ball		$160.00				
001-0017-2034	Zumba		$150.00				
001-0019-2414	Kallet		640				
REC CENTER							
Gym Rental		$2,135.00					
Room Rental		$0.00					
001-0017-2031	Rec Center Total		$2,135.00				
		TOTAL Credit Card	**$3,085.00**				

Rec Center Rent	Gym Rentals	Room Rentals	Tot Parties	Teen Parties	TOTAL
January	7	13	16	2	38
February	10	9	20	5	44
March	14	20	29	0	63
April	10	14	21	2	47
May					
June					
July					
August					
September					
October					
November					
December					
TOTAL	41	56	86	9	192

Gym/Room Rental Monthly Comparison

	2018 Apr	2019 Apr	% Increase/Decrease
Gym	$3,992.00	$4,165.00	4%
Room	$557.00	$458.00	-17%

Gym/Room Rental Yearly Comparison

	5/1/2018	5/1/2019	% Increase/Decrease
Gym	$16,022.00	$14,906.00	-6%
Room	$2,092.00	$2,268.00	8%

Revenue By Period - GL Account Detail

Start Date: **4/1/2019 12:00 AM** End Date: **4/30/2019 11:59 PM**

Payment Methods: **CC**

Regular Revenue

			DEBITS							CREDITS	
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
001-0017-2009 - T-Ball												
160.00	**160.00**	0.00	0.00	160.00	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0017-2031 - Rec Center Revenue												
2,135.00	**2,135.00**	0.00	0.00	2,135.00	2,135.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0017-2034 - Zumba												
150.00	**150.00**	0.00	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0019-2414 - Kallet - Public Rental												
640.00	**640.00**	0.00	0.00	640.00	640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3,085.00	**3,085.00**	0.00	0.00	3,085.00	3,085.00	0.00	0.00	$0.00	0.00	0.00	0.00	0.00

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Sales Tax

		DEBITS									CREDITS	
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
		0.00	0.00	0.00	0.00	0.00	0.00	$0.00	0.00	0.00		0.00

*** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value*

Credit Card Convenience Fees

Convenience Fees Assessed	**$95.43**

CITY OF ONEIDA
FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields
Fire Chief

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
dfields@oneidacity.com

Oneida Fire Dept

Monthly Reports

April, 2019

April

April, 2019		YTD
FIRE	$579.85	$2,894.02
RESCUE	716.46	3699.22
NON-FIRE	1958.46	7246.67
EMERGENCY RESPONSE TOTALS	$3,254.77	$13,839.91

TYPE OF CALLS REPORT
AND NUMBER OF CALLS

FIRE	2
RESCUE	145
NON FIRE	34
TOTAL	181

Overtime Expenditures

Acct	Start Bal	This period	YTD Bal
Regular 102	$121,000.00	$8,062.45	$92,480.21
Train/EMS 107	$5,000.00		$5,000.00
Fire Mar 108	$5,000.00		$4,489.50
Train/Fire 109	$5,000.00		$5,000.00
Alarm Maint 110	$0.00		$0.00
Personal Leave 112	$1,500.00		$1,500.00
Short Shift 114	$58,000.00	$8,252.06	$31,315.72

YTD Call Comparison

	2018	2019	DIFF
FIRE	13	15	2
RESCUE	499	528	29
NON FIRE	158	132	-26
Totals:	670	675	5

Oneida Fire Department Monthly Report

CITY OF ONEIDA

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Dennis Fields, *Chief*

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437

Fire Department Revenue- April, 2019

Alarm Permits:	$0
Solid Fuel Burning Permits:	$0
Fireworks:	$0
Tent Inspections:	$0
Fire/Housing Inspections:	$10925.00
Collected:	$5290.00

Housing Inspections:

Inspections	14
RE-inspections	26
Complaints	3
Vacates	0
No Shows	6

CITY OF ONEIDA
FIRE DEPARTMENT

DEPARTMENT OF PUBLIC SAFETY
BUREAU OF FIRE

Fire Marshal's Office
Timothy S. Cowan, Fire Marshal

109 North Main Street
Oneida, New York 13421
TEL: 315-363-1910
FAX: 315-363-3437
tcowan@oneidacity.com

FIRE MARSHAL MONTHLY REPORT
APRIL 2019

TITLE / NAME	TOTAL HOURS
TOTAL OFFICE HOURS	**76.5**

OFFICE BREAKDOWN	TOTAL INSPECTIONS	
BUSINESS INSPECTION	8	
BUSINESS REINSPECTION	11	
BUSINESS C OF C	8	
PUBLIC ASSEMBLY INSPECTION	1	
PUBLIC ASSEMBLY REINSPECTION	1	
PUBLIC ASSEMBLY C OF C	1	
OPERATING PERMITS	1	
SOLID FUEL BURNING DEVICE	1	
ORDER TO VACATE	1	
VACANT PLACARDS	1	
VACANT BUILDING INSPECTIONS	1	
KNOX BOX WORK	15	
COMPLAINTS	0	
NO SHOW	0	
FLOOD DAMAGE INSPECTIONS	0	HOURS
MEETINGS / CODES SCHOOL	0	HOURS
PLAN REVIEW	1.5	HOURS
MISCELLEANOUS	6.5	HOURS

OFFICE BREAKDOWN CONT.	TOTAL HOURS
FIRE INVESTIGATION	0 HOURS
FIRE PREVENTION	13.5 HOURS
SMOKE DETECTOR INSTALLATION	0 HOURS
SMOKE DETECTORS INSTALLED	0

FIRE MARSHAL'S ACTIVITIES

- Awarded $500.00 grant from the Home Fire Sprinkler Coalition. This had a specific time frame that you conducted a side by side burn for public education. The monies will be used toward rebuilding the props for future use.
- Continued building fire sprinkler props for this year's fire prevention.
- Completed building a Home Fire Sprinkler prop for public viewing. The prop will be located in City Hall for everyone to see.
- Sent a follow-up letter to OMP regarding their roll-down doors being tested and inspected on a continual basis.
- Numerous site visits to the new OHC Oncology building.
- Completed the fire inspection for Morey's Diner on Phelps Street. Sent C of C.
- Completed a tour at HP Hood.
- Applied a Vacant placard at 311 Maple Street. The foundation has collapsed on the West and East side of the building. Caution tape has been applied around the building to warn the public of the danger. Legal proceedings to follow.